



TOWN OF PLYMOUTH



ROUTE 3 SOUTH PLYMOUTH

2018 ANNUAL REPORT



TOWN OF PLYMOUTH OFFICES

web site: www.plymouth-nh.org

<u>Town Hall Offices:</u>	e-mail: townhall@plymouth-nh.org	536-0036 FAX
Selectmen's Office:	Monday-Friday 8:00 AM - 4:30 PM	536-1731
Town Administrator:	e-mail: townadmin@plymouth-nh.org	536-1731
Finance/Personnel:	e-mail: finance@plymouth-nh.org	536-1731
Land Use and Planning:	e-mail: bmurphy@plymouth-nh.org	536-1731
Town Clerk:	Monday-Friday 8:30 AM - 4:00 PM	536-1732
	e-mail: townclerk@plymouth-nh.org	
Tax Collector:	Tues, Wed, Thurs 8:00 AM - 2:00 PM	536-4733
	e-mail: lbuffington@plymouth-nh.org	
<u>Police Department</u>		
Administration Office:	Monday-Friday 7:00 AM - 3:30 PM	536-1804
334 Main Street	www.plymouthpd.org	536-4008 FAX
 <u>Fire Department</u>		
Administration Office:	Monday-Friday 8:00 AM - 4:00 PM	536-1253
42 Highland (Fire Station)	e-mail: bstevens3@plymouth.edu	536-0035 FAX
 <u>Highway Department</u>		
Administration Office:	Monday-Friday 7:00 AM - 3:30 PM	536-1623
Highway Garage	email: plymouthhighway1@roadrunner.com	
 <u>Recycling Center</u>		
Administration Office:	Tues. Th. Fri. Sat 8:00 AM - 4:00 PM	536-2378
Beech Hill Road	Sunday 8:00 AM - 1:00 PM	
	e-mail: recyclingmanager@plymouth-nh.org	
 <u>Parks & Recreation</u>		
Administration Office:	Monday-Friday 8:00 AM - 4:00 PM	536-1397
43 Old Ward Bridge Rd.	Summer Hours 7:30 AM - 3:30 PM	536-9085 FAX
	e-mail: parkrec@plymouth-nh.org	
 <u>Pease Public Library:</u>		
Russell Street	Mon. Tues. Wed. 10:00 AM - 8:00 PM	536-2616
	Thurs. Fri. 10:00 AM - 5:00 PM	536-2369 FAX
	Saturday 10:00 AM - 2:00 PM	
	e-mail: pease@peasepubliclibrary.org	
 <u>Town Welfare Office:</u>		
Bridge House	Mon. & Wed. 10am-2pm & Fri. 11am-1pm	536-2242
	(or hours as posted)	
	e-mail: welfare@plymouth-nh.org	

PLYMOUTH EMERGENCY NUMBERS

FIRE AND AMBULANCE
911

POLICE
911

2018
ANNUAL REPORT
OF THE OFFICERS
OF THE

**TOWN OF
PLYMOUTH, N.H.**

YEAR ENDING
DECEMBER 31, 2018

FISCAL YEAR ENDING
JUNE 30, 2018

TABLE OF CONTENTS

Appropriations & Taxes	14
Baker River Watershed Association	76
Bonded Indebtedness Statement	26
CADY Annual Report	87
Capital Planning Committee	57
Capital Improvements Plan Spreadsheet	58
Capital Reserve Accounts	28
Comparative Statement	22
Conservation Commission	61
Dedication of Town Report	4
Elected Officials	7
Fire and Ambulance Departments	43
Forest Fire Warden	69
Friends of the Pemi - Livermore Chapter	67
Health Officer	62
Highway Department	45
Independent Auditors Report	70
Inventory Valuation Summary	21
Joe Kenney - Executive Councilor	65
Lakes Region Mental Health	83
Lakes Region Planning Commission	80
Land Use & Planning Department	54
Moderator's Rules of Procedure	105
Northeast Resource Recovery Association	90
Parks and Recreation Department	46
Pease Public Library	49
Pemi-Baker TV	68
Pemi-Baker Community Health	79
Pemi-Baker Solid Waste District Report	79
Pemigewasset River Local Advisory Committee	72
Plymouth Historical Society Report	85
Plymouth Municipal Airport	89
Plymouth State University Report	74
Police Department	41
Recycling Center	48
Select Board Report	11
Tax Collector's Report Summary of Tax Sales	35
Tax Rate Computation and Breakdown	17
Town Boards and Committees – Meeting Schedule	6
Town Boards, Commissions and Committees	8
Town Clerk's Report	39
Town Clerk's Report of 2018 Births/Marriages/Deaths	38
Town Employees	10
Town Meeting Minutes – March 2018	93
Town Officers	9
Town Owned Property Inventory	18
Treasurer's Report	30
Trustees of the Trust Funds Report	29
Warrant 2019 and Budget of the Town	109

THIS 2018 ANNUAL REPORT IS DEDICATED TO TWO PLYMOUTH RESIDENTS
WHO WERE ASSETS TO OUR COMMUNITY.
DANIEL "DAN" BERG AND ROSELLA "ROZ" MARGESON

IN MEMORY OF
DAN BERG



Dan was born in Campton, NH on April 25, 1925, the son of Augustus Berg and Sadie (McLaughlin) Berg.

Dan graduated from Plymouth High School, Class of '43 and enlisted in the Army in July 1943 and was attached to Company "L", 38th Infantry, 2nd Infantry Division and participated in multiple campaigns during World War II, including Normandy and the Battle of the Bulge. His personal decorations include the Silver Star for heroism and two Purple Hearts for wounds received in combat.

Dan was a proud, lifelong member of American Legion Post 66 and served as the commander for many years. He was also a member of the local VFW. Dan served as the parade marshal for Plymouth for over 40 years and organized every Memorial Day and Veterans Day parade during that time. He will be truly missed.

IN MEMORY OF
ROSELLA “ROZ” MARGESON



Roz was born in Erie, Pennsylvania on February 3, 1927, the daughter of the late John Francis and Edna Dunn McFadden.

Roz spent many years in Highland Lakes, NJ before moving to New Hampshire. She and her husband were co-owners and operators of Bethel Woods Campground in Holderness, NH in the late 1970s before moving to Plymouth, where Roz worked for the Board of Selectmen until her retirement in 1990.

She also worked part time at Highland Links Golf Course. Roz was an avid golfer and enjoyed playing into her 80s. She loved spending time in her craft room and was very talented at making American Girl doll clothes, both sewing and knitting them. Of all her interests, however, her greatest joy came from spending time with her family.

Roz opened her home to town hall employees at Christmas time and provided a warm, comfortable and fun atmosphere. She will be missed.

**MEETING SCHEDULE OF
TOWN BOARDS AND COMMISSIONS**

BOARD OF SELECTMEN

Meets on the 2nd and 4th Monday of each month, 6:00 PM, Meeting Room,
Town Hall (as posted at the Town Hall or call the Selectmen's Office)
Work sessions begin at 5PM prior to the regular meeting.

PLANNING BOARD

Meets on the 3rd Thursday of each month, 6:30 PM, Meeting Room,
Town Hall. Also, work sessions are held on the
1st Thursday of each month at 6:30 PM

CONSERVATION COMMISSION

Meeting dates/time posted at Town Hall
Or contact Chairperson for the date/time and location

PARKS AND RECREATION COMMISSION

Meets on the 2nd Wednesday of each month, 5:30 PM, Parks & Recreation Office
Plymouth Elementary School

ZONING BOARD OF ADJUSTMENT

Meets on the 1st Tuesday of each month at 7:00 PM
Town Hall

All other committees meet at the call of the Chairperson.
Contact the Chairperson for the location and time.

ELECTED OFFICIALS

<u>ELECTED BY BALLOT:</u>		TERM EXPIRATION DATE:	
Selectmen: (3 year term)			
William Bolton, Chairman		2019	
John Randlett		2021	
Michael Ahern		2020	
Bryan Dutille		2020	
Valerie Scarborough		2019	
Moderator: (2 year term)			
Robert Clay		2019	
Town Treasurer: (3 year term)			
Carol Geraghty		2020	
Jane Clay, Deputy Treasurer (appointed 2007)			
Mary Nelson, Deputy Treasurer (appointed 2016)			
Town Clerk: (3 year term)			
Karen Freitas		2019	
Tax Collector: (3 year term)			
Linda Buffington		2019	
Supervisors of the Checklist:		Trustees of the Trust Fund:	
(6 yr. term)		(3 yr. term)	
Beth Clay	2019	Jenny Thibeault, Chair	2020
Mary Nelson	2020	Richard Manzi	2019
Jane Clay	2021	Jack Scarborough	2021
Library Trustees: (3 yr. term)		Cemetery Trustees:	
Winifred Hohlt, Chair	2021	(3 year term)	
Quentin Blaine, Treasurer	2020	Ted Geraghty	2020
Bridgit Powers	2021	William Bolton	2021
Joan Bowers	2019	Jenny Thibeault	2019
Amy Bailey	2020		

APPOINTED TOWN BOARDS AND COMMISSIONS

Planning Board: (3 yr. term)

Rebecca Hanson, Chair	2021
Chris Buckley, Vice Chair	2021
Bridget Powers, Secretary	2021
Jack Scarborough	2019
Bonnie Sears	2020
Maryann Barnsley	2021
Steve Whitman, Alt.	2019
John Randlett, (Sel. Rep.)	
Bill Bolton, (Sel. Rep. Alt.)	

Parks & Recreation Commission:

(3 yr. term)	
Eleni Panagoulis, Chair	2019
Alan Merrifield	2020
Kevin Malm	2020
Vacant	
Susan Amburg	2019
Mark McGlone	2021
Jason Duchette	2021

Zoning Board of Adjustment: (3 yr. term)

Patrice Scott, Chair	2020
Thomas McGlaughlin, Vice Chair	2020
Wallace Cushing	2019
David Kent	2020
Stephanie Halter	2021
Jack Scarborough (Alt)	2020

Conservation Commission: (3 yr. term)

Lisa Doner, Chair	2020
Susan Swope, Secretary	2021
Gisela Estes	2020
Chris Buckley, Treasurer	2020
Greg Knoettner	2020
Paul Estes	2019
Neil McIver	2021
Julie Bisson, Alt	2019
Alan Davis, Alt	2019
Valerie Scarborough, Sel. Rep	

TOWN COMMITTEES

Capital Improvement Committee:

John Randlett, Chair
Paul Freitas
Kathryn Lowe
Anne Abear
Brian Murphy

Advisory Budget Committee: (4 yr. term)

Valerie Scarborough	2020
Marcia Blaine	2021
Ted Wisniewski	2022
John Randlett	

Economic Development Committee:

Brian Murphy
Mike Ahern
Ken Heuser

Parking Committee:

Paul Freitas
Steve Lefebvre
Alex Hutchins
Brian Murphy
Joe Fagnant
John Randlett
Bryan Dutille

Non-Profit Review Committee

Mike Currier

TOWN OF PLYMOUTH

**TOWN ADMINISTRATOR
DIRECTOR OF EMERGENCY MANAGEMENT**

Paul Freitas

PLANNING AND ZONING DIRECTOR

Brian Murphy

POLICE CHIEF

Stephen Lefebvre

FIRE CHIEF

Casino Clogston

PARKS AND RECREATION DIRECTOR

Larry Gibson

PEASE PUBLIC LIBRARY DIRECTOR

Diane Lynch

HIGHWAY DEPARTMENT MANAGER

Joseph Fagnant

SOLID WASTE OPERATIONS SUPERVISOR

Jessie Jennings

LAND USE ENFORCEMENT OFFICER

Brian Murphy

ANIMAL CONTROL OFFICER

Plymouth Police Department

AIRPORT MANAGER

Colin McIver

CEMETERY SEXTON

Paul Freitas

HEALTH OFFICER

Tom Morrison

WELFARE OFFICER

Eileen Towne

TOWN OF PLYMOUTH EMPLOYEES

Selectmen's Office:

Paul Freitas, Town Administrator
Kathryn Lowe, Executive Director
Alexandra King, Clerical Assistant
Brian Murphy, Land Use and Planning Director
Anne Abear, Finance Director
Jaseya Girona, Deputy Town Clerk
Dawn Roach, Clerical Assistant
Juliet Harvey-Bolia, PBTB Director
Andrew Fenn, PBTB Assistant

Fire Department:

Casino Clogston, Fire Chief
Tom Morrison, Deputy Chief
Stephen Vachon, Captain
Brian Tobine, Captain
Jeremy Bonan, Captain
Benjamin Thibault, Captain
M. Tapio Mayo, Firefighter/Paramedic
Brian Peck, Firefighter/Paramedic
Philip Plummer, Firefighter/AEMT
Tyler Driscoll, Firefighter/EMT
Bonnie Stevens, Secretary

Parks & Recreation:

Larry Gibson, Director
Lisa Fahey-Ash, Program Coordinator
Kelsee Beaudin, After School Coordinator
Jim Blake, Park Foreman
Maurice Bransdorfer, Groundskeeper II
Tim Moulton, Groundskeeper I
Robert Cormiea, Groundskeeper I
Lydia McCart, Secretary

Pease Public Library:

Diane Lynch - Director
Tanya Ricker - Assistant Director/Youth Services
Allison Reilly - Cataloger
Shana Zarnowski - Inter-Library Loan Librarian
Sandra Kydd, Circulation Supervisor
Kimberly Inman - Technology Librarian
Rebecca White - Archivist/Circulation Assistant

Highway Department:

Joseph Fagnant, Manager
Jeremiah Sargent, Foreman
Lyman Boyce
Steven Walsh
Kirk Young
Corey Goodwin
Chris Ball
Ryan Smith, Part-time
Vicky Bradley, Administrative Assistant

Police Department:

Stephen Lefebvre, Police Chief
Alexander Hutchins, Deputy Chief
Aimee Moller, Detective/Sergeant
Rod Diamond, Sergeant
Kevin Shortt, Sergeant
Brianna Gerrior, Detective
Jill Carroll, Police Officer
Nicholas Raymond, Police Officer
Joshua Gadbois, Police Officer
Kristin Tracy, Police Officer
Christopher Bridges, Police Officer
Vicki Moore, Administrative Assistant
Edward Hauser, Crossing Guard
Scott Moore, Parking Enforcement
Dean Chandler, Communications Coordinator
Erin Smith, Communications Specialist
Karen McComiskey, Communications Specialist
Letitia Chance, Communications Specialist
Chelsea Fitzgerald, Communications Specialist
Bruce Wiggett, Communications Specialist/PT
Paul Steele, Jr., Communications Specialist/PT
Lt. Michael Clark, Prosecutor
Barbara Small, Prosecutor's Assistant

Solid Waste/Recycling Center:

Jessie Jennings, Manager
Matthew W. Willette, Foreman
Ernest Philbrick, Attendant
Joshua McKinnon, Attendant

Airport:

Colin McIver

Cemetery:

Paul Freitas, Sexton

Welfare Officer:

Eileen Towne

Elected Officials

Selectmen:

William Bolton, Chair
John Randlett
Michael Ahern
Bryan Dutille
Valerie Scarborough

Town Clerk: Karen Freitas

Tax Collector: Linda Buffington

Town Treasurer: Carol Geraghty

Health Officer:

Tom Morrison
Brian Murphy, Deputy Health Officer

PLYMOUTH SELECT BOARD 2018 ANNUAL REPORT

After wrestling with a state-imposed property tax rate increase, Plymouth is starting to experience some needed relief. Despite the fact that greater than 50% of Plymouth's taxable property is tax exempt, and that the shared revenue we once received from the state has become a trickle, property tax rates have been rolled back by the Department of Revenue Administration to virtually last year's rate. Plymouth underwent a town-wide revaluation that generally showed that our homes and businesses have increased in value. Regardless, since the tax rate was reduced, there was little effect on overall property tax burden. Additionally, Town budgets have once again been kept level in response to the previous year's tax increase, and Department Managers and our Town Administrator, Paul Freitas, have lived within the budgets that were approved at the 2017 Town Meeting. Every Department has been very resourceful in obtaining state and federal grants to offset Town moneys.

Every organization depends on the work of volunteers, as does the Town of Plymouth. Plymouth's Boards and Commissions greatly benefit from the time and expertise of volunteers, and the Select Board thanks all those who have served and continue to serve. The Select Board saw a couple of changes to its makeup this past year. Bill Bolton became Chair of the Select Board, John Randlett was reelected for an additional term on the Select Board and we said a sad farewell to Neil McIver who moved on from serving on the Board. We recognize Neil's long and varied service with the Town, and his absence is felt deeply. Val Scarborough was welcomed back to the Board to serve out Neil's remaining term.

There have been several projects that have gone before the Zoning Board as well as the Planning Board, and these projects will ultimately bring employment and revenue to Plymouth. One of the larger projects, Market Basket grocery store, will break ground in March/April, 2019. Town staff anticipate other projects that will be brought forward in 2019 that will continue to bring additional value to our Tenney Mountain Highway business corridor. A couple of downtown projects that have completed construction and have already opened are the "Grotto Italiano Pizzeria Taverna", and "1766 Brewing Company and Grill". Both restaurants are new ventures by restaurateurs who have already opened other restaurants in Plymouth – indicating that Plymouth's business environment is indeed improving! In September, Harbor Homes along with the Partnership for Successful Living had a groundbreaking for their project on Boulder Point to build a two story, 30-unit apartment facility that will accommodate homeless veterans. On a more concerning note, the NH State Adjutant General's office made us aware of the anticipated closure of the National Guard Armory that is located north of town. Their desire is to rebuild a new armory on land the state has purchased on Mayhew Turnpike, which is adjacent to "The Last Chair". This lot consists of 54 acres of prime, developable commercial land that would be highly desirable to developers as Tenney Mountain itself develops. The Select Board and Town Administrator are working diligently to see if the State would consider a property trade with a larger, Town-owned piece of property that is located near the Airport.

Much of the work that takes place in the review and approval of development projects is done by the Town Planning Board. For the past few years, in addition to their regular work, the Planning Board has been working with several different groups to develop and complete the Plymouth Master Plan. It all started in July, 2015 by meeting with different citizen, business and University groups in "visioning sessions". Next steps included developing a town-wide questionnaire, reviewing the results of that survey, crafting an implementation plan and holding public hearings.

PLYMOUTH SELECT BOARD
2018 ANNUAL REPORT - Continued

With the help of several parties (to include Plymouth Planning Board, Tara Bamford [and others] of North Country Council, and PSU's Community Research Experience class, taught by Steve Whitman), the Town Master Plan was completed, and publically heard in September, 2018. The Master Plan is a strategic plan for the town, and visualizes how our community will grow and in what direction. Please take a look at this important document, which is posted on the Town website.

Merrill Place, PSU's newest residential facility was opened in the fall of 2017, providing greater housing opportunities for students. It will be used in facilitating the university policy of keeping more students on campus. This new policy will provide better learning opportunities for the PSU students, plus will help reverse the infusion of PSU students into the downtown and village area so that they can return back to on-campus housing. Since there will be a demand for workforce housing with the increased development along Tenney Mountain Highway, there should be a fruitful transition from buildings in the downtown village area that housed students to buildings that house employees' families.

The Select Board met several times throughout the year with the Plymouth Energy Commission (PEC) to express and assure the Town's interest in installing a solar array at the Town property that is adjacent to the Town Recycling Center. The PEC had obtained bids from solar companies that offered Power Purchase Agreements to municipalities, and PEC selected a vendor that would build a 100 megawatt array for the Town at the Recycling Center. Unfortunately, the agreement from the company was unacceptable to our Town attorney and the vendor was unable to address our concerns during negotiations. After failing to negotiate a 20 year contract for a Power Purchase Agreement, the Town contracted with Constellation for the provision of Plymouth's municipal building electricity. Constellation allows their customers to specify the type of electricity it purchases, and Plymouth's was to be entirely derived from solar sources. Although this was a reasonable compromise in having our town buildings utilize renewable energy, the Plymouth Energy Commission will be investigating the possibility of purchasing and placing a Plymouth municipal solar array in future years.

Every city and town in NH is assigned to a regional planning commission. For many years, Plymouth had been represented by the North Country Council. The Board felt that the focus of NCC was primarily on economic development of the underserved northern NH towns in Coos County, and that we were not getting as much benefit as we should. The Select Board felt that we would have better coordination and support from the Lakes Region Planning Commission, and in October we were able to switch planning commissions and join LRPC.

Northern Pass continues to push forward in its quest to bury its Canada to Southern New England power line not just within our town limits but right down our Main St. The Select Board, seeing the devastating effects it would have on our Main Street businesses, has been doing everything in its power to stop this project. Late last year, the Board voted to enter into an agreement with the "Community Environmental Legal Defense Fund," a national community organizing political group, to help the town write a new ordinance (Rights Based Ordinance) that would create a project design requirement for any Energy Utility thinking of coming through Plymouth. Working with a local group called the "Concerned Citizens of Plymouth", the Select Board called a Special Town Meeting for January 31st, 2018 to allow Plymouth's legislative body to act on the proposed

PLYMOUTH SELECT BOARD
2018 ANNUAL REPORT - Continued

ordinance. The legislative body voted to approve the Rights Based Ordinance at the Special Town Meeting. On February 1st, the state Site Evaluation Committee verbally voted to reject the Northern Pass application. Subsequently, Northern Pass appealed the SEC's decision on the project to the NH Supreme Court, and the Court has not yet ruled on whether or not the SEC should reconsider its decision to reject the Northern Pass permit application.

Plymouth is a great place to call home, as evidenced by town events like the Memorial Day and Christmas Parades, Veteran's Day service, downtown businesses welcoming Trick-or-Treaters on Halloween, or families enjoying summer concerts on the beautiful Town Common. Plymouth combines a quaint, historic downtown, a progressive, exciting University, an active business corridor and a ski mountain that's making a comeback; not to mention the rural spaces where you and your family can safely recreate. We've got it all, and your Select Board and Plymouth's dedicated town employees are pleased to work on your behalf to maintain what's good about our Town while also moving Plymouth forward. Please feel free to reach out to any of us if there is anything we can do for you.

Respectfully Submitted

Your Select Board

William Bolton, Chair
John Randlett
Mike Ahern
Bryan Dutille
Val Scarborough

**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED
FOR THE FISCAL YEAR JULY 2018 TO JUNE 2019**

GENERAL GOVERNMENT:

Town Officers' Salaries and Expenses	451,514.00
Election, Registration, Vital Statistics	173,263.00
Financial Administration	282,970.00
Property Appraisal	75,000.00
Legal Expenses	200,920.00
Insurance	173,530.00
Planning and Zoning	92,134.00
Land Use Enforcement	115,250.00
General Government Buildings	44,100.00
Cemeteries	45,911.00
Advertising and Regional Associations	1,100.00

PUBLIC SAFETY:

Police Department	1,922,211.00
Ambulance	102,470.00
Fire Department	1,190,018.00
Emergency Management	22,000.00
Highway Department	884,375.00
Bridges	0.00
Street Lighting	55,000.00
Airport	3,000.00
Solid Waste Disposal Department	397,657.00
Pemi-Baker Solid Waste District	3,300.00

HEALTH AND WELFARE:

Health Officer Expenses	10,000.00
Humane Society Agreement	6,500.00
Pemi-Baker Home Health Agency	15,000.00
Genesis - Lakes Reg Mental Health	7,000.00
General Assistance	95,586.00
Transport Central	1,000.00
Grafton County Senior Citizens	15,000.00
Community Action Outreach	7,646.00
Plymouth Task Force Against Violence	4,000.00
Red Cross	3,141.00
Pemi Youth Center	8,000.00
CADY	8,000.00
CASA - Court Appointed Child Advocates	1000.00
Pemi Bridge House	13,000.00

CULTURE AND RECREATION:

Parks and Recreation Department	681,887.00
Library	433,372.00
Patriotic Purposes	4,000.00
Band Concerts	8,000.00

**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED
FOR THE FISCAL YEAR JULY 2018 TO JUNE 2019 - Continued**

Town Common	4,000.00
Friends of the Arts	100.00
Conservation	2,000.00
Care of Trees	1,000.00
DEBT SERVICE:	
16-17 CIP Bond Payment	200,000.00
Principal Long Term Notes & Bonds - Library	84,779.00
SRF-Landfill Closure Payment	0.00
Interest Expense Long Term Notes & Bonds - Library	52,192.00
16-17 CIP Bond Interest Payment	41,553.00
CAPITAL OUTLAY:	
Landfill Monitoring	8,400.00
Improve-Road Construction/Bell Road Offset	125,000.00
**Crush Gravel - Highway	12,500.00
Conservation Commission Projects	5,000.00
Highway Excavator (pmt 1 of 2)	20,165.00
Police Cruiser Replacement	75,000.00
CAPITAL RESERVES	
Recycling-equip/grounds/bldg Maintenance	10,000.00
Fire Truck Repl CR	41,666.00
Fox Pond Park Maint/Repair/Replace/Rebuild	0.00
Dispatch Equipment Reserve	0.00
Conservation Commission	5,000.00
Town Reval	0.00
Fire Engine 4 Replacement CR	10,384.00
Fire Engine 3 Replacement CR	39,239.00
Highway - Heavy Equipment	40,000.00
Material Handling Equipment - Highway	50,000.00
pbCAM equipment & facilities Capital Reserve	0.00
Ambulance Capital Reserve Fund	50,000.00
TRANSFER TO TRUST	<u>0.00</u>
TOTAL APPROPRIATIONS	<u>8,435,833.00</u>
LESS ESTIMATED REVENUES AND CREDITS	
TAXES:	
Land Use Change Taxes	0.00
Yield Taxes	9,000.00
Payments in Lieu of Taxes	52,289.00
Other Taxes	0.00
Interest and Penalties on Delinquent Taxes	125,000.00

**STATEMENT OF APPROPRIATIONS FOR TAXES ASSESSED
FOR THE FISCAL YEAR JULY 2018 TO JUNE 2019 - Continued**

Excavation Tax	0.00
LICENSES, PERMITS AND FEES	
Business Licenses and Permits	68,000.00
Motor Vehicle Permit Fees	695,000.00
Land Use Permits	8,000.00
Other Licenses, Permits and Fees	65,000.00
From Federal Government	0.00
TAXES FROM STATE:	
Meals & Rooms Tax Distribution	348,666.00
Highway Block Grant	149,612.00
Water Pollution Grant	0.00
Other Miscellaneous Revenue	0.00
CHARGES FOR SERVICES:	
Income from Departments	1,826,000.00
Other Charges	0.00
MISCELLANEOUS REVENUES:	
Sale of Municipal Property	6,000.00
Interest on Investments	10,000.00
Other (Rents, BC/BS and Dental reimburse, etc.)	25,000.00
INTERFUND OPERATING TRANSFERS IN:	
Special Revenue Funds	95,000.00
Capital Reserve Withdrawals	160,165.00
Cypres Reimbursement/Perp Care	0.00
Trust & Fiduciary Funds	45,911.00
Airport (Offset)	3,000.00
OTHER FINANCING SOURCES	
Proc. From Long Term Bonds & Notes	0.00
Amount voted from Unassigned Fund Balance (Surplus)	0.00
TOTAL REVENUE AND CREDITS	3,691,643.00

TOWN OF PLYMOUTH 2018 TAX RATE COMPUTATION

Total Town Appropriations	8,435,833
Total Revenues and Credits	- 3,701,222
Net Town Appropriations	4,734,611
Net School/State Appropriations	+ 6,499,619
County Tax Assessment	833,788
 Total Town, School/State and County	 12,068,018

DEDUCT: Total Business Profits Tax Reimbursement	0
ADD: War Service Credits	74,250
ADD: Overlay	6,299

 PROPERTY TAXES TO BE RAISED	 12,148,567
 TAXES COMMITTED TO COLLECTOR:	
Property taxes	12,148,567
Precinct Taxes and/or Service Area Taxes	0
Less War Service Credits	74,250

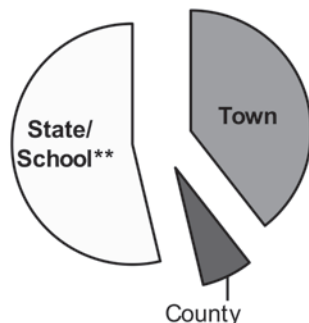
 TOTAL TAX COMMITMENT	 \$12,074,317

TOWN OF PLYMOUTH 2018 TAX RATE BREAKDOWN PER \$1,000.00

Town	9.98
County	1.73
State/School** District	<u>13.59</u>
MUNICIPAL TAX RATE	25.30

Precinct: Plymouth Village Water & Sewer

PRECINCT VALUATION	243,016,973
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Town of Plymouth 2018 Tax Rate	
■ Town	39%
■ County	7%
■ State/School**	54%

**INVENTORY OF TOWN OWNED PROPERTY
AS OF DECEMBER 31, 2018**

<u>ORIGINAL PROPERTY ID</u>	<u>NEW PROPERTY ID</u>	<u>DESCRIPTION</u>	<u>ACREAGE</u>
0001-0007-0006	206 015 000 000 0000	Airport	69.0ac
0001-0008-0003	206 014 000 000 0000	Airport Terminal and Land	47.8ac
0001-0008-003A	206 014 000 0AH 0001	Airport Hanger (building only)	.00ac
0002-0011-0005	206 047 000 000 0000	Pleasant Valley Cemetery Smith Bridge Road	1.8ac
0003 0002 0003	208 064 000 000 0000	Beech Hill Road Downing Purchase	45.0ac
0003-0002-0004	208 063 000 000 0000	Plymouth Solid Waste & Recycling Facility	15.0ac
0003-0002-0046	209 025 000 000 0000	W/S Main Street Daniel Webster Development Co. tax-deeded	3.2ac
0003-0002-0047	209 026 000 000 0000	Plymouth Police Department 334 Main Street	4.18ac
0003-0007-0010	209 003 000 000 0000	S/S Fairgrounds Rd McCormack Tax Sale	11.5ac
0003-0007-0030	209 004 000 000 0000	59 Riverside Cemetery Fairgrounds Road	18.0ac
0004-0001-0004	209 045 000 000 0000	W/S Interstate 93	.03ac
0005-0002-0011	215 001 000 000 0000	W/S Mayhew Turnpike Miller gift	100.0ac
0005-0002-0047	223 030 000 000 0000	39 Melvin Road Mason - Tax Deed	.93ac
0005-0004-0027	223 038 000 000 0000	West Plymouth Cemetery Mayhew Turnpike	.41ac
0006-0003-0080	106 020 000 000 0000	Reservoir Road Cemetery Reservoir Road	.14ac
0006-0004-0035	216 002 000 000 0000	Sawmill Cemetery Bartlett Road	.50ac
0007-0001-0008	211 017 000 000 0000	Cooksville Road Cemetery Cooksville Road	.05ac
0007-0002-0009	104 017 000 000 0000	Highland Street Teichner gift	5.18ac
0007-0003-0004	104 016 000 000 0000	Butterfield Property Old Route 25 & Highland St.	.02ac
0007-0006-0003	218 025 000 000 0000	Cross Country Lane (land at entrance to Plymouth Heights)	.09ac

**INVENTORY OF TOWN OWNED PROPERTY
AS OF DECEMBER 31, 2018 (Continued)**

<u>ORIGINAL PROPERTY ID</u>	<u>NEW PROPERTY ID</u>	<u>DESCRIPTION</u>	<u>ACREAGE</u>
0007-0006-0020	221 078 000 000 0000	N/S Texas Hill Road Keniston gift	6.1ac
0007-0008-0050	220 006 000 000 0000	Crystal Springs	.046ac
0007-0009-0001	220 001 000 000 0000	148 Daniel Webster Highway E/S Daniel Webster Highway Kruger tax-deeded	.41ac
0008-0002-0002	220 004 000 000 0000	135 Daniel Webster Highway	1.4ac
0020-0009-0016	108 110 000 000 0000	46 Highland Street	.50ac
0011-0001-0009	229 041 000 000 0000	W/S Thurlow Street	76.0ac
0011-0001-0044	234 028 000 000 0000	Newton Conservation gift W/S Cummings Hill Road Walter Conservation gift	87.0ac
0011-0001-0045	228 002 000 000 0000	Stearns Cemetery Texas Hill Road	.15ac
0012-0003-0034	230 008 000 000 0000	Lower Intervale Cemetery	.33ac
0012-0002-0009	233 022 000 000 0000	Daniel Webster Highway	.36ac
0015-0001-0003	241 018 000 000 0000	Union Cemetery	.19ac
0020-0005-0005	108 188 000 000 0000	Dick Brown Pond Road Right of Way Maclean Street	.29ac
0020-0006-0002	103 033 000 000 0000	N/S Merrill Street	.05ac
0020-0009-0023	108 111 000 000 0000	Plymouth Fire Department	.40ac
0021-0011-0002	109 030 000 000 0000	41 Green Street Pemi Bridge House gift	.23ac
0021-0014-0008	109 001 000 000 0000	Town Hall	.50ac
0021-0014-0009	109 066 000 000 0000	Town Common with Gazebo	.40ac
0021-0014-0010	109 065 000 000 0000	Post Office Square (in front of Town Hall & Church)	.01ac
0021-0016-0001	109 055 000 000 0000	Pease Public Library	0.29ac
0021-0018-0002	110 011 000 000 0000	Right of Way E/S Main Street	.50ac
0021-0023-0004	110 051 000 000 0000	52 Main Street Rohner tax-deeded	0.27ac
0021-0025-0002	109 025 000 000 0000	36 Green Street NH Electric Co-op	0.50ac

**INVENTORY OF TOWN OWNED PROPERTY
AS OF DECEMBER 31, 2018 (Continued)**

<u>ORIGINAL PROPERTY ID</u>	<u>NEW PROPERTY ID</u>	<u>DESCRIPTION</u>	<u>ACREAGE</u>
0021-0025-0003	109 026 000 000 0000	Green Street	0.54ac
		NH Electric Co-op	
0022-0004-0006	111 010 000 000 0000	Fox Park	33ac
		6 Langdon Street	
0023 0005 0017	110 002 001 000 0000	20 Green Street	1.09ac
		Ampitheatre	
0023-0005-017A	110 002 000 000 000A	Plymouth Highway Garage	.00ac
		(on land of PVW&SD)	
0023-0005-0011	110 029 001 000 0000	Plymouth Skate Park	3.89ac
		Local Motive, LLC - Gift	
0023-0007-0014	110 036 000 000 0000	W/S Winter Street	0.19ac
		(mini-park)	
0005-0002-0012	214 004 000 000 0000	114 Mayhew Turnpike	1.9ac
		114 Mayhew Trnpk tax-deeded	
0003-0002-0054	209 024 000 000 0000	W/S Main Street	1.5ac
		Johnson - Tax Deed	

SUMMARY INVENTORY VALUATION
September 1, 2018

<u>LAND</u>	<u>TOWN</u>	<u>PRECINCT</u>
Current Use	918,126	63,143
All Other Taxable	<u>110,023,545</u>	<u>47,746,945</u>
Total Taxable	110,941,671	47,810,088
Tax Exempt & Non Taxable	<u>25,391,079</u>	<u>20,204,827</u>
Total Land Value	136,332,750	68,014,915
 <u>BUILDINGS</u>		
Taxable	344,394,285	169,644,485
Tax Exempt & Non Taxable	<u>241,862,815</u>	<u>200,258,615</u>
Total Buildings Value	586,257,100	369,903,100
 <u>PUBLIC UTILITIES</u>		
Electric	<u>28,608,700</u>	<u>26,055,700</u>
Total Valuation:	751,198,550	463,973,715
TOTAL TAXABLE VALUATION:	483,944,656	243,510,273
 <u>EXEMPTIONS</u>		
Blind Exemptions (0)	35,000	(0) 0
Elderly Exemptions (35)	1,635,000	(17) 490,600
Solar Exemptions (1)	<u>2,700</u>	(1) <u>2,700</u>
TOTAL EXEMPTIONS:	1,637,700	493,300
TOTAL EXEMPTIONS TAKEN:	1,242,500	493,300
 NET VALUATION ON WHICH TAX RATE IS COMPUTED:	482,702,156	243,016,973
 LESS PUBLIC UTILITIES:	<u>28,608,700</u>	<u>26,055,700</u>
 NET VALUATION W/O UTILITIES ON WHICH TAX RATE FOR STATE EDUCATION TAX IS COMPUTED:	454,093,456	216,961,273

TOWN OF PLYMOUTH - COMPARATIVE STATEMENT

	7/17-6/18 Available	7/17-6/18 Expended	Balance	Encumbered to FY 18/19	7/18-6/19 Appropriated	7/19-6/20 Proposed
Town Office Salaries, Fees, Exp.	453,523.00	427,829.96	25,693.04	0.00	451,514.00	470,537.00
Election, Registration, Statistics	182,714.00	157,960.99	24,753.01	0.00	173,263.00	182,184.00
Financial Administration	264,733.00	273,027.02	-8,294.02	0.00	282,970.00	310,561.00
Reappraisal/Revaluation	75,000.00	62,925.69	12,074.31	0.00	75,000.00	75,000.00
Legal Expenses	165,755.00	195,960.44	-30,205.44	0.00	200,920.00	211,062.00
Personnel Administration	3,000.00	291.00	2,709.00	0.00	1,500.00	1,500.00
Planning and Zoning	125,854.00	79,119.40	46,734.60	0.00	92,134.00	92,134.00
Land Use Enforcement	85,346.00	81,799.14	3,546.86	0.00	115,250.00	118,661.00
General Government Buildings	44,100.00	40,525.81	3,574.19	0.00	44,100.00	46,100.00
Cemeteries	46,230.00	51,947.11	-5,717.11	0.00	45,911.00	50,849.00
Insurance (other)	131,250.00	168,589.00	-37,339.00	0.00	172,030.00	177,785.00
Advertising & Regional Assoc.	5,692.00	600.00	5,092.00	5,092.00	1,100.00	6,332.00
Misc-Other Gov Fees(Capital Reserve)	0.00	0.00	0.00	0.00	0.00	0.00
Education/Training Workshop	0.00	0.00	0.00	0.00	0.00	0.00
Police/Parking/Dispatch Department	1,934,588.00	1,792,911.06	141,676.94	15,000.00	1,922,211.00	2,177,262.00
Ambulance	120,775.00	73,132.82	47,642.18	0.00	102,470.00	114,870.00
Fire Department	1,258,460.00	1,204,890.65	53,569.35	0.00	1,190,018.00	1,283,570.00
Emergency Management	22,000.00	13,816.69	8,183.31	8,183.00	22,000.00	22,921.00
Highways and Streets	891,253.00	894,011.39	-2,758.39	0.00	884,375.00	933,171.00
Bridges		0.00	0.00	0.00		
Street Lighting	55,000.00	59,263.18	-4,263.18	0.00	55,000.00	60,000.00
Airport	3,000.00	2,704.32	295.68	0.00	3,000.00	7,000.00
Solid Waste Disposal	400,159.00	394,572.62	5,586.38	0.00	397,657.00	433,015.00
Pemi-Baker Solid Waste Dist.	3,300.00	3,013.56	286.44	0.00	3,300.00	3,300.00
Health Officer Expenses	5,000.00	4,594.00	406.00	0.00	10,000.00	10,000.00
Animal Control/Humane Society	6,500.00	6,500.00	0.00	0.00	6,500.00	6,500.00
Pemi-Baker Home Health Agency	15,000.00	15,000.00	0.00	0.00	15,000.00	15,000.00
Genesis-Lakes Region Mental Health	7,000.00	7,000.00	0.00	0.00	7,000.00	7,000.00
General Assistance- Welfare	94,462.00	76,291.35	18,170.65	0.00	95,586.00	96,354.00
Transport Central	1,000.00	1,000.00	0.00	0.00	1,000.00	1,000.00
Grafton County Senior Citizens	15,000.00	15,000.00	0.00	0.00	15,000.00	15,000.00

TOWN OF PLYMOUTH - COMPARATIVE STATEMENT - Continued

	<u>7/17-6/18</u> Available	<u>7/18-6/18</u> Expended	Balance	Encumbered to FY 18/19	<u>7/18-6/19</u> Appropriated	<u>7/19-6/20</u> Proposed
Tri-County Community Action	7,646.00	7,646.00	0.00	0.00	7,646.00	7,646.00
Voices Against Violence	4,000.00	4,000.00	0.00	0.00	4,000.00	4,000.00
Red Cross	3,141.00	3,141.00	0.00	0.00	3,141.00	3,141.00
Pemi Youth Center	8,000.00	8,000.00	0.00	0.00	8,000.00	8,000.00
CADY	8,000.00	8,000.00	0.00	0.00	8,000.00	8,000.00
CASA - Court Appointed Special Advocate	1,000.00	1,000.00	0.00	0.00	1,000.00	1,000.00
Pemi Bridge House	13,000.00	13,000.00	0.00	0.00	13,000.00	13,000.00
Parks and Recreation Dept.	688,937.00	694,816.43	-5,879.43	0.00	681,887.00	704,980.00
Pease Public Library	433,731.00	418,369.58	15,361.42	8,740.00	433,372.00	442,811.00
Patriotic Purposes	4,000.00	4,458.36	-458.36	0.00	4,000.00	4,700.00
Band Concerts	8,000.00	7,200.00	800.00	0.00	8,000.00	8,000.00
Town Common	4,000.00	2,160.16	1,839.84	0.00	4,000.00	4,000.00
Friends of the Arts	100.00	100.00	0.00	0.00	100.00	100.00
Conservation Commission	2,000.00	1,806.00	194.00	0.00	2,000.00	2,000.00
Conservation-Tree Care	1,000.00	900.00	100.00	0.00	1,000.00	2,000.00
16-17 CIP Bond Payment	200,000.00	200,000.00	0.00	0.00	200,000.00	200,000.00
Principal-Long Term Note/Bonds	84,780.00	81,527.22	3,252.78	0.00	84,779.00	88,162.00
SRF-Landfill Closure payment	0.00	0.00	0.00	0.00	0.00	0.00
Interest-Long Term Note/Bonds	52,192.00	55,443.47	-3,251.47	0.00	52,192.00	48,810.00
16-17 CIP Bond Interest Payment	43,947.00	43,985.83	-38.83	0.00	41,553.00	34,539.00
Capital Outlay						
Fuel Clean-Up	-	0.00	0.00	0.00	-	-
Highway Roof Repair/ Replacement	-	0.00	0.00	0.00	-	-
Sidewalk Improvements	-	0.00	0.00	0.00	-	-
Landfill Monitoring/Testing	8,400.00	7,971.95	428.05	0.00	8,400.00	8,400.00
Road Construction	50,000.00	17,923.25	32,076.75	0.00	125,000.00	100,000.00
Hwy - Crush Gravel	14,000.00	0.00	0.00	0.00	12,500.00	12,500.00
Fox Park Maint & Repairs	-	0.00	0.00	0.00	-	-
Conservation Commission Projects	5,000.00	4,277.20	722.80	0.00	5,000.00	5,000.00
Cemetery Truck Purchase	-	0.00	0.00	0.00	-	10,000.00

TOWN OF PLYMOUTH - COMPARATIVE STATEMENT - Continued

	<u>7/17-6/18</u> Available	<u>7/17-6/18</u> Expended	Balance	Encumbered to FY 18/19	<u>7/18-6/19</u> Appropriated	<u>7/19-6/20</u> Proposed
Town Hall Bldg Maint & Repairs	-	0.00	0.00	0.00	-	-
Highway Garage Fuel/Storage Building	20,500.00	20,500.00	0.00	0.00	-	-
Fire - Equip - Defibrillator/Ambulance	-	0.00	0.00	0.00	-	-
Fire Department Support Vehicle	-	0.00	0.00	0.00	-	-
Hwy-Dump Truck	175,000.00	158,734.00	16,266.00	0.00	-	-
Police Cruiser Replacement	-	0.00	0.00	0.00	75,000.00	-
pbCAM Equipment	-	0.00	0.00	0.00	-	-
Highway - Sidewalk Tractor	-	0.00	0.00	0.00	-	37,192.00
Fire-Ambulance Replacement	-	0.00	0.00	0.00	-	-
Hwy F-550 1-ton w/plow, sander,	-	0.00	0.00	0.00	-	-
Highway Excavator lease pmt	20,165.00	20,869.30	-704.30	0.00	20,165.00	-
Highland Street Phase II	0	5,906.60	-5,906.60	0	0	0
Highway - Equipment Repairs	-	0.00	0.00	0.00	0	20,000.00
Building-Dispatch/PD Renovations	-	0.00	0.00	0.00	0	0
Transfers to Capital Reserve						
Ambulance	-	0.00	0.00	0.00	-	-
Recycling-equip/grounds/bldg maint	3,000.00	3,000.00	0.00	0.00	10,000.00	10,000.00
Fire Tower Truck Replacement	31,666.00	31,666.00	0.00	0.00	41,666.00	31,666.00
Fire Engine 4 Replacement CR	10,384.00	10,384.00	0.00	0.00	10,384.00	10,384.00
Fire Engine 3 Replacement CR	29,239.00	29,239.00	0.00	0.00	39,239.00	29,239.00
Town Reval	0.00	0.00	0.00	0.00	-	-
Highway-Material Handling Equip.	25,000.00	25,000.00	0.00	0.00	50,000.00	25,000.00
Highway Heavy Equipment	10,000.00	10,000.00	0.00	0.00	40,000.00	40,000.00
Bldg-Fire Maint/Repair/Replace	0.00	0.00	0.00	0.00	-	-
Bldg-Police Maint/Repair/Replace	0.00	0.00	0.00	0.00	-	-
Highway - Bldg Repair/Maintenance	0.00	0.00	0.00	0.00	-	-
Replace Support Vehicle/Fire	0.00	0.00	0.00	0.00	-	-
Conservation Commission	5,000.00	5,000.00	0.00	0.00	5,000.00	5,000.00
pbCAM Equipment & Facilities CRF	0.00	0.00	0.00	0.00	-	-
Fox Pond Park/Repair/Rep/Rebuild	0.00	0.00	0.00	0.00	-	-

TOWN OF PLYMOUTH - COMPARATIVE STATEMENT - Continued

	<u>7/17-6/18</u> Available	<u>7/17-6/18</u> Expended	Balance	Encumbered to FY 18/19	<u>7/18-6/19</u> Appropriated	<u>7/19-6/20</u> Proposed
Replace 2006 Ambulance	50,000.00	50,000.00	0.00	0.00	50,000.00	40,000.00
Replace 87 Fire Engine	0.00	0.00	0.00	0.00	-	-
Repl Breathing Apparatus	0.00	0.00	0.00	0.00	-	-
Transfer to Trust						
Transfers to Trusts-Cem Perpetual		0.00	0.00	0.00		
Transfer to Trust-MV CRF		22,980.30	-22,980.30	0.00		
Exp. Trust-Emergency Equip Replace.		0.00	0.00	0.00		
Totals	8,440,522.00	8,083,282.85	320,224.15	37,015.00	8,435,833.00	8,897,938.00
Less Amount Forwarded	0.00					
Fiscal 17 Appropriation	8,440,522.00					

STATEMENT OF BONDED INDEBTEDNESS 6/30/18
Showing Annual Maturities of Outstanding Bonds

LIBRARY RENOVATION

3.99%

MATURITY	PRINCIPAL AMOUNT	INTEREST AMOUNT
	\$1,752,317.83	\$749,796.91
2018	\$ 84,778.81	\$ 52,191.88
2019	\$ 88,161.49	\$ 48,809.20
2020	\$ 91,555.04	\$ 45,415.65
2021	\$ 95,332.18	\$ 41,638.51
2022	\$ 99,135.93	\$ 37,834.76
2023	\$ 103,091.45	\$ 33,879.24
2024	\$ 107,123.25	\$ 29,847.44
2025	\$ 111,479.02	\$ 25,491.67
2026	\$ 115,927.03	\$ 21,043.66
2027	\$ 120,552.52	\$ 16,418.17
2028	\$ 125,330.76	\$ 11,639.93
2029	\$ 130,363.26	\$ 6,607.43
2030	\$ 35,236.36	\$ 1,405.93
TOTAL	\$1,308,067.10	\$372,223.47

STATEMENT OF BONDED INDEBTEDNESS 6/30/18
Showing Annual Maturities of Outstanding Bonds

INFRASTRUCTURE BOND
2.38%

MATURITY	PRINCIPAL AMOUNT \$2,000,000	INTEREST AMOUNT \$241,339.03
2018	\$ 200,000.00	\$ 41,552.74
2019	\$ 200,000.00	\$ 36,802.74
2020	\$ 200,000.00	\$ 32,143.83
2021	\$ 200,000.00	\$ 27,302.74
2022	\$ 200,000.00	\$ 22,552.74
2023	\$ 200,000.00	\$ 17,802.74
2024	\$ 200,000.00	\$ 13,091.78
2025	\$ 200,000.00	\$ 8,302.74
2026	\$ 200,000.00	\$ 3,553.74
TOTAL	\$1,700,000.00	\$ 181,905.47

TOWN OF PLYMOUTH - CAPITAL RESERVES ACCOUNT
YEAR ENDING 6/30/18

Purpose	Beginning Market Value	Additions	Income	Unrealized Gain or Loss)	disbursements	Ending Market Value
Dispatch Equipment	\$ 20,004.99	\$ -	\$ 1.98		\$ -	\$ 20,006.97
Sidewalk improvement	\$ 35,006.64	\$ -	\$ 3.53		\$ -	\$ 35,010.17
School Dist - Special Education	\$ 11,718.74	\$ 0.10	\$ 1.09		\$ -	\$ 11,719.93
Highway Material Handling Equipment	\$ 125,122.87	\$ 25,000.00	\$ 5.39		\$ 100,000.00	\$ 50,128.26
Municipal Transportation Improvement	\$ 57,536.03	\$ 22,732.00	\$ 4.24		\$ 21,000.00	\$ 59,272.27
Mack-fire truck	\$ -	\$ -			\$ -	\$ -
Highland Street	\$ 459,761.64	\$ -	\$ 45.23		\$ 14,788.27	\$ 445,018.60
Conservation Commission	\$ 5,000.21	\$ 5,000.00	\$ 0.49		\$ -	\$ 10,000.70
Town Revaluation	\$ 124,551.30	\$ -	\$ 12.46		\$ -	\$ 124,563.76
1991 Ladder Truck	\$ 14,201.53	\$ -	\$ 1.43		\$ -	\$ 14,202.96
Zoning Ordinance Re-write	\$ -	\$ -			\$ -	\$ -
Fire Tower Truck	\$ 41,667.79	\$ 31,666.00	\$ 4.22		\$ -	\$ 73,338.01
Fire Maintenance R/R	\$ 2,61	\$ -			\$ -	\$ 2.61
Police Maintenance R/R	\$ 25,009.94	\$ -	\$ 2.50		\$ -	\$ 25,012.44
Recycle Equipment & Property Maint	\$ 13,518.86	\$ 3,000.00	\$ 1.32		\$ -	\$ 16,520.18
Repl Fire Engine 4	\$ 10,384.46	\$ 32,888.44	\$ 2.69		\$ -	\$ 43,275.59
Fire-Air Support	\$ 22,503.88	\$ -	\$ 0.63		\$ 22,504.51	\$ -
Police Pickup Rep.	\$ 20,058.61	\$ -	\$ 1.98		\$ -	\$ 20,060.59
Fire Chief's Car	\$ 6.32	\$ -	\$ (6.32)		\$ -	\$ -
PB Cam Equip. & Facilities	\$ 10,001.09	\$ -	\$ 0.96		\$ -	\$ 10,002.05
Repl Fire Engine 3	\$ 217,583.29	\$ 44,249.53	\$ 21.95		\$ -	\$ 261,854.77
Replace 2006 Ambulance	\$ 47.36	\$ 50,000.00	\$ 0.15		\$ -	\$ 50,047.51
School Repair & Maint.	\$ 50,335.08	\$ 0.43	\$ 4.61		\$ -	\$ 50,340.12
Highway Heavy Equip.	\$ 178,262.60	\$ 10,000.00	\$ 6.55		\$ 158,734.00	\$ 29,535.15
Highway Bldg Maint Repair	\$ 26,004.84	\$ -	\$ 2.58	\$ -	\$ -	\$ 26,007.42
Fox Pond Park Maint	\$ 10,001.11	\$ -	\$ 0.96	\$ -	\$ -	\$ 10,002.07
Fire-Replace Support Vehicle	\$ 15,002.82	\$ -	\$ 1.43	\$ -	\$ 15,004.24	\$ 0.01
Total	\$ 1,493,294.61	\$ 224,536.50	\$ 122.05	\$ -	\$ 332,031.02	\$ 1,385,922.14

TRUSTEES OF THE TRUST FUND
PLYMOUTH NEW HAMPSHIRE
7/01/17 - 6/30/18

Beginning Fund Balance:			\$ 486,973.00
Receipts:			
Perpetual Care	\$	1,100.00	
Interest & Dividend	\$	12,261.00	
Gain/Losses on Sales of Investments	\$	<u>29,431.00</u>	
			\$ 42,792.00
Disbursements:			
Perpetual Care	\$	20,000.00	
Cypress	\$	0.00	
Pleasant Valley Cemetery	\$	0.00	
Fees	\$	<u>4,739.00</u>	
			\$ 24,739.00
Ending Fund Balance:			\$ 505,026.00

A copy of the Board's investment policy and a detailed list of the trust fund investments are available at the Town Hall. The Trustees hold the following trust funds in Common (one account):

Cemetery Perpetual Care
Foster Estate General Beautification
Pease Public Library
Pleasant Valley Trust Fund

These funds are invested and managed in accordance with the laws of the State of New Hampshire.

Respectfully submitted,

Jenny Thibeault, Chair
Richard Gowen
Richard Manzi

REPORT OF THE TREASURER
For 12 Month Period Ending June 30, 2018
GENERAL FUND MEREDITH 1 OF 3

BEGINNING BALANCE 7/01/17			2,744,003.98
CASH RECEIPTS			
INTEREST			
	SWEEPS	2,282.57	
	CHECKING	15,589.44	
TOTAL INTEREST			17,872.01
POLICE			
	DONATION	1,000.00	
	GRANTS/DRUG/STATE	14,378.46	
	INET	28,402.39	
	POLICE COVERAGE	111,575.00	
	KIOSK MONEY	1,479.75	
	METER FINES	16,000.45	
	METER MONEY	55,871.55	
	COURT REIMB/WITNESS	28,045.17	
	FEES/COVERAGE/MISC	8,903.10	
	SPEARE	6,825.00	
	WORLD PAY	12,277.90	
	WORLD PAY FEES	(3,212.26)	
			281,546.51
SELECTBOARD OFFICE			
	AIRPORT	433.89	
	AMBULANCE	9,680.26	
	BELL ROAD	149,255.75	
	CAPITAL RESERVE FUND	204,376.30	
	CEMETERY	2,350.00	
	HEALTH TRUST	500.00	
	FIRE	4,232.60	
	HIGHWAY BLOCK GRANT	290,763.82	
	INSURANCE REIMB	29,604.68	
	GRANTS	15,000.00	
	HIGHWAY/REIMB	1,451.44	
	LIBRARY	24,782.46	
	MISC	5,403.31	
	MEDICARE AMB REIMB	263,818.66	
	PARKS & REC	60,228.00	
	P & R SCHOOL	34,099.10	
	PBCAM	2,087.50	
	PSU/ DISPATCH/FIRE/REIMB	347,719.00	
	P I L O T	314,801.00	
	RECYCLING	79,675.11	
	PEMI BAKER REIMB	63,326.90	
	REIMBURSEMENTS	12,765.47	
	PERMITS/PLANNING	25,943.64	
	RAILROAD FUND	1,991.52	
	SALE OF TOWN PROP	16,477.50	
	PLYMOUTH SCHOOL DIST	15,000.00	
	TAX LEIN REIMB	26,487.41	
	STATE OF NH/GRANTS/REIMB	389,165.88	
	SPEARE HOSPITAL	52,000.00	
	TIME WARNER/CHARTER FEE	65,082.18	

REPORT OF THE TREASURER
For 12 Month Period Ending June 30, 2018
GENERAL FUND 2 OF 3

	TOWN OF ASHLAND	75,927.94	
	TOWN OF BRIDGEWATER	19,891.00	
	TOWN OF CAMPTON	43,449.30	
	TOWN OF HOLDERNESS	91,995.94	
	TOWN OF RUMNEY	41,243.61	
	TOWN OF THORNTON	26,448.00	
	TOWN OF HEBRON	13,347.00	
	TOWN OF GROTON	5,703.28	
TOTAL SELECTBOARD			2,826,509.45
TAX COLLECTOR			
	2017 YIELD TAX	354.97	
	2017 A PROPERTY TAX	2,074,732.74	
	2017 B PROPERTY TAX	7,294,546.17	
	2018 A PROPERTY TAX	3,540,296.74	
	2018 B PROPERTY TAX	4,569.84	
	2018 YIELD TAX	8,851.16	
	CURRANT LAND USE	13,342.70	
	CURRANT LAND USE INT	38.47	
	PROPERTY TAX INT	56,771.28	
	TAX LIEN INTEREST	65,665.92	
	TAX LIEN REDEEMED	276,870.43	
TOTAL TAX COLLECTOR			13,336,040.42
TOWN CLERK			
	2017-2018 MV	712,613.93	
	CAP RES FUND	22,980.00	
	MISC	14,634.35	
	UCC FILINGS	1,500.00	
	RET CK FEE	14.00	
	CREDIT CARD	130.00	
			751,872.28
TOTAL TOWN CLERK			
TOTAL RECEIPTS			<u>17,213,840.67</u>
TOTAL RECEIPTS.& BEGINNING BAL			<u>19,957,844.65</u>
CASH PAYMENTS			
	PAYMENTS PER SELECTMEN		
TOTAL PAYMENTS			17,325,039.41
ENDING BALANCE DMV ACH			40,865.80
ENDING BALANCE 530			1,809.02
ENDING BALANCE 102			<u>2,590,130.42</u>
TOTAL PAYMENTS & ENDING BAL			<u>19,957,844.65</u>

REPORT OF THE TREASURER
For 12 Month Period Ending June 30, 2018
GENERAL FUND MEREDITH 530 3 OF 3

BEGINNING BALANCE 5/25/18		
CASH RECEIPTS		
TRANSFER IN	1,500.00	
DEPOSIT	<u>579.00</u>	
TOTAL		<u><u>2079.00</u></u>
PAYMENT PER SELECT BOARD	269.98	269.98
ENDING BALANCE 6/30/18		1,809.02
TOTAL ENDING BAL AND PAYMENTS		<u><u>2,079.00</u></u>

REPORT OF THE TREASURER
For the 12 Month Period Ending June 30, 2018
TOWN CLERK MV ACH ACCOUNT GENERAL FUND 468

BEGINNING BALANCE 7/01/17		0.00
DEPOSITS		<u>887,792.85</u>
TOTAL		<u><u>887,792.85</u></u>
TRANS TO GF		600,000.00
ACH DMV		246,927.05
ENDING BALANCE 6/30/18		<u>40,865.80</u>
TOTAL		<u><u>887,792.85</u></u>

ESCROW ACCOUNTS
7/01/17 THROUGH 6/30/18

Name	Beginning Balance 7/1/17	Total Deposits Interest Transfers	Total Withdrawals	Ending Balance 6/30/18
Soldier On	1,402.00	0.09	1,402.09	-
Ethier	0	1500.02	0	1,500.02
Summit at Mt Frontenac	421.42	0.06	0.00	421.48
Harbor Homes	-	1,725.12	693.00	1,032.12
O'Reilly	31.26	0.00	31.26	-
McLane Middleton	704.00	0.08	446.45	257.63
	-			-
Totals	<u>2,558.68</u>	<u>3,225.37</u>	<u>2,572.80</u>	<u>3,211.25</u>

REVOLVING LOAN
7/01/17 THROUGH 6/30/18

BEGINNING BALANCE 7/01/17	\$ 21,321.33
INTEREST	<u>\$ 2.13</u>
TOTAL RECEIPTS AND BEGINNING BALANCE	<u>\$ 21,323.46</u>
ENDING BALANCE 6/30/18	<u>\$ 21,323.46</u>

AERONAUTICAL FUND
7/01/17 THROUGH 6/30/18

BEGINNING BALANCE 7/01/17	\$ 12,012.85
DEPOSITS	\$ 4,549.89
INTEREST	<u>\$ 3.91</u>
TOTAL DEPOSIT AND BEGINNING BALANCE	<u>\$ 16,566.65</u>
WITHDRAWALS	\$ -
ENDING BALANCE 6/30/18	<u>\$ 16,566.65</u>
TOTAL WITHDRAWALS AND ENDING BALANCE	<u>\$ 16,566.65</u>

CITIZENS CHECKING
7/01/17 THROUGH 6/30/18

BEGINNING BALANCE 7/01/17	\$ 11,721.77
INTEREST	\$ 1.19
TRANSFERS	\$ -
TOTAL DEPOSIT AND BEGINNING BALANCE	<u>\$ 11,722.96</u>
WITHDRAWALS	\$ -
ENDING BALANCE 6/30/18	<u>\$ 11,722.96</u>
TOTAL WITHDRAWALS AND ENDING BALANCE	<u>\$ 11,722.96</u>

NHPDIP
7/01/17 THROUGH 6/30/18

BEGINNING BALANCE 7/01/17	\$ 23,721.86
INTEREST	\$ 313.16
TOTAL DEPOSIT AND BEGINNING BALANCE	<u>\$ 24,035.02</u>
WITHDRAWALS	\$ -
ENDING BALANCE 6/30/18	<u>\$ 24,035.02</u>
TOTAL WITHDRAWALS AND ENDING BALANCE	<u>\$ 24,035.02</u>

REPORT OF THE TAX COLLECTOR
07/01/17-6/30/18

		DR		
Uncollected Taxes/Beg.Fiscal Yr.		2018		2017
Property Tax				2,062,860.71
Tax Credits		2,456.88		
Taxes Committed To Collector:				
Property Tax		6,392,187.00		7,302,547.00
Yield Tax		4,543.90		6,300.82
Excavation Tax				
Land Use Change		14,376.70		6,720.60
Prepayments on Property Tax...				
Overpayments on Property Tax..		5,121.00		17,228.51
Tax Deed				
Interest Collected on Delinquent				
Property Tax		1.50		56,769.78
Yield Tax		0.00		0.00
Land Use Change		0.00		0.00
TOTAL DEBITS		6,418,686.98		9,452,427.42
		CR		
Remittances To Treasurer:				
Property Tax		3,540,296.74		9,369,278.91
Land Use Change		6,622.10		6,720.60
Yield Tax		2,905.31		6,300.82
Excavation Tax				
Interest Collected:				
Property Tax		1.50		56,769.78
Yield Tax				
Land Use Change				38.47
Tax Deeded				30.00
Property Tax Credits		4,569.84		11,989.33
Abatements Yield Tax				
Abatements on Property Tax		773.00		1,299.51
Abatements on Yield Tax		521.23		
Uncollected Taxes/End Fiscal Yr				
Property Tax		2,854,125.30		
Yield Tax		1,117.36		
Land Use Change Tax		7,754.60		
TOTAL CREDITS		6,418,686.98		9,452,427.42

SUMMARY OF TAX SALE ACCOUNTS
07/01/17-06/30/18
Plymouth, N.H.

DR
Tax Sales on Account of Levies of

	2017	2016	2015	Prior
Balance of Unredeemed Taxes				
Beginning of fiscal year:				
Property Tax.....		347,055.05	157,707.92	70,803.38
Taxes Sold To Town.....	368,445.49			
Interest Collected After Sale:				
Property Tax.....	347.13	11,617.71	39,776.13	13,924.95
Overpayments.....				
TOTAL DEBITS	368,792.62	358,672.76	197,484.05	84,728.33
	CR			
Remittances to Treasurer:				
Property Tax.....	13,811.53	125,323.19	114,118.56	23,617.15
Interest & Costs After Sale:				
Property Tax.....	347.13	11,617.71	39,776.13	13,924.95
Tax Deeded Property.....	0.00	63.14	61.44	66.45
Abatements.....	0.00	0.00	0.00	60.44
Uncollected Taxes End Of Yr:				
Property Tax.....	354,633.96	221,668.72	43,527.92	47,059.34
TOTAL CREDITS	368,792.62	358,672.76	197,484.05	84,728.33

REPORT OF THE TOWN CLERK
For the Fiscal Year Ending June 30, 2018

RECEIPTS

Auto Permits: July 1, 2017 - June 30, 2018	\$ 695,621.33
Sticker and Title Fees	\$ 16,992.60
Dog Licenses Issued 07/1/2017 - 06/30/2018	\$ 3,036.00
Marriage Licenses	\$ 1,896.00
UCC Filings	\$ 1,500.00
Certified Copies of Records	\$ 9,107.00
Miscellaneous Filing Fees	\$ 595.35
Recovery Fees	\$ 14.00
Capital Reserve Funds from Motor Vehicle	\$ <u>22,980.00</u>
TOTAL	\$ 751,742.28

PAYMENTS

Paid to Town Treasurer	\$ 751,742.28
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**BIRTHS RECORDED IN THE TOWN OF PLYMOUTH, N.H.
FOR THE YEAR ENDING DECEMBER 31, 2018**

CHILD'S NAME	DATE OF BIRTH	CHILD'S PLACE OF BIRTH	NAME OF FATHER	NAME OF MOTHER
Ringlein, Benjamin Paul	2/6/2018	Plymouth, NH	Ringlein, Nicholas	Ringlein, Meghan
Cordeira, Jackson Flynn	5/28/2018	Plymouth, NH	Cordeira, Jason	Bush, Kathleen
Davis, Winona Rose Carolyn	6/14/2018	Plymouth, NH	Davis, Taylor	Kulig, Elena
Muska, Caia Elizabeth	7/23/2018	Plymouth, NH	Muska, Michael	Rompney, Kristen
Chick, Silas Charles	7/24/2018	Concord, NH	Chick, Jeremy	Chick, Sara
Zeman, Dalton Patrick	7/27/2018	Concord, NH	Zeman, Devin	Zeman, Denise
Beebe, Blake Mead	8/23/2018	Lebanon, NH	Beebe, Brent	Beebe, Brenda
Royer, Izzabelle Marley	9/5/2018	Concord, NH	Royer, Derick	Royer, Rachel
Harris, Matthew Thomas	9/6/2018	Plymouth, NH	Harris, Todd	Harris, Rebecca
Boyle, Maureen Christine	11/16/2018	Plymouth, NH	Boyle, Michael	Boyle, Mary
Greeson, Tobias Asher	12/5/2018	Plymouth, NH	Greeson, Todd-Andrew	Greeson, Katelin

**MARRIAGES RECORDED IN THE TOWN OF PLYMOUTH, N.H.
FOR THE YEAR ENDING DECEMBER 31, 2018**

GROOM'S NAME	GROOM'S RESIDENCE	BRIDE'S NAME	BRIDE'S RESIDENCE	TOWN OF ISSUANCE	PLACE OF MARRIAGE	DATE OF MARRIAGE
Myers III, James I.	New Durham, NH	McRedmond, Sara M.	Plymouth, NH	New Durham, NH	New Durham, NH	10/10/18
Michel, Joseph P.	Plymouth, NH	Umberger, Rachel G.	Plymouth, NH	Plymouth, NH	Plymouth, NH	3/28/18
Clifford, Zachary M.	Plymouth, NH	Vittum, Lillian J.	Plymouth, NH	Plymouth, NH	Plymouth, NH	4/14/18
Murdock, Eric C.	Plymouth, NH	Jamison, Teresa C.	Campton, NH	Plymouth, NH	Rumney, NH	6/16/18
Stoppe, Zachary R.	Plymouth, NH	Gagnon, Sarah L.	Plymouth, NH	Plymouth, NH	Plymouth, NH	6/19/18
Samaha, Norman L.	Plymouth, NH	Salmon, Margaret M.	Plymouth, NH	Plymouth, NH	Rye, NH	7/28/18
Patterson, James H.	Plymouth, NH	Brown, Kristina S.	Plymouth, NH	Plymouth, NH	Plymouth, NH	7/28/18
Slaughter, Harold T.	Plymouth, NH	Kevlik, Cayla C.	Lincoln, NH	Plymouth, NH	Woodstock, NH	8/19/18
Bragdon, Matthew J.	Plymouth, NH	Letourneau, Heather A.	Plymouth, NH	Plymouth, NH	Bridgewater, NH	9/29/18
Solomon, Matthew A.	Plymouth, NH	Remillard, Rachel L.	Plymouth, NH	Plymouth, NH	Plymouth, NH	10/21/18
Davis, Thomas R.	Claremont, NH	Mason, Christina T.	Plymouth, NH	Plymouth, NH	Lincoln, NH	12/10/18
Mellet, William R.	North Woodstock, NH	Ireland, Jacquelyn M.	Plymouth, NH	Woodstock, NH	Thornton, NH	12/21/18
Knoettner, Gregory T.	Plymouth, NH	Powers, Bridget	Plymouth, NH	Plymouth, NH	Plymouth, NH	12/31/18

**DEATHS RECORDED IN THE TOWN OF PLYMOUTH, N.H. FOR
THE YEAR ENDING DECEMBER 31, 2018**

NAME OF DECEASED	DATE OF DEATH	PLACE OF DEATH	NAME OF FATHER	MAIDEN NAME OF MOTHER
Wescott, Gertrude	1/17/2018	Plymouth, NH	Dragoon, Frank	Riendeau, Flora
Welch, Evelyn	1/30/2018	Plymouth, NH	Reed, Leland	Tilton, Blanche
Hill, Glenwood	1/30/2018	Bridgewater, NH	Hill, Adna	Sprague, Marjorie
Racette, Normand	2/4/2018	Plymouth, NH	Racette, Oza	Dumas, Edna
Mather, Richard	3/6/2018	Plymouth, NH	Mather, Peter	Grace, Kathy
Lahey, Lucy	3/6/2018	Plymouth, NH	Cusson, Clement	Fournier, Doris
Blanchard, Wendall	3/10/2018	Laconia, NH	Blanchard, John	Jaquish, Lena
Gittzus, Carol	3/17/2018	Plymouth, NH	Conrad, Stanley	Heacock, Irene
Cass, Rodney	3/24/2018	Plymouth, NH	Unknown, Unknown	Cass, Pearl
Jewell, Roxanne	3/30/2018	Plymouth, NH	Jewell Sr., Kenneth	Brown, Cecille
Dodge, Norman	4/1/2018	Plymouth, NH	Dodge, Donald	Downs, Mavis
Niles Jr., Donald	5/14/18	Plymouth, NH	Niles Sr., Donald	Guthman, Karin
Weston, John	5/16/18	Lebanon, NH	Weston, John	Herriott, Doris
Evans, Rebecca	6/3/18	Plymouth, NH	Evans, Donald	Moody, Glenda
Baziliauskas, Valentine	6/11/18	Plymouth, NH	Baziliauskas, Anthony	Kiveris, Anastazija
Hohlt, Allan	6/14/18	Laconia, NH	Hohlt, Ernest	Chisolm, Sarah
Comeau, Lucy	7/5/18	Plymouth, NH	Hobart, Frank	Rogers, Edna
Anderson Jr., Eric	7/31/18	Littleton, NH	Anderson Sr., Eric	Littlefield, Olive
Sawyer, Caroline	8/5/18	Plymouth, NH	Smith, Albert	Huckins, Helen
Lamplot, Amanda	9/3/18	Berlin, NH	Henderson, Harry	Sherman, Mary
Conway, Russell	9/6/18	Plymouth, NH	Conway, Andrew	Carter, Rose
Berg, Daniel	9/21/18	Plymouth, NH	Berg, August	McLaughlin, Sadie
Ahern Sr., Henry	9/23/18	Plymouth, NH	Ahern Sr., Stephen	Jacques, Mary
Stanley, Patricia	9/24/18	Laconia, NH	Stinette, Richard	Taylor, Margaret
Kilfoyle, Sarah	10/4/18	Plymouth, NH	Conover, George	Cutter, Thelma
Blanchard Jr., John	10/6/18	Plymouth, NH	Blanchard Sr., John	Jaquish, Lena
Hudson, Theresa	10/21/18	Concord, NH	Fetterolf, David	Unknown, Danielle
Margeson, Rosella	10/28/18	Slidell, LA	Francis, John	McFadden, Edna
Dempsey Chipman, Nicole	11/12/18	Canterbury, NH	Dempsey, Lawrence	Depari, Nancy
Allard, Roger	11/14/18	Plymouth, NH	Allard, Alphee	Ferland, Germaine
Blake, Irene	12/8/18	Plymouth, NH	Fillion, Alphonse	Midon, Marguerite
Jones, Justin	12/25/18	Plymouth, NH	Jones, John	Grafton, Cecelia
McGrath, Norinne	12/26/18	Meredith, NH	Berry, Haven	Ames, Marjorie

PLYMOUTH POLICE DEPARTMENT

2018 ANNUAL REPORT

2018 brought a few new faces to the Plymouth Police Department. The Department welcomed Letitia Chance, Chelsea Fitzgerald, and Kevin Shortt. Letitia is one of the Department's Communications Specialists and comes to us by way of Speare Memorial Hospital where she was employed for several years. Letitia also holds a position with the Warren/Wentworth Ambulance Service where she is an EMT. Chelsea is also one of the Department's Communications Specialists and comes to us by way of the Freemont County, Colorado Communications Center where she dispatched for police, fire, and medical services. Prior to that Chelsea served in the US National Guard where she held a couple different positions including Emergency Dispatcher/Communications Officer. Chelsea just completed her 8th year of service with US National Guard in November of 2018. Kevin is one of the Department's Patrol Sergeants and comes to us by way of the Laconia Police Department where he held the position of Master Patrolman. Kevin has over 16 years of Law Enforcement experience and started his career in the area as a Campton Police Officer. Although not new to the department, Chris Bridges was moved from a full time Communications Specialist to a full time Police Officer and Scott Moore was moved from part time Parking Enforcement to full time Parking Enforcement.

From July 1, 2017 through June 30, 2018 the office of the Plymouth Police Prosecutor handled a total of 453 arrests. 293 cases were processed through the 2nd District Court, Plymouth Division and/or the Plymouth Family Court. 16 juvenile cases were processed and 4 of those cases were referred to the local Restorative Justice Program.

The Department's investigative unit has been very busy this year. During the last 12 month fiscal period, the Plymouth Police Department made 88 case referrals to the Grafton County Attorney's Office, which results in a total of 182 felony charges.

The Department has several members certified by Homeland Security through Advanced Law Enforcement Rapid Response Training program at Texas State University as Civilian Response to Active Shooter instructors. The Department conducted 13 active shooter classes throughout the community in 2018. This included both our schools, several local businesses and some non-profit organizations.

In September of 2018, the Plymouth Police Department along with various local, county, state, and federal agencies participated in a collaborative operation within Grafton County under the name Operation Northern Alliance. The goal of this operation was to investigate, arrest, and dismantle individuals distributing heroin, fentanyl, and opioid based narcotics, along with other illicit drugs. Multiple individuals were identified as distributing controlled substances throughout the area. Officers from around the area spent countless hours in preparation for the events that took place on that day in September. Search warrants of multiple residences were also conducted in Plymouth, where police seized methamphetamine, heroin, fentanyl, cash, and evidence related to drug distribution. Operation Northern Alliance was extremely successful and resulted in more than two dozen arrests. The charges brought forward on these subjects ranged from possession charges all the way up to illegal distribution of drugs. During this operation Plymouth PD was featured by Celine McArthur from WCAX channel 3 out of Burlington, VT in her documentary "The Fix: Opioid Pipeline." You can watch this documentary by visiting our Facebook page where you can find the link.

On a lighter note, Plymouth PD was featured on an episode of Criminal Minds. If you want to watch this episode you can search for Season 14/Episode 8 of Criminal Minds online.

The Plymouth Police Department firmly stands with the community in an effort to preserve the safety and livelihood of our great town. All of us here at the Plymouth Police Department are proud and honored to shoulder the responsibilities of protecting and serving our Community. On behalf of the

men and women of the Plymouth Police Department, we are privileged to serve this Community and continue to strive toward excellence to provide you with the finest policing service possible.

Respectfully Submitted
Stephen Lefebvre, Chief of Police

PLYMOUTH POLICE DEPARTMENT STATISTICS
July 2017 to June 2018

TRAFFIC ENFORCEMENT INFORMATION

MOTOR VEHICLE SUMMONS	208	
MOTOR VEHICLE WARNINGS	775	
AVERAGE SPEED OF VIOLATION	46	MPH
AVERAGE MPH OVER SPEED	13	MPH
TOTAL MOTOR VEHICLE ACCIDENT REPORTS	142	
FATAL MOTOR VEHICLE ACCIDENTS	0	

TOP THREE LOCATIONS WHERE ACCIDENTS OCCUR:

TENNEY MOUNTAIN HIGHWAY
MAIN STREET
HIGHLAND STREET

COMMUNICATION CENTER INFORMATION

TOTAL TELEPHONE CALLS	55,21	(151/day)
TOTAL RADIO TRANSMISSIONS	298,319	(817/day)
TOTAL CALLS FOR SERVICE	51,659	(141/day)
ANNUAL REQUESTS FOR SERVICE (FISCAL) (PPD Only)	18,841	(52/day)

ARRESTS:	453
INCIDENTS:	674

PARKING ENFORCEMENT INFORMATION

TOTAL TICKETS ISSUED	1,667
PARKING METER COIN COLLECTION	\$ 61,130.13
PARKING FINES	\$ 39,912.89
PARKING PERMITS	\$ 4,665.00
BOOT FEE (PARKING)	\$ 0.00
KIOSK PARKING LOT (coin/credit card)	\$ 13,737.52
TOTAL PARKING REVENUE:	\$ 119,445.52

OTHER REVENUE INFORMATION

GRANTS	\$ 20,372.22
COPIER FEES	\$ 235.00
COURT REIMBURSEMENT	\$ 28,372.22
INSURANCE REQUESTS	\$ 1,030.00
PISTOL PERMITS	\$ 100.00
SPECIAL DETAILS	\$ **
DISPATCH REIMBUR. (Calendar Year)	\$ 222,578.48
MISCELLANEOUS	\$ 1,277.30
TOTAL OTHER REVENUE:	\$ 273,658.17
DEPARTMENT TOTAL:	\$ 393,103.69

**OUTSIDE DETAIL REVOLVING ACCOUNT \$ 130,915.00

PLYMOUTH FIRE AND AMBULANCE DEPARTMENT
2018 ANNUAL REPORT

At the end of 2018, the emergency responses have been one of the busiest we've ever had and in addition to that, the staff are still required to perform and complete their station duties, these include but are not limited to, training requirements and fire prevention activities. The members did an outstanding job handling this increase of activity and managing their station duties. The question that is frequently asked is "What the cause for the increase?". One explanation is that the town is growing and with growth is increase in population which typically leads to more fire and emergency medical calls.

Plymouth Fire/Rescue was able to secure three grants that allowed us to purchase new equipment and help protect your emergency responders. One of the grants was for replacing the air-packs and was a long time coming as we had applied for and were rejected two years in a row prior to finally being awarded the monies. The other two are for forestry equipment and body armor for EMS personnel. Total approximate amount of all three grants is \$141,000.00. Grants are very competitive as funds for these programs are limited, however we will continue to apply for and fund programs through grants when possible to help support this department.

Fire permits will be available online at www.nhfirepermit.com or it can be linked through our website at <https://www.plymouthfd.org/> however, with the online permit there is a fee of \$3.00. Please note that you will still be able to come to the fire station and receive one for free. Fire Permits are required when the ground is not covered with snow. Please contact the station should you have any questions.

The members of this department, both full-time and part-time, are a superb group of dedicated, hardworking individuals and without their commitment this department would not be a success. Thank you to not only the members but their families for their support and dedication.

Casino Clogston
Fire Chief

PLYMOUTH FIRE AND AMBULANCE DEPARTMENT
2018 ANNUAL ACTIVITY REPORT

Structure Fires	19
Chimney Fires	2
Cooking Fires	2
Vehicle Fires	10
Grass/Brush/Outside Fires	13
Dumpster/Furniture Fires	3
Overpressure/Excessive Heat	18
Total Fires	67
Hazardous Materials Incidents	23
Hazardous Conditions	7
Carbon Monoxide Incidents	10
Electrical Problems	12
Power Lines Down	24
Total Hazardous Conditions	76
Service Call	25
Lock Out	3
Water Problem	10
Animal Rescue	9
Assist Police	23
Smoke/Odor Removal	5
Defective Elevator	2
Total Service Calls	77
Good Intent Calls	19
Cancelled	88
No incident found	16
Smoke Investigation	18
Total Good Intent Calls	141
False Alarm	7
Malicious False Alarm	6
Alarm system Malfunction	52
Unintentional Alarm	128
Total False Alarms	193
Medical Emergencies	973
ALS Intercept/ Assistance	22
Motor Vehicle Accidents	92
Technical Rescues	27
Lift Assists	87
Total Medical Emergencies	1201
Total Fire/Ambulance Calls	1755
Burn Permits Issued	284
Oil Burner/LP Gas Permits	133
Life Safety Inspections	142
Fire Drills	20
Car Seat Inspections	12
Public Fire Extinguisher Trainings	6

**PLYMOUTH HIGHWAY DEPARTMENT
2018 ANNUAL REPORT**

Once again winter is upon us. We are trying out a new source for winter sand. With a lot shorter haul we are hoping to save money in the long run. The sand seems to be working well on the roads. There is always plenty of cold patching to be done. The price of cold patch went up again this year.

Highway oversaw the completion of Highland Street from Reservoir Road to Broadway Street. This project had a lot of setbacks, mostly ledge that could not be blasted and had to be hammered. Thank you for your patience on this project. Much improvement was made. This was a good accomplishment and will help for years to come.

CO-OP hired out in town trimming, it looks fantastic. Thank you for all of your help and support to the town once again NH CO-OP.

Highway has purchase another Kenworth six wheeler plow truck this winter. The old tractor has worked very hard and a new one was much needed. Thank you again for your support in this purchase.

We are working on many small projects: catch basin rebuilding, culvert repairs, tree trimming and roadside mowing to name a few.

We are getting closer with funding for in town infrastructure.

Thank you to all the other departments that worked with highway to keep Plymouth a safe place to live.

Respectfully,

Joseph Fagnant
Highway Manager

PLYMOUTH PARKS AND RECREATION DEPARTMENT

2018 ANNUAL REPORT

The Parks and Recreation Department is pleased to share with you the many ways in which we work to bring our community together through the enjoyment of our parks and engagement in recreation. Your support has always been steadfast and your contributions innumerable, and we thank you.

Programs

Fall Festival, Halloween, Summer Concerts and Christmas Parade are a few of the small-town events our community embraces. Events like these bring families, friends and neighbors together with a sense of pride and community. We thank the downtown community for reaching out to our town and offering us opportunities to celebrate holidays together throughout the year. We appreciate the large turnouts at these events and take pride in offering them to our community.

Summer Program and Afterschool Program continue to service families throughout the year. A staff member shared her camper's words at a meeting, "I love my camp family and I'm lucky to be a part of all this fun". It is comments like this one that keep us motivated. We spend a great deal of time training staff, organizing trips, and planning adventures, and to hear our campers' words reminds us that our efforts really matter.

We would like to thank the Douglas DiCenzo Memorial Camp Fund in its 12th year of providing funding to give children the opportunity to attend a camp. Doug DiCenzo grew up in Plymouth and was an individual you would want to be around for so many reasons. He motivated others on the teams he led in school and continued this passion right into the military. He worked hard and was a role model to so many. Sadly, he was killed in action in 2006. Through his memorial fund scholarships, he is touching the lives of many children by giving them the opportunity to make friends, develop relationships, and enjoy new experiences through camp. We are grateful for his service and remember him through this legacy.

Facilities

From family picnics at *Fox Pond Park*, to lunch breaks at *Riverfront Park*, to ice cream on *The Common*, we are fortunate to have such widely utilized parks in our small town. The grounds department work endlessly to ensure these little pieces of heaven are places many of us incorporate so routinely into our daily lives. Add cross country skiing around the elementary school and snowshoeing and bike trails at Fox Pond Park and our parks are in full use for all four seasons.

Collaboration

Everything we do involves collaboration. Even when we are not intentionally collaborating, the culture of the town departments, the businesses, the schools and especially the residents, is to work together for the betterment of the town. What great modeling this is for future generations. It is said that, "it takes a village", and we are that village working hard to build a strong community and enjoy so much of who we are together. Recently a parent posted on Facebook, "Such an incredible fall day for our little community. Pumpkin racing, friends, pumpkin people making, life is such a blessing." We take to heart the role we play in daily living, and all the support we get from others to make the best of everything we present. On behalf of the Commission and our entire staff thank you, Plymouth. It is a privilege to be a part of your lives!

PLYMOUTH PARKS AND RECREATION DEPARTMENT
2018 ANNUAL REPORT - Continued

A Grateful Goodbye

It is with sadness that we say goodbye to our friend of the Parks and Recreation Department De Robitaille, who passed away this October. De supported our efforts in so many ways. She ran the floor at Ski Skate Sales, advocated for children throughout the community, and most of all was willing to help out in any way needed on any occasion. We will miss her diligence and “get it done” attitude. Thank you, De, for all you gave to our community.

Respectfully submitted,

Larry Gibson

Director of Parks and Recreation

PLYMOUTH RECYCLING CENTER
2018 ANNUAL REPORT

From all the employees at the Recycling Center, we would like to say thank you to all the residents of Plymouth for their continued efforts in recycling. We strive very hard to keep our budget level funded, even with the many changes in recycling costs we maintain a very low cost budget, which is offset by some revenue, all due to your help.

This past fiscal year we have shipped out:

1214.08 Tons of Waste
100.84 Tons of Cardboard
74.66 Tons of Scrap Metal
64.22 Tons of Mixed Paper
31.86 Tons of Plastic
15 Tons of Newspaper
11.96 Tons of Electronic Waste
9.44 Tons of Tin Cans
8.94 Tons of Tires
8.15 Tons of Clothing
5.35 Tons of Aluminum Cans

The recycling markets were slightly better this past fiscal year in some markets. The Recycling Center was able to generate approximately \$89,592 in revenues, a \$10,775 increase from last fiscal year. We expect this fiscal year to still have many hardships, due to China's National Sword policy, that officially took effect on January 1, 2018. The policy places heavy restrictions on imported recyclables, mainly trash contamination. With this policy, prices of recyclables have not rebounded to where they should be. The scrap markets have already felt the effects since September 2017.

In July of 2018, part time attendant Josh McKinnon accepted a full time attendant position. Josh is a great asset to the Recycling Center, in our goal to minimize the Town of Plymouth's carbon footprint.

This past October, the Recycling Center helped the Mountain Village Charter School with their recycling program startup. The Recycling Center provided a trailer and several containers to the school. Students from the school then separate and bag the recyclables, which is retrieved by the Recycling Center employees.

Please feel free to call or stop by the office to see Jessie or Matt. We are more than willing to listen and consider any suggestions you may have.

Sincerely,

Recycling Management

PEASE PUBLIC LIBRARY
2018 ANNUAL REPORT

The Pease Public Library and its staff had a year packed full of programming! We had our annual hits like the Touch-A-Truck event and added new favorites like the Keniston Concerts series. Plus, monthly art installations and artists' receptions coordinated and sponsored by the Young Ladies' Library Association have been keeping our walls and our minds engaged.

We took a flying trip through the great outdoors with a five-part birding series led by ornithologist Susan Fogelman and again with Iain McLeod of Operation Osprey Track. We continued into the wild as Fish and Game stewards presented two programs for us: *Understanding Bobcats* and *Black Bears in NH*.

We let nature inspire us when the Plymouth area Master Gardeners joined forces to present a series of informational programs for the public that included everything from seed starting to a walk through the garden and grounds of a veteran Master Gardener in summer. Retired Maine State Park Ranger Tim Caverly shared his unique adventures with us during *The Allagash; New England's Wild River*. We learned about some wild weather when *The Blizzard of '78*, presenter Dr. Sam Miller, meteorologist at PSU, helped us understand exactly how it all went so wrong so quickly back in the day.

We raised our activity level by hosting *Yoga for Kids and Babies* with Lena Hart and *Yoga for Gardeners* with Darlene Nadeau. *Line Dancing with George* drew an enthusiastic crew over the course of several weeks. The Library joined up with the Museum of the White Mountains' Walkabout Wednesday program, intended to get community members out and visiting downtown businesses.

We expanded our perspectives while hosting columnist, photojournalist, and recent recipient of the Nacky Loeb School of Communications First Amendment Award winner Robert Azzi and his program *Ask a Muslim Anything*. We expanded our knowledge of the books we all own and love when Ken Gloss, owner of The Brattle Bookstore and an appraiser / guest on Antiques Roadshow came to tell his story and give on-the-spot appraisals to attendees. We delved into the real lives of Manor House servants with Anne McLellan in her *Life Below Stairs* presentation.

The Conversation Project, a program led by hospice chaplain Rev. Mary Francis Drake encouraged people to come together to have difficult conversations with family and loved ones about end of life decisions sooner rather than later in life.

We were fortunate to have poet Liz Ahl join us at the library for the book launch and a reading of *Beating the Bounds*. History Channel Ghost hunter and author Jeff Belanger joined us for a *Supernatural Evening with Jeff Belanger*.

Annual children's events included the ever-popular Easter Egg Hunt, and the Summer Reading Program. Ongoing programs include Book Buddies with our therapy dog helpers, toddler and pre-school story times, children's and teen crafts, sensory play and music exploration, Lego clubs, and Teen movie nights and game nights.

PEASE PUBLIC LIBRARY
2018 ANNUAL REPORT - Continued

We established a designated reference area, with current print volumes of ready reference materials and a space to use them with ease. Thanks to our newly minted archivist, Rebecca White, we have begun digitizing our local history materials and making them available via our Web site www.peasepubliclibrary.org. Look for them under our Reference and Research tab. This year we welcomed Kimberly Inman to our staff as our Technology Librarian, and welcomed back Shana Zarnowski, who is our Inter-Library Loan Librarian. We bid a fond farewell to Patricia Hanscomb, who retired after 27 years at the library.

Thank you to the other Plymouth Town Departments who have helped make our library events happen, who have helped keep our building looking good, and who help keep us safe and running smoothly.

Thank you to all of our donors and all of our volunteers this past year. We would never be able to do what we do without you. And as always, thank you to our wonderful library patrons who create this great community partnership with us.

Respectfully Submitted,

Diane Lynch, Pease Public Library Director

*Director's Note: We've done some cleaning up in our records department. You may notice that it looks like the number of patrons we have has gone down dramatically since last year. We updated our numbers to include only our most current users. This should give us a much clearer picture of how many people are really using the library moving forward.

Also note that our Courtesy card numbers have changed dramatically over the past couple of years. We no longer include the 200+ cards that we extend to fellow NH Libraries or other lending libraries for Inter-Library loaning purposes in this count, as this falsely inflates the usage data. Inter-library loan use is tracked in another area of the statistics.

Pease Public Library
1 Russell Street
Plymouth, N.H. 03264
603.536.2616
pease@peasepubliclibrary.org
www.peasepubliclibrary.org

PEASE PUBLIC LIBRARY - BOARD OF TRUSTEES
FINANCIAL REPORTS - June 30, 2018

INCOME

OPERATING

Book Replacement Receipts	\$264.00
Book Sales	\$3,572.79
Coffee Bar	\$457.00
Copier	\$2,373.35
Gifts	\$7,318.00
Library Card Fee	\$7.00
Miscellaneous	\$468.41
Overdue Fines	\$1,121.70
Room Use	\$788.00
TOTAL OPERATING INCOME	\$16,370.25

UNRESTRICTED INCOME

Conscience Jar	\$400.00
Donations	\$75.00
George Durgin Trust	\$8,244.69
Interest Income	\$6.06
Non Resident Fees	\$7,562.00
YLLA	\$1,358.00

TOTAL UNRESTRICTED INCOME **\$17,645.75**

TOTAL INCOME **\$34,016.00**

EXPENSES

OPERATING EXPENSES

Bank Charge	\$649.67
Circulation Materials	\$7,840.09
Coffee Bar	\$319.54
Copy Machine Rental	\$4,847.73
George V. Durgin Collection	\$5,609.83
Miscellaneous	\$181.80
Office	\$477.27
Supplies	\$2,027.09

TOTAL OPERATING EXPENSES **\$21,953.02**

TRUSTEE EXPENSES

Computers	\$406.19
Education: Staff & Trustee	\$1,845.84
Evergreen ILS	\$1,250.00
Facilities (Maint. Repair, furnish	\$1,747.75
Institutional Passes	\$2,084.00
Miscellaneous	\$188.97
NHLTA Memberships	\$180.00
Programs	\$4,721.61
Volunteer Appreciation	\$180.58

TOTAL TRUSTEE EXPENSES **\$12,604.94**

TOTAL EXPENSES **\$34,557.96**

SURPLUS/(DEFICIT) **-\$541.96**

PEASE PUBLIC LIBRARY - BOARD OF TRUSTEES
FINANCIAL REPORTS - June 30, 2018 - Continued

INVESTMENTS & BANK ACCOUNTS

	6/30/2018	6/30/2017	Change
Northway Bank			
General Operating	\$19,283.06	18236.37	\$1,046.69
Trustees Operating	59,031.62	57493.72	1,537.90
CD #11152469	2,522.59	2517.53	5.06
CD #11168721	18,888.29	18,871.95	16.34
 Bank of New Hampshire			
CD # 6116966	43,564.10	43,257.95	306.15
 Meredith Village Savings Bank			
CD #88005326	17,584.90	17,523.57	61.33
 New Hampshire Public Deposit Trust	<u>53.15</u>	<u>52.46</u>	<u>0.69</u>
 <u>TOTAL</u>	<u><u>\$160,927.71</u></u>	<u><u>\$157,953.55</u></u>	<u><u>\$2,974.16</u></u>

PEASE PUBLIC LIBRARY
STATISTICS
July 1, 2017 – June 30, 2018

COLLECTION	ADULT	YOUNG ADULT	JUVENILE	TOTAL
Books/Volumes owned June 30, 2018	23,728	2,200	15,039	40,967
Audiobooks/CDs owned 6/30/18 (all ages)		1,284		1,284
Great Courses added as of 6/30/18		108		108
DVDs/Blue Rays owned 6/30/18		4,030		<u>4,030</u>
Total Adult/Young Adult/Juvenile				<u><u>46,389</u></u>
Subscriptions (magazines, newspapers)		73		

CIRCULATION			Gift items added to collection
Materials loaned 7/1/17-6/30/18	TOTAL	70,149	Books 252
Materials borrowed from or loaned to other libraries		2,454	Audio 30
Ebooks and eAudiobooks circulated		5,037	DVDs 309
Foot Traffic/People Count through the door		74,952	Multimedia 892
			Puzzles 19
			<u>TOTAL 1,502</u>

OTHER SERVICES	
Public Meeting Room Uses	1,363
Public Computer Use Sessions	18,866
Public Library Adult Programs	39
Public Library Youth Programs	251
Total Library Program Attendance	4,727

PATRON REGISTRATIONS	FY15/16	FY16/17	FY17/18
Resident adults	2,094	2,927	1,924
Resident juveniles	339	343	346
Temporary residents	46	61	66
High School	142	138	135
PSU Students	447	128	203
Non-Residents	604	1753	1042
	58	--	
(Courtesy, Exempt, Inst.)	<u>611</u>	<u>3</u>	<u>65</u> (excludes ILL libraries)
TOTAL	4,341	5,353	3,781

LAND USE & PLANNING DEPARTMENT

2018 ANNUAL REPORT

PLANNING BOARD

The Plymouth Planning Board received 22 Applications in 2018, comprised of 13 Site Plan Reviews, 3 Boundary Line Adjustments, 4 Minor Subdivisions and 2 non-binding conceptual presentations (which are given to air a project for compliance and critique from the Board, prior to an actual Application).

Projects of note for the year must lead off with the Site Plan Approval for Market Basket at Riverside Landing. After years of discussion with their leadership and the developer, the project was brought forth in the fall. The Planning Board exercised due-diligence throughout the process and made extra effort to forestall any opposition to their process or the project itself. They determined that the project might have a regional impact and sent letters to abutting Towns asking for (non-binding) comments. Only two Towns commented and both were in support. One of the responding Towns (Warren) was not an abutter, but offered support as they realized that not all impacts are negative. Construction of this 69,000 sqft store is due to commence in March.

Other projects include: a six-bedroom addition to the Bridge House, an Irving convenience store on Tenney Mtn Hwy, many 'change of use' reviews and commercial additions.

After years of work, the Board delivered an updated Master Plan. The State requires that Planning Boards periodically update the vision for the future of a community by taking input from the citizens and comparing it to the present state of affairs. It attempts to develop a method to incorporate the vision and Zoning together and form a path to satisfying both, by assigning roles to various Town Departments, Committees and Boards, depending on their areas of expertise, to accomplish these goals. The topics are wide ranging: environmental, transportation, recreation and economic development. Some goals can be accomplished through Zoning Amendments, others through policies set by the Board of Selectmen. But all are ultimately accomplished by participation with the residents. Please go to www.plymouth-nh.org to read the Plan in its entirety. It's not as dry as you would think!

The 2019 work sessions (held on the 1st Thursday of each month) will be devoted to implementing the Plan and comparing the 'goals' to current policy and legislation.
The current members of the Planning Board are:

Rebecca Hanson, Chairman
Chris Buckley, Vice Chairman
Bridget Powers, Non-Recording Secretary
Bonnie Sears
Maryann Barnsley
Jack Scarborough
Dr. Steve Whitman, Alternate
John Randlett, Selectman's Representative
Bill Bolton, Selectman's Representative, Alternate

The Board would like to remind you that your input is needed and welcomed.

**LAND USE & PLANNING DEPARTMENT
2018 ANNUAL REPORT (Continued)**

ZONING BOARD OF ADJUSTMENT

The Zoning Board of Adjustment heard fourteen Appeals in 2018, consisting of ten Special Exceptions, two Variances, an Appeal for a re-hearing and an extension of a previous Variance.

All ZBA meetings are 'Public Hearings', in that they are called for a particular request that requires Statutorily defined Notice requirements and a vote by a quorum (a minimum of three out of five seated members). Any administrative work is held at these Hearings, though most of the background and facts of the case are developed by the Planning Director. Since the ZBA is seen as a quasi-judicial body, they come together only when there is a case before them and rule on that case from within the guidance of the Zoning Ordinance and public testimony from the Applicant and physical abutters (owners of properties that share a boundary) and any member of the public, who are entitled to attend and encouraged to speak to the case.

The Town of Plymouth would like to thank our current slate of members for their service:

Patrice Scott, Chairman
Tom McGlaufflin, Vice Chairman
'Butch' Cushing
David Kent
Stephanie Halter
Jack Scarborough, alternate

Respectfully Submitted on Behalf of the Planning and Zoning Boards and Myself,

Brian Murphy
Land Use & Planning Director

BUILDING & CODE ENFORCEMENT

The total number of Building Permits approved and issued for 2018 totaled 131, the highest number since 2011.

Projects approved include the parish hall at Holy Trinity (St Mathews) Church; the parking area for Speare; the Harbor Homes Housing development on Boulder Point; the expansion of the Panther Pub Restaurant and a completion of the Barn on the Pemi (formerly, the Peaverly Barn prior to its dismantlement and reconstruction) and associated lodging cabins at the Italian Farmhouse; the community solar array and picnic area by Frosty Scoops; the remodeling and opening of the Grotto restaurant (formerly an automotive repair shop) and the 1766 Brew Pub (formerly the Baked Café) and a multitude of smaller residential projects. I also worked in tandem with Highway Superintendent Joe Fagnant to review and update our Excavation Permit Ordinance and to assess the increased interest along Railroad Square, a maze of private property and Rights of Way, for orderly development.

If you are contemplating a building project, even in the initial stage, I invite you to contact me at Town Hall (603-536-1731, 8-4:30pm, M-F) for a discussion prior to submitting an Application.

All forms, Applications and supporting documents can be read or downloaded from our website: www.plymouth-nh.org

LAND USE & PLANNING DEPARTMENT
2018 ANNUAL REPORT (Continued)

BUILDING PERMITS

Accessory Structures	28
Additions	10
Demolition	7
Driveways	2
Electrical/Plumbing	13
Renovations	12
Interior Alterations	18
New Construction	8
Paving	8
Renewal of Lapsed Permit	1
Roofing	1
<u>Signage</u>	<u>23</u>
Total Fees	\$17,752.21

ZONING VIOLATIONS

Building w/o Permit	6
Refuse Container	3
Junkyard	5
Occupancy	1
Parking	2

CAPITAL PLANNING COMMITTEE

FOR FY 2018-2019

Continuing a practice begun in 1987 the Town of Plymouth Capital Planning Committee (Committee) has developed the latest revision to the Town's Capital Improvement Plan (CIP) for fiscal year 2019 – 2025. The CIP is one component of the Town's Master Plan and is annually revised by a subcommittee of the Planning Board. This subcommittee is comprised of volunteer citizen members and representatives from the Selectmen's Office, Advisory Budget Committee and Plymouth Planning Board. The updated CIP is one source of information used by the Advisory Budget Committee and Board of Selectmen to develop the Town's annual budget that is presented to voters at Town Meeting.

The Town's capital expenditures are those purchases or budget items of significant cost such as major equipment and replacement/maintenance of Town buildings. Also included in the plan are major infrastructure costs like construction and repairs to roads, bridges and sidewalks. Each year the Committee revises the CIP based on history of recent budgets and the projected expenses for the next six years. The Committee gathers information from the heads of the municipal departments, the Town offices and other community sources, and then updates the CIP to incorporate this new data.

The overall goal of the CIP is to forecast and sequence the needed expenditure of funds so that expenditures can be timed in such a way as to have a levelizing influence on the Town's tax rate. The Committee advocates the use of capital reserve funds to accumulate the money for an item prior to its purchase/construction.

The Committee hopes to make effective use of the compiled inventory of the Town's municipal assets to support its targeted goal for capital expenditures.

The format of the CIP spreadsheet presents the proposals for each municipal department in the same order as they appear in the Town's general budget. This arrangement makes it easier, especially for the Advisory Budget Committee and the Board of Selectmen, to work with the two documents.

The Committee would like to expand its membership and welcomes new volunteers interested in helping with the planning of the Town's capital expenditures. The Committee conducts its work during the late fall in one early evening weekly meeting of one hour.

Respectively submitted for the Committee,
Kathryn Lowe

Capital Planning Committee Members:

John Randlett – Committee Chair Kathryn Lowe
Paul Freitas
Anne Abear

Town of Plymouth, NH
Capital Improvement Program
Fiscal Years Ending 2018- 2025
Last Updated: 06/30/2018

		Project Cost (Capital Reserve) Goal \$	6/30/18 Accumulated Capital	last FY 2019		Upcoming FY 2020		2021	2022	2023	2024	2025
				Outlay \$	Reserve \$	Outlay \$	Reserve \$					
1	MUNICIPAL											
2	Selectmen's Office											
3												
4	Town Revaluation Updates		124,564	75,000	0	0	0					
5	PB Cam Equipment/Facilities		10,002	0	0	0	0	0	0	0	0	0
6	Muni Building Contingency repair											
7	Town Hall/EOC Emergency Generator											
8	Selectmans Copy machine lease			0				0	0	0	0	0
9	Town Hall Bldg Maint/Repair			0								
10	Town Clerk Vital Records Preservation			0								
11	Town Clerk Debit/Credit process/electrical			0								
12	Town Hall Cannon Repairs			0								
13	Cemetery Retaining Walls			0								
14	Town Hall Vault			0								
15	Town Hall Server			0								
16	Town Hall Security System			0								
	Dept Total		134,566	75,000	0	0	0	0	0	0	0	0
	Planning Department											
17	Master Plan Update		0			0		0	0			
18	Zoning Ordinance Rewrite		0					0	0			
	Dept Total		0	0		0	0	0	0	0	0	0
	Police Department											
19	Dispatch Equipment	N/A	20,007	0	0			0	0	0	0	0
20	Police Vehicle Replacements - 3 (SUV's @ \$41,854)		0	75,000	0	0		0	0	0	0	0
21	Pickup Truck-Parking @ \$25,000	0	20,061		0	0		0	0			
22	Building Maint/Repair/Replace	TBD	25,012	0	0	0		0				
23	Police Furniture Replacement			0								
	Dept Total	0	65,080	75,000	0	0	0	0	0	0	0	0
	Fire & Ambulance Department											
24	Defibrillators, 3 units @ \$20,500 each on 3 year replacement cycle	0	0	0	0			0	0	0	0	0
25	1991 Seagrave Ladder Truck Replacement	750,000	14,203		0			0	0	0	0	0

26		1987 Fire Engine Refurbishment		150,000	0			0			0	44,380	44,380	44,380	44,380	44,380
27		Fire Engine 3 Replacement		0	261,855							70,000	70,000	70,000	70,000	70,000
28		2001 Ambulance Replacement @ \$150,000 on 8 year replacement cycle	150,000		0							0	0	0	0	0
29		2006 Ambulance Replacement @ \$150,000 on 8 year replacement cycle	150,000		50,048			50,000	0	0	40,000	40,000	40,000	40,000	0	0
30		Fire Chief Vehicle Replacement	0		0			0		0	0	0	0	0	0	0
31		Building Maint/Repair/Replace	TBD		3			0								
32		Hydraulic Rescue			0											
33		Air Support			22,504		22,505	7,500			0					
34		Fire Tower Truck Replacement			73,338			31,666			31,666					
35		Fire Engine 4 Replacement			43,276		32,888	10,384			10,384					
36		Fire Engine 3 Replacement	217,591		25,388			39,239			29,239					
37		Emergency equip replacemnt			0			0								
38		Replace support vehicle - Deputy Fire Chief			15,003		15,004									
39		Fire Dept. Repl Air Packs					0									
40		Fire Dept. Radio Replacements					0									
41		Fire Dept. Repair Apron/Retaining Wall					0									
		Dept Total	1,417,591		505,618		70,397	138,789	0	71,289	154,380	154,380	154,380	114,380	114,380	114,380
		Cemetery														
42		Truck purchase	TBD		0		0		10,000		0	0	0	0	0	0
		Dept Total					0	0	10,000	0	0	0	0	0	0	0
		Highway Department														
43		Building Replace/Repair/Expand			26,007						26,000	25,000	25,000	25,000	25,000	25,000
44		Highland Street Phase 2			445,019			0	0	0	0	0	0	0	0	0
45		Highland Rd repair								0						
46		Sidewalk Improvements	TBD		35,010		0		20,000	0	20,000	20,000	20,000	20,000	20,000	20,000
47		Imp Road Construction					125,000	0	100,000	0	125,000	125,000	125,000	125,000	125,000	125,000
48		Fuel Clean-up Mandated by NH D.E.S.	N/A				0	0	0	0	0	0	0	0	0	0
49		Material Handling Equipment			50,128		100,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000	25,000
50		Highway Heavy equipment			29,535		0	40,000	0	40,000	35,000	35,000	35,000	35,000	35,000	35,000
51		Municipal Trans Improve (Registrations)			59,272											
52		Highland Street	N/A		459,666			0		0						
50		Sidewalk Tractor					0		37,192							
		Highway Excavator					20,165	0	0							
52		Highway - Crush Gravel	41,739				12,500		12,500							
53		Highway Dump Truck Purchase					0		0	0						
		Dept Total	41,739		1,104,637		257,665	65,000	194,692	91,000	230,000	230,000	230,000	230,000	230,000	230,000
		Recycling Center														
54		Material Handling Equipment			46,699		31,000		0	0	0	0	0	0	0	0
55		Landfill Monitoring and testing			0		8,400		8,400	0	8,400	8,400	8,400	8,400	8,400	8,400

56		Recycling Equip & Property Maint. Fund			16,520	0	3,000			10,000	10,000	10,000	10,000	10,000	10,000
57		Recycling Road Repair				0									
58		Recycling Bldg Main/Repair/Replace/Facia board lower				0				10,000					
59		Recycling 40 ft Container				0									
60		Recycling - Concrete Pads				0									
61		Recycling Compactor Repairs				0									
62		Recycling Lighting				0									
63		Recycling Pick Up/Truck Cap				0									
64		Recycling Conveyor Repairs				0									
		Dept Total			63,219	39,400	3,000	8,400	20,000	18,400	18,400	18,400	18,400	18,400	18,400
		Parks & Recreation Department													
65		Fox Park Enhancement		N/A	10,002	0	0		0	0	0	0	0	0	0
66		Building Maintenance/Repairs				0									
67		Pickup Truck													
68		Walk behind mower						0							
69		Fox Park/Riverside Common Elec & Lighting				0									
70		Parks& Rec Storage Bldg				0									
71		Parks & Rec Bubbler on the common				0									
		Dept Total				0		0	0	0	0	0	0	0	0
		Conservation Commission													
72		Conservation Commission			10,001	0	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
		Dept Total				0	5,000	5,000	5,000	0	5,000	5,000	5,000	5,000	5,000
		Library													
73		Library Expansion			0	136,972		136,971		136,971	136,971	136,971	136,971	136,971	136,971
		Dept Total				136,972	0	136,971	0	136,971	136,971	136,971	136,971	136,971	136,971
		Bond Payment													
74		Bond Payment			0	243,947		241,553		241,553	241,553	241,553	241,553	241,553	241,553
		Dept Total				243,947	0	241,553	0	241,553	241,553	241,553	241,553	241,553	241,553
		Revolving Loan Funds													
75		Landfill Closure @ \$1,235,000				0	0		0	0	0	0	0	0	0
		Final Payment													
		Dept Total			0	0	0	0	0	0	0	0	0	0	0
		Plymouth Airport													
76		Buildings & Grounds Maintenance				0									
77		Airport Master Plan													
		Dept Total				0									
		MUNICIPAL TOTAL		1,459,330	1,873,120	654,434	206,789	350,063	182,289	539,751	539,751	539,751	499,751	499,751	499,751

PLYMOUTH CONSERVATION COMMISSION

2018 ANNUAL REPORT

The Walter Newton Natural Area and Plymouth Mountain trails remain popular year-round. Besides solitary hikers and skiers, the areas see considerable use by families, school groups, college students and runners. Our log book indicates that the areas attract visitors from all over New England. The visitors are expected to increase in coming years with new efforts to make the trails visible through online searches.

As a result of this heavy use, in particular on the Ruth Walter Trail, we've made numerous repairs to walkways and trail sections over the years. Our budget has been largely used for snow clearances and trail maintenance. This year the Plymouth State University Outdoor Club helped rebuild the "bog walkway" on the Newton Trail. We also hired Ryan Harvey of Wildland Services to relocate two sections of the Ruth Walter Trail to reduce the overall muddiness of the path. We also benefitted from the volunteer help of the Cub Scouts and Holderness School students, in adding trail markers to the Plymouth Mountain trail and advice for improving the overall experience on the Ruth Walter – Newton Loop Trails.

In 2018-19, over 140 students from Plymouth State University visited this area for field trips in Field Immersion, Aquatic Biology, Environmental Science, Environmental Chemistry and Intro to Geology courses. In addition, the area is part of a Plymouth State vernal pool monitoring project that keeps track of amphibian populations every Spring, including spotted salamander migrations and breeding. This summer, these pools were part of undergraduate research projects that analyzed DNA from local frogs to see if any were infected with the devastating Chytrid fungus. Sadly, some were, so we now know for sure it is in Plymouth and that our amphibian populations may be threatened. Like many fungal infections, environmental stress can increase the likelihood of the fungus taking over and possibly killing the animals. Road salt, habitat destruction or disturbance, drought and pollutants can all be triggering stressors.

The Conservation Commission maintains a fund, approved at Town Meeting in 2016, which sets aside \$5000 each year to enable acquisition of high conservation value property in Plymouth. We are hoping to use these funds to protect properties along waterways that drain into the Baker River or are in the floodplain of the Pemi or Baker Rivers. These have especially high habitat value and also affect surface water quality for all areas downstream. We encourage land owners with such properties to contact us to discuss opportunities for conservation.

The Commission is also actively seeking members, to serve either as a full member or alternate. We meet once a month, on the 3rd Tuesday, from 7-9 pm at the Plymouth Town Hall. Please consider serving with this fun and purposeful town group.

Submitted: Jan 8, 2019
Lisa Doner, Chair

**PLYMOUTH HEALTH OFFICER
2018 ANNUAL REPORT**

We continue to partner with Local, State and Federal Authorities to combat the Opioid Epidemic. To this end, Firefighter-Paramedic Tapio Mayo is serving as a Board Member for the Plymouth Recovery Center.

We remain a member of the Central New Hampshire Regional Coordinating Council.

Included in our preparedness activities for 2018, we participated in a Tick Program with Plymouth State University.

Though our area did not have any positive test results for Eastern Encephalitis (E.E.E.) and West Nile Virus (W.N.V.), we continue to monitor this threat.

We continue to conduct sampling of the Pemigewasset River. The sample test results may be viewed at Plymouth Fire-Rescue.

Please access the website for the Baker River Watershed Association for information concerning the Baker River at www.bakerriverwatershed.org

The Crystal Spring is tested quarterly. The next planned improvement for this important resource is replacement of the line from the well to the parking area. We are grateful Plymouth Parks and Recreation Director Larry Gibson and his personnel for assisting with the maintenance of this property.

In 2018 our activity included the following matters related to Public Health:

Animals	2
Bed Bugs	2
Child Care	15
Crystal Spring (I.E. Inquiries; Site Visits; Testing.)	4
D.E.S. Investigations	2
Flooding	1
Food Service	4
Hazardous Condition	1
Permit/Plans Review	4
Public Education (P.R.H.S. Health Fair / PSU Tick Program)	2
Public Water Systems	10
Refuse	9
Rental Property	19
River Quality	2
School Inspections	10
Septic Systems	9
Training (C.A.D.Y. Summit.)	1
Welfare Check	5
Total	102

**PLYMOUTH HEALTH OFFICER
2018 ANNUAL REPORT - Continued**

If you should have any questions or concerns concerning Public Health, please do not hesitate to contact me at Plymouth Fire-Rescue at 536-1253, or Deputy Health Officer Brian Murphy at the Town Hall at 536-1731, extension 112.

Respectfully submitted,

Tom Morrison
Deputy Fire Chief/Health Officer

**Protect Your Family
Test Your Well**

**Common Health Related Contaminants
In NH Wells**

**Radon
Uranium
Gross Alpha
Radium
Lead/Copper**

**Arsenic
Fluoride
Bacteria
Nitrate/Nitrite
and other contaminants**

Please see the document below for further information:

www.des.nh.gov/organization/divisions/water/dwgb/well_testing/documents/well_testing.pdf

The Spanish version is available at:

http://des.nh.gov/organization/divisions/water/dwgb/well_testing/documents/pozosartesianos.pdf

STATE OF NEW HAMPSHIRE

Executive Council

JOSEPH D. KENNEY
EXECUTIVE COUNCILOR
DISTRICT ONE



STATE HOUSE ROOM 207
107 NORTH MAIN STREET
CONCORD, NH 03301
(603) 271-3632

Annual Report of District One Executive Councilor Joseph Kenney January 3rd, 2018

Moving into 2019, this will be my last year as your Executive Councilor, I have thoroughly enjoyed serving you and working with many great local, county and state officials. I have been honored and grateful to have your trust for the past five years.

The Governor, Executive Council and Legislature have worked on many important issues such as the heroin, fentanyl and opioid crisis, workforce development, infrastructure improvement, school safety infrastructure, youth and family services and protection of our natural resources.

In 2018, I was proud to be a part of the Friendship House dedication in Bethlehem, the Fifth Glen House Hotel dedication near Mount Washington, the State Liquor store dedications in Colebrook and Lancaster and state land transfer near Mascoma Lake Park in Enfield. I have worked with dozens of small business owners to assist them throughout the regulatory process to open their businesses. The State is moving forward in a positive direction to sell the Rumney and Shelburne rest stop areas that have been closed for many years. I remain close to the Lakeshore Redevelopment Planning Commission in the development of the "Old State Property" in Laconia. Many communities such as Newport, Colebrook and Bristol are going through economic development revitalization and I have assisted them with funding ideas and with state and federal contacts.

There are over a thousand volunteers who serve on our State Boards and Commissions. I have had the pleasure to vote for many of them in District 1. The Council has confirmed 6 Circuit Court Judges, 2 Superior Court Judges and 1 State Supreme Judge(s) in 2018. In 2018, there were 1.7 billion dollars in expenditures, 6.4 billion in working capital and the Council passed 1775 contract items.

The Ten-Year Transportation Improvement Plan, working with the NHDOT and the Regional Planning Commissions will commence in the New Year. The new Council will address the needs of the State and conduct hearings later in the summer and subsequently pass on a plan to the Governor for his consideration prior to it going to the NH Legislature. In the past, the plan has focused on preservation, maintenance and safety of existing pavement and bridge infrastructures throughout the state. Over \$16 million in federal funds was provided to NH for the Congestion, Mitigation, and Air Quality (CMAQ) program of which 16 grant applications were accepted. One of those grants, is the Conway Rec Path Project for \$1.2 million. Contact William Watson at NHDOT for any additional details at 271-3344.

The Governor and Council are looking for volunteers to serve on the dozens of state boards and commissions. If you are interested, please send your resume to Governor Chris Sununu, State House, 107 North Main Street, Concord, NH 03301, attention Eliot Gault Director of Appointments/Liaison or at (603) 271-8790. A complete list of all state boards and commissions is available at the NH Secretary of State website at www.sos.nh.gov/redbook/index.htm

The Executive Council office has available the following informational items: NH Constitutions, tourist maps, consumer protection handbooks, etc. Some Councilors periodically email their weekly schedule and other items of note. If you would like to be included on this list, contact our office at 271-3632. There is also an active internship program for college students and others who might be interested so please contact our office to discuss this with our staff at any time.

Best Regards - Joe

FRIENDS OF THE PEMI - LIVERMORE CHAPTER

2018 ANNUAL REPORT

By now you know full well about the volunteer work performed by the Friends of the Pemi – Livermore Falls Chapter to transform the park at Livermore Falls into a recreational, environmental and cultural asset in our local communities and the State of New Hampshire. Each year, the number of visitors has grown, its use as an educational location has increased and the historical findings from continued archeological work by the State have contributed to our understanding of our community's development. As previously noted by State staff, "They (Friends Group) provide a voice from the community to the State as it relates to the management of Livermore Falls State Forest, meeting with the State regularly to give guidance and input on decisions. They are an organized voice of the local community to the Department of Natural and Cultural Resources in helping to implement change and improvements to a popular local resource.... They are one of the strongest and most valuable Volunteer relationships our Department has in the entire State."

While our achievements are notable and work ongoing (have you visited recently?), there is much left to be done in maximizing this terrific asset. We desire involvement from volunteers in the further development and want to hear your voices about the art of the possible at Livermore Falls. Now is a particularly sensitive time as we build out the west side of the river, develop interpretive signage, continue historical research and further investigate the issues of safe access and safe uses for our visitors.

During 2018 we continued to meet with the State and other interested parties. The Friends group greeted visitors to the east side parking lot this summer. In meetings we monitored progress on the west side with plans for a parking lot, a safe trail to the view spot and interpretive signage about the commercial and residential development at the Falls. The stage is set for significant progress to be made during 2019 and hopefully the first stage of improvements will be completed on both sides of the river.

The sky is the limit for what we can accomplish at Livermore Falls. With your participation, continued support from the State and lots of positive energy, our dreams, now five years old, will become reality.

Please contact us at:

Livermore Falls .org
NHstateparks.org/visit/state-parks/Livermore-falls-recreation-area.aspx

Ken Evans at evanmead139@gmail.com

**PEMI-BAKER TV
2018 ANNUAL REPORT**

Spectrum TV moves Channel Designations

In October, 2018 Spectrum moved PBTv local access channels from channels 3 and 20 (Digital 121) to its current designation at 1301 and 1302.

**The Government Channel
Municipal Meetings**

Digital CH 1301

At the request of the Ashland Selectboard, we began recording Ashland Budget Committee meetings in September of this year. In 2017 at the request of the Ashland Schoolboard we added said meetings to our regularly recorded meeting line-up. Ashland compensates the Town of Plymouth at an hourly rate for video services rendered by PBTv. Plymouth Municipal meetings recorded for PBTv include: the Plymouth Selectboard, Planning Board, Zoning Board of Adjustment, PBRHS Board, Plymouth Elementary School Board, and PV Water & Sewer meetings, annual town meeting, and budget hearings.

Public Access

Digital CH 1302

PBTv filmed a series of programs chronicling Ashland's 150th anniversary celebration this summer. The 2018 mid-term election Candidates Night was another major filming event produced by the public access side of PBTv.

PSU Student Involvement:

PBTv had three Plymouth State University intern students for the Fall, 2018 semester. The students, now an integral part of PBTv, have made many positive contributions and we look forward to even more student involvement next year.

Yours in service,

Juliet Harvey

Pemi Baker TV Station Manager

2018 REPORT OF FOREST FIRE WARDEN AND STATE FOREST RANGER

This past year we were fortunate enough to have favorable weather conditions in the spring and summer which limited the amount of wildfire activity throughout the state. Your local fire departments and the Division of Forests & Lands worked throughout the year to protect homes and the forests. The statewide system of 16 fire lookout towers continues to operate on high fire danger days. Our fire lookouts are credited with keeping many fires small due to their quick and accurate spotting capabilities. The towers' fire detection efforts were supplemented by the NH Civil Air Patrol when the fire danger was especially high.

Many homes in New Hampshire are located in the wildland urban interface, which is the area where homes and flammable wildland fuels intermix. Several of the fires during the 2018 season threatened structures and one structure was destroyed, a constant reminder that wildfires burn more than just trees. Homeowners should take measures to prevent a wildfire from spreading to their home. Precautions include keeping your roof and gutters clear of leaves and pine needles, and maintaining adequate green space around your home free of flammable materials. Additional information and homeowner recommendations are available at www.firewise.org. Please help Smokey Bear, your local fire department, and the state's Forest Rangers by being fire wise and fire safe!

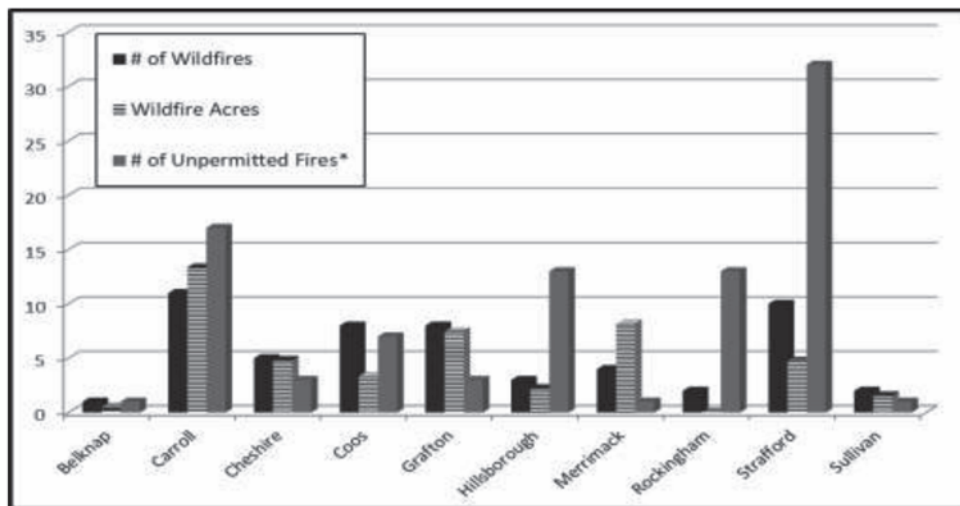
In 2019, we will be recognizing Smokey Bear's 75th birthday! Dressed in a ranger's hat, belted blue jeans, and carrying a shovel, he has been the recognized wildfire prevention symbol since 1944. The NH Forest Protection Bureau and local fire departments will be celebrating Smokey Bear's 75 years of wildfire prevention throughout the year. Smokey's message has always been about personal responsibility – remember his ABC's: Always **B**e Careful with fire. If you start a fire, put it out when you are done. **“Remember, Only You Can Prevent Wildfires!”**



As we prepare for the 2019 fire season, please remember to contact your local Forest Fire Warden or Fire Department to determine if a fire permit is required before doing ANY outside burning. Under State law (RSA 227-L:17) a fire permit is required for all outside burning, unless the ground is completely covered with snow. Fire permits are also available online in most towns and may be obtained by visiting www.nhfirepermit.com. The burning of household waste is prohibited by the Air Resources Division of the Department of Environmental Services (DES). You are encouraged to contact the local fire department or DES at 603-271-3503 or www.des.nh.gov for more information. Safe open burning requires your diligence and responsibility. Thank you for helping us to protect New Hampshire's forest resources. For more information please contact the Division of Forests & Lands at (603) 271-2214, or online at www.nhdfi.org.

2018 WILDLAND FIRE STATISTICS

(All fires reported as of December 2018)



Year	Number of Wildfires	Wildfire Acres Burned	Number of Unpermitted Fires*
2018	53	46	91
2017	65	134	100
2016	351	1090	159
2015	143	665	180
2014	112	72	53

* Unpermitted fires which escape control are considered Wildfires.

CAUSES OF FIRES REPORTED

(These numbers do not include the WMNF)

Arson	Debris Burning	Campfire	Children	Smoking	Railroad	Equipment	Lightning	Misc.
1	10	4	1	5	0	6	2	24

INDEPENDENT AUDITOR'S REPORT

GRZELAK AND COMPANY, P.C. **Certified Public Accountants**

Members – American Institute of CPA's (AICPA)
Member – AICPA Government Audit Quality Center (GAQC)
Member – AICPA Private Company Practice Section (PCPS)
Members – New Hampshire Society of CPA's

P.O. Box 8
Laconia, New Hampshire 03247-0008
Tel (603) 524-6734
GCO-Audit@gcocpas.com

INDEPENDENT AUDITOR'S REPORT

To the Board of Selectmen
Town of Plymouth
Plymouth, New Hampshire

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Plymouth as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the Town's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Town of Plymouth, as of June 30, 2018, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America.

INDEPENDENT AUDITOR'S REPORT - Continued

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, budgetary comparison information, schedule of changes in total OPEB liability, schedule of the town's proportionate share of net pension liability, and schedule of employer contributions on pages 7 through 23 and 61 through 70 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Town of Plymouth's basic financial statements. The combining nonmajor fund financial statements, are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The combining nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements are fairly stated in all material respects in relation to the basic financial statements as a whole.

Grzelak and Co. , P.C.

GRZELAK & COMPANY, P.C., CPA's

Laconia, New Hampshire
October 10, 2018

PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE

2018 ANNUAL REPORT

The Pemigewasset River Local Advisory Committee (PRLAC) has been designated as *the* group of appointed local representatives that oversees the Pemigewasset River corridor (one quarter mile on either side of the river) that traverses the municipalities of Ashland, Bridgewater, Bristol, Campton, Franconia, Franklin, Hill, Holderness, New Hampton, Plymouth, Sanbornton, and Thornton. PRLAC members review and comment on state and local permits for activities impacting the corridor, and they communicate with municipalities and citizens regarding corridor management. The NH Dept. of Environmental Services (NHDES) is not staffed to visit most permit application sites, and they have asked PRLAC to perform this task for them. Site visits by PRLAC are conducted with the property owner or an agent. We often recommend some changes, but we have no authority to deny approval. In calendar year 2018, NHDES asked PRLAC to perform ten onsite visits at sites that had submitted applications for permits. The Lakes Region Planning Commission (LRPC) provides administrative and technical assistance to PRLAC.

The Pemi is a Class B river. Class B waters have high aesthetic value and are acceptable for swimming and other recreational activities, fish habitat, and for use as a public water supply after treatment. Our mission is to do those things necessary to maintain the Pemi's Class B water quality status. Historically, the Pemi has had a wide variety of surface water problems, and PRLAC has had much experience in identifying potential water quality issues before they become a crisis, and make suggestions for prevention and remediation.

Key Events: PRLAC remained focused on its role as intervenor in the Northern Pass permit application process. PRLAC representatives had the honor of being the last to provide oral testimony before the state's Site Evaluation Committee (SEC) just prior to the committee deliberating and rejecting the permit. PRLAC will continue to provide testimony for the NH Supreme Court as it formulates a response to Northern Pass' request for reconsideration of SEC's decision.

After the SEC completed its deliberations, PRLAC had an opportunity to focus on additional tasks. We were able to start taking up some of the items described in the "Pemigewasset River Corridor Management Plan" <http://lakesrpc.org/PRLAC/files/PemiCorrMgmentPlan2013.final.pdf>. Specifically those "Water Quality" action items of Appendix N were reviewed, and there were discussions on how to proceed with several of the activities that were identified in this section of the plan.

In 2018, PRLAC completed its 17th year of biweekly water testing on the Pemi and three of its tributaries. Water quality testing is in concert with NHDES' Volunteer River Assessment Program (VRAP). Testing takes place at 9 stations from Bristol to Thornton, and runs from April into September. Tests are conducted for Dissolved Oxygen, pH, Turbidity, Specific Conductance, temperature and chloride; all key elements in assessing overall river health. Periodic tests are also made for E coli, total phosphorus and nitrogen at popular recreation sites on the river. The results of our testing are analyzed and posted on NHDES website (<https://www.des.nh.gov/organization/divisions/water/wmb/vrap/pemigewasset/index.htm>). The five PRLAC volunteer members that participated in water sampling travelled over 500 miles in their own vehicles and contributed many hours of their own time to participate in this activity. The analytical results of the quality indicators show that water quality continues to be good, with the only exception being a lower than neutral pH at the majority of the sites tested. Historically, the pH levels show a tendency to be slightly acidic and below NHDES limits for water quality standards. Although the pH levels in 2018 were not any different from previous years, all other indicators were fine and consistent with the Pemi's historical profile, and the river remains in great shape.

PEMIGEWASSET RIVER LOCAL ADVISORY COMMITTEE
2018 ANNUAL REPORT (Continued)

Focus in 2019: As mentioned earlier, PRLAC will return to work on several goals described in the 2013 Pemigewasset River Corridor Management Plan. Four years ago, the focus was stormwater runoff and its implications, and we shall continue to focus on this with every permit application we review. Stormwater runoff is already creating problems in our region such as flooding, erosion, and non-point source pollution. We have also started the process of prioritizing additional work for the 2018 calendar year. This will likely include a return to expending resources on Northern Pass, because once the Supreme Court issues its findings, the whole permit application may need to be reconsidered by the revised makeup of the SEC. We will need to be there with factual, scientific-based testimony to counter the misstatements of fact that the Northern Pass proponents have historically tried to spin.

PRLAC continues to benefit from the financial support we receive from the majority of the Pemi Corridor towns that we work most closely with. For that, we are very thankful! Your contribution goes directly towards protection of this key corridor resource. All corridor communities receive our monthly meeting agendas and minutes. PRLAC meets at 7 p.m. on the last Tuesday of the months of January through November; usually at Plymouth's Pease Public Library. All are encouraged to attend, and you can find out more information from the following website: <http://www.lakesrpc.org/prlac/prlacindex.asp>.

William Bolton, Chair
PRLAC



2018 Annual Report

Plymouth State University's partnership with the town and community of Plymouth is the strong foundation of our achievements, past and present, and we are proud to work together in building a sustainable future for all. To prepare for that future, PSU has created a new model for the twenty-first century public university built around the key principles of exploration and discovery through to innovation and entrepreneurship—emphases that will help to diversify our local economy and that we believe will serve as an economic engine for the region. Plymouth State University is a visionary institution at the hub of an ever-growing creative community where students, faculty, staff, and alumni are actively transforming themselves, the region, the state of New Hampshire, and the world. We develop ideas and solutions for a connected world and produce society's global leaders within interdisciplinary Integrated Clusters, Open Labs, and partnerships, and through entrepreneurial, innovative, and experiential learning. PSU serves New Hampshire and the world beyond by transforming our students through vibrant, hands-on practices, where engaged learning produces well-educated undergraduates and by providing graduate education that deepens knowledge and enhances professional development. No matter their career path, our students graduate with a powerful entrepreneurial spirit that motivates them to become leaders in their chosen field.

In the coming year we will complete our move toward fully implementing the Integrated Clusters learning model, which is the centerpiece of the new Plymouth State. PSU is at the forefront of preparing students for the twenty-first century and is progressing on many fronts, with new or expanded programs and growing momentum. Our students understand the nuances of working with a variety of people in order to make a positive difference in our economy. We are responding to the demands of today's marketplace and becoming recognized nationally as a leader in reinventing higher education.

First, new students are flocking to PSU with a fall 2018 entering class of 1,327—a fourth straight year of enrollment increases, which is dramatically outperforming peer institutions that are experiencing enrollment declines. The Class of 2022 is the first to be fully recruited with PSU's bold new approach to education—the Integrated Clusters—and we are fielding many inquiries about the benefits of this innovative approach.

Second, campus improvements continue at a good pace with state-of-the-art renovations to the Physical Education Center, which will be home to the new Strength and Conditioning Open Lab. We are also modernizing several residence halls.

Several highlights of the past year include:

- Following extensive renovation, our **Physical Education Center** is now home to one of our Integrated Clusters Open Labs, which are at the core of each Cluster. These are transformational spaces for students and faculty to engage with businesses and communities and apply their classroom experience to solve challenging problems. For the Health and Human Enrichment (HHE) Cluster, the Open Lab is the AllWell Complex on the Holderness campus. The University plans to build new and upgrade current facilities to integrate academics, athletics, and community outreach. We have nearly completed our fundraising to build a new stadium and turf field for football and many other University and community activities, which will be one of the key steps to completing the vision for the ALLWell Complex.
- In August we unveiled a total renovation of Smith Hall, one of our oldest student residences. It has been completely modernized to provide an atmosphere that is conducive to student success both academically and socially. Additional residence hall and other campus building renovations will take place as budgets allow during 2019.
- In 2018 we finalized the purchase of the former Church of the Holy Spirit building on Main Street. In 2019 we will complete upgrading and renovations to this space and begin utilizing it as both a spiritual center for our students, faculty, and staff, and as a site for weddings and other events.
- Our Events and Conference business continues to grow as we take full advantage of the Merrill Place Residence Hall and Conference Center. We hosted over 400 non-PSU events and conferences during the past year, including the First Annual Governor's Cup Robotics Competition, the New England Municipal Clerks Institute and Academy, Special Olympics New Hampshire, CADY, the New Hampshire Young Women's Conference, and Granite State College's commencement. Our ever-expanding roster of non-PSU events and conferences brings visitors and important revenue to the Plymouth community,

We continue to face the challenging and changing demographics of New Hampshire and New England (i.e., there are fewer 18-year-olds every year), which strains our annual budget. However, we believe that all of these initiatives and changes are realizing our goal of attracting new populations to Plymouth, which holds significant potential for both the community and the University. We look forward to continuing to collaborate as partners and friends in building a sustainable and prosperous future for our shared home.



Donald L. Birx
President

BAKER RIVER WATERSHED ASSOCIATION 2018 ANNUAL REPORT

The Baker River Watershed Association (BRWA) works with towns along the Baker River to promote preservation of water quality for safe recreational use and guidance in best practices for reduction of flood risks and drinking water protection, with aims to sustain the quality of the watershed and its river for all users. In 2018, it focused on educational outreach and river science activities in K-6 classrooms using accumulated funds from membership fees and donations. The BRWA presented an exhibit on floodplain development risk to 4th Graders in the Lakes Region at the 26th Annual NH State Drinking Water Festival and 4th Grade State Water Science Fair, and to 3 schools along the Baker River, with the help of PSU student intern Rebecca Thompson. The BRWA's Watershed Science Education Grants Program provided microscopes and water quality analysis kits to Plymouth Elementary instructor Alyssa Greenler, kick nets to Wentworth Elementary instructors Chris Misavage and Amber Comtois, a Floodplain Development model to the Mountain Village Charter School's instructor Cristina LaRue, and a portable microscope for use by school groups visiting Quincy Bog Natural Area. The BRWA partnered with the 1st annual Baker River Regatta, a river race that featured BRWA's River Keepers class and prizes from local restaurants. River Keeper awards went to boats that collected the most garbage, or most diverse garbage, during the race. A planned river clean-up in August was deterred by unusually high water. Instead, the prizes collected for that event went to stellar stewards, who put phenomenal personal effort into debris collection after the 2017 floods.

Steering Committee: Each town in the BRWA selects up to 2 representatives to liaise with town administrators, and 2 or more water samplers to collect data from several beaches in their town. The representatives serve on the BRWA's steering committee. At the 2018 annual meeting we elected Warren representative, Kellie Pinon, as Chair and new Wentworth representative, Omer Ahern, as Vice-Chair. Rumney's Cindy Sagesse will serve as both river monitor and representative, joining representative David Saad. Kevin Hopkins and Jay Johnson continue their long-time service to Warren. Plymouth's sole representative Lisa Doner is now the Secretary / Treasurer and organizes the river monitoring team. There is current need for another representative and monitors for Plymouth. The Steering Committee meets a few times a year to discuss watershed needs.

Water Quality: Each summer (June-Sept) the BRWA takes water samples for *E. coli* and chloride analyses. The towns compensate BRWA \$30/sample for this service, totaling \$300/yr per town. This year two Plymouth State Interns also collected data on pH, oxygen levels, turbidity and conductivity at 12 sites along the Baker River, twice a month, supported jointly by Plymouth State University research funding and BRWA donations. Detailed results can be found on the BRWA website (see below). In general, the Baker River is still healthy. There is a trend, however, towards lower oxygenation levels and pH, and higher water temperature and turbidity. Wentworth, Rumney and Plymouth all had sites with higher-than-safe *E. coli* levels. This led to a temporary closure of one swimming hole in Wentworth. The RV Park in Rumney had *E. coli* levels that warranted closure in Aug and Sept., and Plymouth's Green Bridge on Rte 3 exceeded safe levels from Jun-Sept. Warren's only water quality concern in 2018 was turbidity, which spiked far above all the other sites on the Baker River after every rain event. This is due to banks highly destabilized by dredging in 2017 and 2018.

BAKER RIVER WATERSHED ASSOCIATION 2018 ANNUAL REPORT - Continued

Follow BRWA happenings on the web (<http://www.bakerriverwatershed.org>) and Facebook (<https://www.facebook.com/BakerRiverNH/>). Contact the Chair (chair@bakerriverwatershed.org) to volunteer as a representative, a board member or a water tester for your town.

2018 BRWA Steering Committee:

Lisa Doner, departing Chair and Plymouth River Monitor and Representative

David Saad, departing vice-Chair and Rumney Representative

Cindy Sagesse, Rumney River Monitor and new Representative

Sarah Brown, Wentworth River Monitor and Representative

Omer Ahern, Wentworth Representative and incoming Vice-Chair (2019-2022)

Kellie Pinon, Warren Representative and incoming Chair (2019-2022)

Kevin Hopkins, Warren River Monitor and Representative

Jay Johnson, Warren River Monitor

Submitted by departing Chair, Lisa Doner, January 9, 2019.

PEMI-BAKER SOLID WASTE DISTRICT

Brian Patnoe, Chairman
Jessie Jennings, Vice-Chairman
Erik Rasmussen Treasurer
Nick Altonaga, Secretary

c/o 161 Main Street
Littleton, NH 03561
(603) 444-6303 ext. 2021
pemibakerswd@gmail.com

2018 Annual Report

This past year, the Pemi-Baker Solid Waste District continued its cooperative efforts to promote waste reduction, increase recycling, and to provide residents with a means of properly disposing of their household hazardous waste (HHW).

The District held two (2) one-day HHW collections, one in Littleton and the other in Plymouth. A total of 237 households participated in the program. It was estimated that over 8,200 tons of material was collected. Total expenses for this year's program (disposal costs, advertising, & insurance) were \$23,344.00. The District was awarded a grant from the State of NH for \$5,587, and received a \$5,000 donation from Casella Waste. The net expenditures for the program were \$12,757 (a cost of \$0.46 per resident).

In 2018, the District will once again hold collections in Littleton (Sunday, August 19th) and in Plymouth (Saturday, September 29th). Individual residents can help to minimize the District's disposal costs and reduce the toxicity of the waste stream by remembering a few of these helpful tips; Buy only what you need. If you have leftover product, properly store it so it will last. Use biological controls and organic products for pests and diseases in the garden when feasible. Apply chemical pesticides only as a last resort and be sure to follow the directions on the label. Lastly, air-dry your leftover latex paint. When completely dried, latex paint may be disposed of in your household trash.

The district also coordinated a fluorescent light bulb collection and recycling program, which involved all member towns. This year roughly 27,628 linear feet of fluorescent tubes was collected, as well as 3,247 compact fluorescent bulbs, and 1,644 units of ballasts and batteries. The total cost for this effort was \$4,161.31 covered by district dues.

When selling your recyclables, be sure to call multiple brokers as prices can vary between brokers. Even small differences can add up to significant dollars over the course of a year. Brokers also can offer a wide array of collection options (single-stream, co-mingled, split loads, etc) to best suit your recycling facility. What works for one town may not work for another, but no matter the circumstances, there are many possibilities for members to decrease waste and increase recycling efforts. We are very fortunate to have some of the best municipal recycling programs in the State as well as a knowledgeable and innovative group of facility operators. If your town has questions, issues, or concerns you would like to address, please use the resources you have available. New Hampshire the Beautiful offers grants to NH communities to help with the purchase of recycling equipment. Grants may total up to one-half of the purchase price of such things as balers, roll-off containers, collections bins, or other equipment that will assist a town in achieving a higher diversion rate. More information on the grant program is available at www.nhthebeautiful.org.

As always, citizens interested in participating in the development of the District's programs are welcome to attend the District's meetings. Information regarding the place and time of the meetings is available at all municipal offices and recycling centers. If at any time an individual community needs assistance in regards to their solid waste/recycling program, please contact the District by email at pemibakerswd@gmail.com.

Respectively Submitted,
Nicholas Altonaga, Secretary

Ashland - Campton - Danbury - Dorchester - Easton - Ellsworth - Franconia - Groton - Landaff - Lisbon - Littleton - Lyman
Plymouth - Rumney - Sugar Hill - Thornton - Warren - Waterville Valley - Wentworth



HOME HEALTH • HOSPICE • REHAB THERAPIES • AQUATIC & FITNESS

2018 Annual Report

Pemi-Baker Community Health (PBCH) is a non-profit offering home health, hospice, palliative care, outpatient rehabilitation, aquatic & fitness memberships, and community programs.

Healthcare faces the challenge of significant new service demands, an uncertain financial and regulatory climate, and competition for a limited pool of qualified caregivers. In addition, rising health care costs and the reductions in government funding add to the challenges of providing quality care, regardless of ability to pay. Towns and individuals who support PBCH make it possible to continue the mission Dorothy Westberg began on July 17, 1967. Today, over 50 staff members provide skilled nursing, home health aide services, physical therapy, aquatic therapy, occupational therapy, speech therapy, homemaking and social work annually to almost 600 patients in more than 12 communities, no matter their ability to pay.

Town funds are used to provide services to those with limited or no ability to pay and to augment (as in Hospice care) the cost of services that are not covered through third party payers. The agency is dependent upon charitable donations, town funds and grants to provide services. Our website www.pemibakercommunityhealth.org is a resource for the many programs offered at PBCH.

Health is not a moment in time, but an ongoing adventure. Decisions about being healthy happen from the day we are born until the day we die. PBCH's programs assist members of our community in this journey to become and stay healthy through life, and with Hospice we can make the end of life journey one of hope and dignity while putting the patient/family in the driver's seat. Most of our community members would choose to remain healthy at home and many have been able to realize this possibility.

Pemi-Baker Community Health is interested in the complete health of the community. Our primary services are:

- ⌘ **Home Health** (nursing, physical therapy, occupational therapy, speech therapy, social work, LNAs, and nutritional counseling) – in the home setting
- ⌘ **Hospice** (nursing, therapy, social work, hospice director, and LNAs) – in the home setting
- ⌘ **Palliative Care** (nursing, therapy, social work, and LNAs) – in the home setting
- ⌘ **Outpatient Therapy** (Physical, Occupational, and Aquatic Therapy) – available on site

Supplemental Programs offered:

- | | |
|---|-------------------------------------|
| ⌘ Drop In Bereavement Group | ⌘ Foot Clinics |
| ⌘ Mindfulness & Meditation for Grief & Loss | ⌘ Blood Pressure Clinics |
| ⌘ Joint Mobility Classes | ⌘ Children's Swim Lessons |
| ⌘ Tai Ji Quan and Moving for Better Balance | ⌘ Nutrition Classes |
| ⌘ Women's Day of Wellness | ⌘ Health Presentations |
| ⌘ Gym and Aquatics Memberships | ⌘ Aquatics Fitness Classes |
| ⌘ American Red Cross CPR/First Aid/Lifeguarding | ⌘ Programs available in local towns |

Our success is thanks to our skilled, passionate, client-focused staff who provide professional care with a personal touch, and to a community who has supported us in so many ways. We are pleased to be part of this community and touching lives: yours, your family's, your neighbor's, with a customer oriented, client centered approach, in a partnership to improve health and lives.

Thank you for all your support!

Chandra Engelbert, RN, BSN, MBA
Executive Director

LAKES REGION PLANNING COMMISSION

103 Main Street, Suite 3
Meredith, NH 03253
(603) 279-8171
www.LakesRPC.org



Lakes Region Planning Commission

The Lakes Region Planning Commission (LRPC) is a voluntary organization of 30 member municipalities, within one of the 9 regional planning areas established by state legislation. Regional planning commissions strive to respond to and shape the pressures of change in a meaningful way, both locally and regionally, through communication, joint initiatives, and planning.

With a regional planning area covering over 1,200 square miles in Belknap, Carroll, Grafton, and Merrimack Counties, the LRPC's professional staff provide regional planning services in the areas of transportation, land use, economic development, watershed management, and natural resource protection; local technical assistance with master plans, capital improvement plans, hazard mitigation plans, ordinance review, and circuit rider consulting; GIS mapping services; data collection and analysis; and guidance and review of Developments of Regional Impact.

In May 2018, we expanded our boundaries with the transfer of the Town of Plymouth to our planning region. After Plymouth's request to change planning regions was approved by New Hampshire's Office of Strategic Initiatives and an Executive Order issued by the Governor, we welcomed Plymouth as our newest municipal member.

Plymouth's Representatives to the LRPC

Commissioners:

Bruce Murphy, John Randlett, *Paul Freitas (Alternate)*

Transportation Technical Advisory Committee:

Vacancy

Highlights of the LRPC's activities over the past year are listed below.

LOCAL ACTIVITIES — PLYMOUTH

- ♦ Assisted the Town in changing regional planning boundaries in moving from the North Country Council planning region to the Lakes Region.
- ♦ Prepared a USDA Rural Community Development Initiative (RCDI) Streetscaping proposal for the Town.
- ♦ Communicated with the Pemigewasset River Local Advisory Committee (PRLAC) Chair, the Town and its potential representative to PRLAC, and NH Department of Environmental Services (NHDES) regarding application materials.
- ♦ Facilitated the bulk purchase and distribution of the NH Planning and Land Use Regulation books to the Town at a substantial discount.

REGIONAL SERVICES — 2018 HIGHLIGHTS

- ♦ **Regional Purchasing Initiatives** | Created the opportunity for participating towns and school districts to save combined totals of \$159,938 in Electricity costs and \$10,123 in Oil & Propane costs by initiating a program to reduce individual town costs using the power of aggregate purchasing. While each town signs their own contracts directly with the chosen supplier, the more that participate, the greater the potential savings. We continue to research potential shared services and future cooperative buying opportunities, based on member input, on items such as Catch Basin Cleaning, School Bus Transportation, and Cell Phone Service.
- ♦ **Economic Development** | Pursued workforce development and growth opportunities for the region in coordination with regional economic development groups including Belknap Economic Development

Council (BEDC), Capital Region Development Corporation (CRDC), Franklin Business and Industrial Development Corporation (FBDIC), Grafton County Economic Development Council (GCEDC), and Wentworth Economic Development Corporation.

Brownfields—Provided environmental assessment and consulting on brownfields properties, including the former Laconia State School, to encourage redevelopment through the EPA Brownfields Program.

Northern Border Regional Commission (NBRC)—Provided grant administration for NBRC grant projects in three communities.

- ◆ **Developments of Regional Impact** | Responded to numerous requests for reviews on Developments of Regional Impact, prepared draft comments, discussed with staff and municipal planners, corresponded with state and local officials, reviewed relevant state statutes, and provided updated LRPC guidelines to members through their Commissioners.
- ◆ **Education** | Convened 6 area commission meetings, including an annual meeting with over 120 people, and a legislative night. Meetings featured guest speakers covering a variety of topics: Economic Development: From Brownfields to Whitewater Parks; Route 16 Corridor Study Panel; Understanding the Developments of Regional Impact Process; and Becoming Age-Friendly Communities. Co-hosted a legislative reception with Lakes Region Community College for Commissioners and Legislators to discuss legislative priorities. Recognized 9 individuals from 7 municipalities with awards across 3 categories at our Annual Meeting for outstanding service to their communities. Continued to expand LRPC website content.
- ◆ **Solid Waste** | Provided technical training and educational programs for solid waste managers and local officials through a USDA Solid Waste & Water grant award and applied for FY20 grant funding. Coordinated the 32nd annual Household Hazardous Waste Collection among 8 locations and 25 participating member communities.
- ◆ **Transportation** | Completed Franklin to Concord regional Transit Study creating a regional transit feasibility study template to use in the future.

TAC (Transportation Technical Advisory Committee)—coordinated and conducted monthly meetings of the Commission's technical advisory committee on Transportation to enhance local involvement in regional transportation planning and project development.

Scenic Byways Advisory Committee—Continued working with the Lakes Region Tour Scenic Byway Advisory Committee to spur economic development and preserve regional scenic quality and visitor experiences.

Public Transportation—Provided assistance to the Carroll County Regional Coordinating Council and the Mid-State Regional Coordinating Council.

RSMS/SADES—Assisted communities with Road Safety Management Systems (RSMS) analysis and conducted culvert and catch basin inventories.

Road Safety Audits—Coordinated with NHDOT Safety Engineer and municipal officials to establish Road Safety Audits in several communities.

TIP (Transportation Improvement Program) & **TYP** (Ten Year Plan)—Worked with member towns and NHDOT to prioritize transportation improvements in the region.

Traffic Counts—conducted over 200 annual traffic counts around the region.

◆ **Watershed Management** |

Pemi Watershed—Provided technical and administrative support to the Pemigewasset River Local Advisory Committee (PRLAC); coordinated and staffed monthly meetings; and maintained their website. PRLAC is a state-chartered advisory committee under NH RSA 483, the Rivers Management & Protection Program (RMPP).

Lake Waukewan and Lake Winona Watershed—Completed Restoration Plan review and created hazardous spill/flow map.

Squam Lakes Watershed and **Winnisquam Watershed**—Provided contractual services to Squam Lakes Association for facilitation, analysis, and recommendations for Phase I of the Squam Lakes Watershed Plan and to NH Department of Environmental Services for the Winnisquam Watershed Plan Phase I.

2018 HOUSEHOLD HAZARDOUS WASTE COLLECTION

By the Numbers...

♦ One regional planning commission • One summer • One day of downpours.....	1
♦ Number of dates	2
♦ Locations.....	8
♦ Participating communities	25
♦ Years of collections.....	32
♦ Tons of hazardous substances properly disposed	35
♦ Percentage of NH's surface water contained within the Lakes Region.....	40
♦ Number of volunteers (80+).....	80
♦ Estimated number of vehicles	1,600
♦ Estimated number of households	1,700

Protecting the Lakes Region of New Hampshire.....Priceless

The LRPC welcomes the Town of Plymouth and its residents and applauds their recognition and support of regional planning.

Respectfully submitted,

Jeffrey Hayes, Executive Director



LAKES REGION MENTAL HEALTH

Lakes Region Mental Health Center (LRMHC), formerly Genesis Behavioral Health (GBH) is designated by the State of New Hampshire as the community mental health center (CMHC) serving the 24 towns that make up Belknap and southern Grafton Counties. LRMHC provides Emergency Services 24 hours a day, 7 days a week, to anyone in the community experiencing a mental health crisis, regardless of their ability to pay. Additionally, LRMHC provides individual, group and family therapy; mobile crisis teams in the event a tragic event occurs that impacts a community at large, psychiatry; nursing; community support programs for people with severe and persistent mental illness; care management; community-based supports; housing; supported employment; substance use disorder treatment; and specialty services and evidence-based practices for children and their families, including trauma-focused therapy, art therapy and play therapy. Child Impact seminars are offered in Laconia and Plymouth for divorcing families. LRMHC owns two handicapped accessible vans and provides transportation services to patients in the greater Plymouth and Laconia areas as a means to enhance access to care in this rural area.

Founded in 1966, LRMHC provides comprehensive, integrated mental health treatment for people living with - and recovering from - mental illness and/or emotional distress. In Fiscal Year 2018, LRMHC's 190 employees served 4,067 children, adults and families. During this same time period, we provided over \$1.2 million of charity care.

In Fiscal Year 2018, **220** residents of Plymouth received services from Lakes Region Mental Health Center, and **44** of these individuals utilized Emergency Services. LRMHC provided **\$89,016** in charitable care to Plymouth residents. The age breakdown is as follows:

Plymouth	Patients Served-LRMHC	Charitable Care in \$	Patients Served-ES
Children (0 to 17 years)	45	\$1,479	7
Adults (18 to 61 years)	155	\$60,580	29
Elder (62 + years)	20	\$26,957	8

Your continued support will help us ensure the provision of 24/7 Emergency Services to people in crisis, as oftentimes emergencies are attributable to lack of health insurance and/or the financial resources necessary to seek preventative care. For many, Emergency Services at LRMHC are the gateway into treatment. Access to timely and effective treatment supports recovery, and minimizes further harm to the patient, the community, and other systems of care.

An investment from Plymouth will be leveraged with appropriations from other communities to offset the tremendous cost of staffing the Emergency Services program round the clock. It will help us expand mental health services and increase awareness. Similar to a municipal police or fire department, Emergency Services is a safety net for *all* residents of your town, not just those utilizing the service. Your appropriation will ensure the provision of this essential service for the residents of your community and reduce the burden on your town.

What is a Mental Health Emergency?

40 Beacon Street East · Laconia NH 03246 · Tel 603-524-1100 · Fax 603-528-0760 · www.lrmhc.org

A mental health emergency is a sudden change in the mental status of an individual due to a one-time event or as the result of a pre-existing mental illness. Events causing a mental health emergency can include loss of job, divorce, natural disaster or the sudden loss of a loved one. A mental health emergency can occur at any time to **anyone, regardless of age, gender or class.** Symptoms of a mental health emergency can include, but are not limited to:

- Suicidal or homicidal thoughts
- Feelings of desperation or anxiety
- Delusional thoughts
- Risk of harm to self or others

What are Emergency Services?

Emergency Services are provided by LRMHC in accordance with regulations governing community mental health centers in the State of New Hampshire. Services include access 24 hours a day, 7 days a week, to Master's level clinicians and psychiatrists by individuals of all ages, hospitals, schools, police and others experiencing or dealing with a mental health emergency. The goal of Emergency Services is to reduce the individual's acute psychiatric symptoms, decrease risk of harm to self and others and assist in returning the individual to pre-crisis level functioning. Emergency Services are provided through a 24-hour emergency hotline, mobile crisis response, crisis stabilization, assessments and evaluation and voluntary/involuntary hospitalization. Services are provided in person, over the telephone and via telehealth to ensure rapid access to care.

How does the town benefit? Why should you invest in Emergency Services?

Sadly, today we have a greater understanding of the devastating effects of a mental health crisis. We may get a glimpse of it in when a tragic event affects our own community: a horrific crime, a suicide, the aftermath of an accident. The role of the LRMHC Emergency Services team is not simply to work with the individual in crisis, but to work with the community in its wake. This may include meeting with emergency responders as they cope with a difficult case or with school children and teachers as they mourn the loss of a classmate and student.

An investment from the town will be leveraged with appropriations from other communities to offset the tremendous cost of staffing the Emergency Services program round the clock. It will help us expand mental health services and increase awareness. Similar to a municipal police or fire department, Emergency Services is a safety net for **all** residents of your town, not just those utilizing the service. Your appropriation will ensure the provision of this essential service for the residents of your community and reduce the burden on your town.

PLYMOUTH HISTORICAL SOCIETY 2018 ANNUAL REPORT

With 1500 visitors in each of the past two years, the historical society has been busy. We welcomed visitors from New Hampshire to California, continued monthly presentations as well as our existing programs, and acquired donations from our local history as far back as 1799!

Some of the year's highlights included:

Eleven evening programs with many detailing aspects of Plymouth's history:

- Marcia Blaine - *Saving the Mountains in NH-The Founding of the WMNF*
- Richard Hesse - *The Founding Fathers: What Were They Thinking?*
- Rebecca Noel - *The History of the Nathaniel Peabody Rogers Family and Home*
- Mary Anne Hyde Saul - *Growing Up in Plymouth NH in the 1950's and 1960's*
- Dick Flanders & Missy Mason - *Tour of Trinity Cemetery and Church* (jointly with Holderness HS)
- Ty Gagne - *Risk, Decisions, the Last Climb of Kate Matrosova*
- Dick Flanders - *The Plymouth Fair as an Agricultural Event*
- Robert Goodby - *Digging Into Native History*
- Clay Harbert and Sam Papps - *Ghosts and Apparitions in Plymouth, NH*
- Marcia Blaine-*Female Tavern Keepers and NH Colonial Government*
- John Richards and Doug McVicar - *Healthcare in Plymouth: Doctors and Hospitals-Past and Present*

Walkabout Wednesday Art Shows have featured the work of artists from Plymouth and surrounding towns. These included artists Lynn Decker, Helen Downing, Suzan Gannett, Mary Ellen Sakura, and Virginia Slayton.

The Plymouth Memories Project, created by Louise McCormack, are taped interviews of our community's long-term residents. Our Second Season included the following folks on Plymouth's Pemi-Baker cable TV channel: Harold Webster, Thelma Hardy Downing, Arline Bownes, Manuel & Gloria Marquez-Sterling, Tom and Dottie Anderson, Paul and Gigi Estes, and Charles McLoud. The Sterlings treated us again with life in Cuba during the Castro Regime and the future state of Cuba under new leadership.

Programs involving Plymouth students continue. Plymouth Regional High School Media Arts students (Eleanor Knight, Sam Ebner, Emma Cooper, Noah Daniels, Kiah Newton, Thomas Perkins, and Clayton Titus) with the support of their instructor, Lena MacLean, created an incredible video on the Old Webster Courthouse including its time as Plymouth's Town Library. Plymouth Elementary School 3rd graders were provided a tour of the Old Webster Courthouse, The Common, and the Town Hall.

"Farming in Plymouth – Our Agricultural History from 1764 to Today" was this year's main exhibit through May 2019. Displays of Cows, Sheep, Chickens, The Fair, The Poor Farm, and Farming Today were found throughout the building. In addition, a map highlighting the locations and photos of many of the farms of the area during the 1930's was presented.

**PLYMOUTH HISTORICAL SOCIETY
2018 ANNUAL REPORT - Continued**

The Plymouth Historical Museum located in the Old Webster Courthouse at One Court Street (behind Town Hall) is open each Saturday from 10-2 with Winter hours from 10-1 and by appointments.

Plymouth Historical Society Board of Directors;

Louise McCormack – President;

Kathy Hillier – Past President;

Dick Flanders – Vice-President;

Mary Baldwin – Secretary;

Paul Floyd - Treasurer;

Judy Floyd,

Rondi Gannon,

Lisa Lundari,

John Richards

Contact us at 536-2337;

PO Box 603; Plymouth, NH 03264

website www.PlymouthNHhistory.org;

Facebook: Plymouth-Historical-Society

CADY ANNUAL REPORT - 2018

Communities for Alcohol- and Drug-Free Youth would like to thank the town of Plymouth for your support over the past year—together we are building possibilities, potential, and promise for our youth!

Addiction is one of the most complex issues facing NH today—the consequences of this epidemic are severe with overdose deaths stealing the lives of so many of our young people. The most responsible and humane strategy is to stop these tragic situations from occurring in the first place.

Former Director of the White House Office of National Drug Control Policy, Michael Botticelli, powerfully stated, “Addiction doesn’t start with prescription drug abuse or heroin use. It starts with alcohol, tobacco and marijuana. If we want to end the epidemic our country is experiencing, then we must put resources on the ground for prevention of substance use.” Use of addictive substances during adolescence is a health and safety issue that poses serious risks of harm including interference with brain development. Substance misuse also significantly increases the chances of addiction with those beginning use before age 15 nearly 7 times more likely to develop a substance use disorder. We must keep in mind that substance abuse is not inevitable—addiction is a progressive disease that’s preventable. CADY works to build protective factors for our children and youth and together with our community partners we are accomplishing that important goal.

As I write this year’s annual report, I am excited to share information about the progress we have made over the past year. We have built youth resiliency by providing asset-building, high-impact prevention programming and leadership training for hundreds of area students in grades 5-12. We also continue to provide our most vulnerable youth a second chance to overcome challenges, to learn, grow and to turn their lives around through our region’s juvenile court diversion program, Restorative Justice. Many of the high-risk youth referred to Restorative Justice are already struggling with substance use disorders—this vital intervention is preventing entry to the addiction pipeline and saving lives.

Your support allowed CADY to introduce a new protective factor this year with the implementation of the Parent Advisory Council (PAC). We know the earlier we provide education the greater the likelihood of preventing high-risk behavior before it starts. Parents are the first line of defense and we are proud to work with this new network to reach parents of younger children—we are now getting vital information and resources to parents of children as young as toddlers. We also continue to promote the permanent Rx Medication Drop Box at the Plymouth Police Department where Pemi-Baker area residents are safely disposing of unwanted or expired prescriptions. By using the drop box we can prevent the diversion of potentially harmful and lethal drugs to kids. We are proud to collaborate with the Plymouth Police Department, Speare Memorial Hospital, and the Central NH Public Health Network on this important prevention initiative so let’s: TAKE IT TO THE BOX!

Our community outreach includes an ongoing media campaign designed to raise

CADY ANNUAL REPORT - 2018 - Continued

awareness on substance misuse and solutions with CADY Corner submissions to the Record Enterprise, school newsletters, and the PennySaver, as well as social networking sites Facebook and Youtube. We also host a video library and other outstanding resources for parents and community on our website: cadyinc.org.

Beyond our primary prevention mission, our work with the Substance Use Disorders Continuum of Care statewide includes ongoing promotion of the NH Statewide Addiction Crisis Line (1-844-711-HELP); providing resources to families of children struggling with addiction so they can access services that just may save their children's lives; and hosting of community trainings.

While we are grateful for our many successes, we have a long way to go. Together we can protect our children and erase the sad headlines of addiction and tragic overdose deaths by stopping the problem before it starts. Thank you, Plymouth, for your ongoing support of prevention and active participation!

Sincerely,
Deb Naro
Executive Director

**PLYMOUTH MUNICIPAL AIRPORT
2018 ANNUAL REPORT**

2018 proved to be a very good year at the airport. We had numerous planned events in which the airport was utilized by several aviation groups.

For the second year in a row, the Franconia Soaring Association relocated for a weekend of fun flying at the airport at the beginning of June. This gave the opportunity for glider pilots to experience new terrain and the challenges of operating out of a different location. The unusualness of gliders in the area prompted many community members to visit the airport.

The Pease Public Library Touch a Truck event graced the airport property in July, and was a smash hit with lots of parents and kids. This year, there was an airplane on display, and though kids could be a little rougher with the other vehicles, they were very respectful of the delicate airplane. Next year, we hope to have even more vehicles!

In late summer, there was a group of powered parachute pilots who hosted a weekend-long fly-in.

At the beginning of October, as is tradition, the late Bill Grady's Retired Delta Pilots reunion was held. Due to poor weather conditions, the event was unfortunately not well attended.

Many people experienced the airport through flying lessons and scenic flights as well.

Visitors enjoy the welcoming simple and accessible quality of our airport. The airport remains a valuable transportation asset to the Town and the region.

Respectfully submitted,
Colin McIver



"Partnering to make recycling strong through economic and environmentally sound solutions"

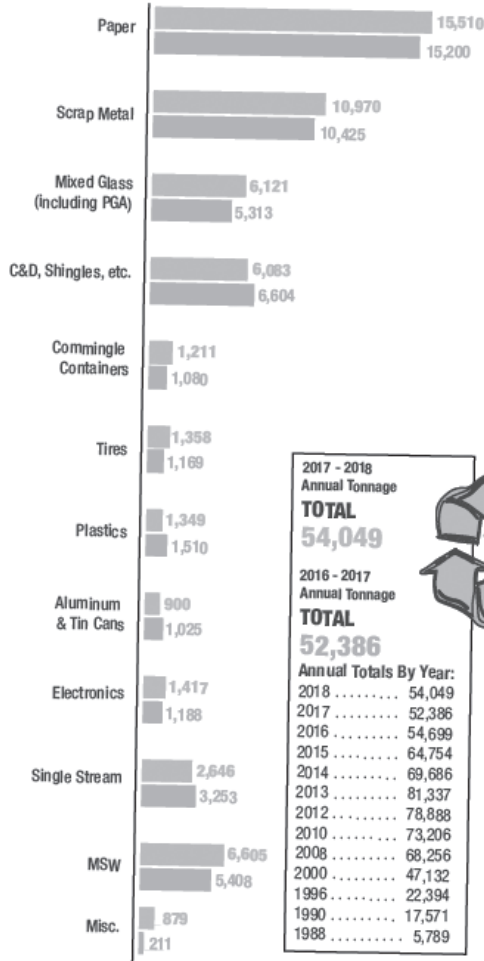
Northeast Resource Recovery Association, 2101 Dover Road, Epsom, NH 03234
 Telephone: (603) 736-4401 or 1-800-223-0150 Fax: (603) 736-4402
 E-mail: info@nrra.net Web Site: www.nrra.net

Dear NRRA Member,

As a member of Northeast Resource Recovery Association (NRRA), your community has access to all the services of this first in the nation, 38-year old recycling cooperative. Your member-driven organization provides you with:

NRRA MARKETING TONNAGES

■ 2017 - 2018 Annual Tonnage Totals
 ■ 2016 - 2017 Annual Tonnage Totals



2017 - 2018 Annual Tonnage	
TOTAL	54,049
2016 - 2017 Annual Tonnage	
TOTAL	52,386
Annual Totals By Year:	
2018	54,049
2017	52,386
2016	54,699
2015	64,754
2014	69,686
2013	81,337
2012	78,888
2010	73,206
2008	68,256
2000	47,132
1996	22,394
1990	17,571
1988	5,789

- Up-to-date **Technical Assistance** in waste reduction and recycling including solid waste contract negotiations;
- **Cooperative Marketing** to maximize pricing and **Cooperative Purchasing** to minimize costs;
- Current **Market Conditions** and Latest **Recycling Trends**, both regionally and nationwide;
- **Innovative Programs** (i.e. Dual Stream, Consolidation and Single Stream);
- **Educational and Networking Opportunities** through our Annual Recycling Conference, our Monthly "Full of Scrap" email news, monthly Marketing meetings, **members' only website**, workshops and Fall Facility Tours;
- **NRRA School Recycling CLUB** - a program to assist schools to promote or advance their recycling efforts;
- **NH DES Continuing Ed Credits**;
- **NH the Beautiful Signs, Grants, Bins and Recyclemobiles**.

NRRA membership has grown to include more than 400 municipalities, businesses and individuals in New Hampshire, Vermont, Massachusetts, Connecticut and Maine. NRRA, as a non-profit organization, is unique in that we do not charge a "brokerage fee" or work to maximize profit gains, but rather has a minimal "Co-op" Fee" which is re-invested to further your recycling programs and solid waste reduction efforts in schools and municipalities.

Through your continued support and dedication, NRRA has assisted our members to recycle over 54,000 tons in fiscal year 2017-2018!

Please contact NRRA at 800-223-0150 / 603-736-4401 or visit our website at www.nrra.net



Northeast Resource Recovery Association
2101 Dover Road, Epsom, NH 03234
Phone: 603.736.4401 Fax: 603.736.4402
Email: info@nrra.net Web: www.nrra.net

"Partnering to make recycling strong through economic and environmentally sound solutions"

Plymouth, NH

Congratulations for being such active recyclers!

Below please find information on the positive impact your recycling has had on our environment.

The recyclable materials listed below were sent to market to be remanufactured into new products through your non-profit recycling organization, the Northeast Resource Recovery Association.

Recyclable Material	Amount Recycled In 2018	Environmental Impact! Here is <u>only one</u> benefit of recycling materials rather than manufacturing products from virgin resources
Tires	7.1 tons	Conserved 4.7 barrels of oil!

Avoided Emissions:

Recycling uses much less energy than making products from virgin resources, and using less energy means fewer greenhouse gases emitted into the atmosphere.

By recycling the materials above, you have avoided about **3 tons** of carbon dioxide emissions
This is the equivalent of removing **1 passenger cars** from the road for an entire year!

NOTES

TOWN OF PLYMOUTH, N.H.

MINUTES OF THE

2018

SPECIAL TOWN MEETING

&

ANNUAL MEETING

Town of Plymouth
Special Town Meeting Minutes

January 31, 2018

6:00 pm

To the inhabitants of the Town of Plymouth in the County of Grafton and the State of New Hampshire qualified to vote in town affairs:

You are hereby notified to meet at the Plymouth High School in said Plymouth on Wednesday, the 31st of January, next, at 6:30 o'clock in the afternoon for the deliberative session of the Town Meeting at which time action will be taken upon the following warrant article:

Moderator Robert Clay called the meeting to order at 6:30pm and read the warrant article.

ARTICLE 1: Community Bill of Rights Ordinance (Community Rights-Based Ordinance)

To see of the Town will vote to establish a Community Bill of Rights Ordinance (also know as a Community Rights-Based Ordinance), for the people of Plymouth, which prohibits activities and projects that would violate the bill of rights, and which provides for enforcement of the bill of rights against corporations and governments engaged in those activities and projects?

Moved and seconded

Discussion:

Richard Hage gave an overview of the ordinance and how it came to be.

Several people spoke in favor of the ordinance.

Some had concerns of the legal status if the ordinance should pass.

Others were concerned with unintended consequences

A motion was made to amend the ordinance to add a sunset clause to end the ordinance in 8 years.

Discussion

Motion to amend fails.

Discussion continued on the original ordinance.

Secret ballot vote commenced at 7:22pm

Secret ballot closed at 7:28 pm as all those who wanted to vote had done so.

Vote

YES 132 NO 19

Article 1 passes.

Motion to adjourned

Moved and Seconded

Meeting ends at 7:33pm

Respectfully submitted

Karen Freitas

A handwritten signature in cursive script, appearing to read "Karen A. Freitas".

Town Clerk

1/31/2018

Town of Plymouth
New Hampshire

MINUTES
MARCH 13TH, 2018

To the inhabitants of the town of Plymouth in the County of Grafton in the state of New Hampshire qualified to vote in town affairs:
You are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Tuesday, the 13th of March, next, polls to be open for voting on Article 1 at 8:00 o'clock in the forenoon, and to close not earlier than 7:00 o'clock in the afternoon, and you are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Wednesday, the 14th of March, next at 7:00 o'clock in the afternoon for the deliberative session of the Town Meeting at which time action will be taken upon the remaining articles of this warrant.

Article 01: Election of officers

To elect the following town officers which appear on the official town ballot for the ensuing year: (1) Selectman-3year term, (1) Supervisor of the Checklist-6 year term, (1) Cemetery Trustee-3year term, (2) Library Trustees-3year term, term, (1) Trustee of Trust fund-3year term

Selectman for 3 years.....John Randlett.....214
Cemetery Trustee for 3 years.....William Bolton.....244
Trustee for Trust Funds for 3 years.....Write-ins no declared winner
Library Trustee for 3 years.....Winnie Hohlt.....238
Library Trustee for 3 years.....Bridget Powers..... 76
Supervisor of the Checklist for 6 years.....Write-ins no declared winner

DELIBERATIVE SESSION

The second session of the legal meeting of the inhabitants of the Town of Plymouth, NH was held in the gymnasium of the Plymouth Elementary School on Wednesday, March 14th, 2018 at 7:00 o'clock in the afternoon.

The 255th Annual Meeting of the Town of Plymouth, NH opened at 7:00pm with Moderator Robert Clay leading those present with the Pledge of Allegiance.

Moderator Clay than spoke briefly to share an opinion. He noted that one month ago today several students and teachers lost their lives. He shared that we need to work together. He asked those in attendance to take a moment of silence for the 17 who died in Parkland, Florida and the others across the nation that had also lost their lives.

Moderator Clay read the election results.

Motion was made to read the warrant one article at a time.

Moved and seconded

Motion passed

Article 02: Optional Veterans' Tax Credit

Shall the Town vote to adopt the provisions of RSA 72:28-b, All Veterans' Tax Credit? If adopted, the credit will be available to any resident, or the spouse or surviving spouse of any resident, who (1) served not less than 90 days on active service in the armed forces of the United States and was honorably discharged or was an officer honorably separated from services and (2) is not eligible for or receiving a credit under RSA 72:28 or RSA 72:35. If adopted, the credit granted will be \$500, which is the same amount as the standard or optional veterans' tax credit voted by the Town under RSA 72:28. If this optional veteran's tax credit is adopted, any person desiring to claim the credit will be required to file an application with the Board of Selectmen or the Assessor by April 15 of the tax year.

Motion to move and seconded

Discussion

John Nelson asked what the difference was with these two RSA's.

Valerie Scarborough responded by stating that these RSA's will include peace time service veterans who were not previously included in the tax credit statute.

Article 2 declared passed by moderator by unanimous vote.

Article 03: General Government

To see if the Town will vote to raise and appropriate the sum of \$1,556,681 for FY 18/19 general governmental expenses, as follows:

Salaries, Fees and Expenses - Selectmen's Office	\$ 451,514
Election, Registration, Vital Statistics - Town Clerk's Office	\$ 173,263
Financial Administration	\$ 282,970
Contract Services Legal & others	\$ 200,920
Personnel Administration	\$ 1,500
Planning and Zoning	\$ 92,134
Land Use Enforcement	\$ 115,250
General Government Buildings	\$ 44,100
Misc. Insurance (workers comp, liability & unemployment)	\$ 172,030
Emergency Management	\$ 22,000
Care of Trees	\$ 1,000

Motion to move and seconded.

No discussion

Article 3 declared passed by moderator by unanimous vote.

Article 04: Revaluation Statistical Update

To see if the Town will vote to raise and appropriate the sum of \$75,000 for the purpose of a Revaluation Statistical Update and to further authorize the withdrawal of \$75,000 from the Revaluation Capital Reserve Fund.

Motion to move and seconded

No discussion

Article 4 declared passed by moderator by unanimous vote

Article 05: Cemetery Maintenance

To see if the Town will vote to raise and appropriate the sum of \$45,911 for the purpose of cemetery maintenance and perpetual care and to offset this appropriation by further authorizing the withdrawal \$45,911 from the cemetery perpetual care trust fund.

Motion to move and seconded

No discussion

Article 5 declared passed by moderator by unanimous vote

Article 06: Police & Dispatch

To see if the Town will vote to raise and appropriate the sum of \$1,787,970 for FY 18/19 public safety-police and dispatch as follows:

Police Department	\$ 1,397,172
Dispatch	\$ 390,798

Motion to move and seconded.

No discussion

Article 6 declared passed by moderator by unanimous vote.

Article 07: Police Parking

To see if the Town will vote to raise and appropriate the sum of \$134,241 for the purpose of funding the FY 18/19 Parking Department and to offset this appropriation by further authorizing the withdrawal of \$65,000 from the parking special revenue fund.

Motion to move and seconded

No discussion

Article 7 declared passed by moderator by unanimous vote

Motion made to restrict reconsideration of Articles 2 thru 7

Moved and seconded

Motion declared as passed by moderator by unanimous vote

Article 08: Fire & Ambulance

To see if the Town will vote to raise and appropriate the sum of \$1,292,488 for FY 18/19 public safety – fire & ambulance, as follows:

Fire Department	\$ 1,190,018
Ambulance	\$ 102,470

Motion to move and seconded

No discussion

Article 8 declared passed by moderator by unanimous vote.

Article 09: Highway Department

To see if the Town will vote to raise and appropriate the sum of \$919,375 for FY 18/19 for the Highway Department, as follows:

Highway Department	\$ 864,375
Street Lighting	\$ 55,000

Motion to move and seconded

Discussion

Dave Moorhead asked if lights will be changed on Hawthorne St.

He was told that Hawthorne St was on the schedule.

Short discussion continued regarding street lights.

Article 9 declared passed by moderator by unanimous vote.

Article 10: Highway Department

To see if the Town will vote to raise and appropriate the sum of \$20,000 for the purpose of sidewalk repairs

Sidewalk Repairs \$ 20,000

and to offset this appropriation by authorizing the withdrawal of \$20,000 from the Motor Vehicle Capital Reserve Fund created for this purpose.

Motion to move and seconded

Discussion

Question asked as to what sidewalks were to be done.

Joe Fagnant, Highway Department Manager responded stating that the Highland Street sidewalks were schedule to be repaired and would probably take all the funding in the budget.

Article 10 declared passed by moderator by unanimous vote/.

Article 11: Recycling Center

To see if the Town will vote to raise and appropriate the sum of \$400,957 for FY 18/19 for sanitation as follows:

Recycling/Solid Waste Disposal	\$	397,657
Pemi-Baker Solid Waste District Dues	\$	3,300

Motion to move and seconded

Discussion

Question asked if the recycling program could include #5 plastic.

Recycling Manager Jessie Jennings replied by stating that starting July 1, 2018 he will start including #3 thru #7 plastic in the recycling program in order to remove it from the waste stream.

Article 11 declared as passed by moderator by unanimous vote.

Article 12: Welfare

To see if the Town will vote to raise and appropriate the sum of \$95,586 for FY 18/19 Welfare Assistance, as follows:

Welfare Officer	\$	25,586
Welfare Vendor Payments	\$	70,000

Motion to move and seconded

No discussion

Article 12 declared as having passed by moderator by unanimous vote.

Patrice Scott asked for "point of order" She asked Moderator Clay to allow Kate Badylak to be allowed to ask a question on previously discussed Article 9. Moderator Clay stated that Article 9

had already been passed and wouldn't allow it unless the voters choose to allow the question.

Moderator Clay called for a vote.

Vote unanimous to allow the question.

Motion made to restrict reconsideration on Articles 8 thru 12

Moved and seconded.

Motion passed as declared by moderator by majority voice vote

Article 13: Recreation, Library & Health

To see if the Town will vote to raise and appropriate the sum of \$1,141,359 for FY 18/19 for departmental operations, as follows:

Parks and Recreation	\$ 681,887
Library	\$ 433,372
Patriotic Purposes	\$ 4,000
Band Concerts	\$ 8,000
Town Common/Traffic Islands	\$ 4,000
Friends of the Arts	\$ 100
Health Enforcement	\$ 10,000

Motion to move and seconded

No discussion

Article 13 declared as passed by moderator by unanimous vote

Article 14: Airport

To see if the Town will vote to raise and appropriate \$3,000 for the Plymouth Airport FY 18/19 appropriation and to offset this appropriation by further authorizing the withdrawal of \$3,000 from the Airport Fund.

Motion to move and seconded

No discussion

Article 14 declared as passed by moderator by unanimous vote

Article 15: Conservation Commission

To see if the town will vote to raise and appropriate the sum of \$2,000 for Plymouth Conservation Commission for the FY 18/19

Motion to move and seconded

No discussion

Article 15 declared as passed by moderator by unanimous vote

Article 16: Conservation Commission Capital Projects

To see if the town will vote to raise and appropriate the sum of \$5,000 for the purpose of Plymouth Conservation Commission Capital Projects.

Motion to move and seconded

No discussion

Article 16 declared as passed by moderator by unanimous

Article 17: Landfill Closure Monitoring

To see if the town will vote to raise and appropriate the sum of \$8,400 for the purpose of Landfill Closure Monitoring.

Motion to move and seconded

No discussion

Article 17 declared passed by moderator by unanimous vote

Motion to restrict reconsideration

Moved and seconded

Motion declared passed by moderator by majority voice vote

Article 18: Purchase 3 Police Vehicles

To see if the Town will vote to raise and appropriate \$75,000 to fund the following capital items:

3 Police Department Vehicles \$75,000

And further to offset this appropriation by authorizing the withdrawal of \$30,000 from the Police Detail Special Revenue Fund, \$25,000 from the Police Repair and Replacement Capital Reserve Fund and \$20,000 from the Police Pickup Capital Reserve Fund.

Motion to move and seconded

Discussion

Article 18 declared as passed by the moderator by unanimous vote

Article 19: Highway Capital Outlay for Roads & Gravel

To see if the Town will vote to raise and appropriate the sum of \$137,500 to fund the following Capital item:

Improve Road Construction \$125,000
Crushed Gravel \$ 12,500

Motion to move and seconded

No discussion

Article 19 declared as passed by moderator by unanimous vote

Article 20: Highway Grader Lease Payment

To see if the Town will vote to raise and appropriate \$20,165 for the third and final lease payment of the highway excavator and further to offset this appropriation by authorizing the withdrawal of \$20,165 from the Material Handling Equipment Capital Reserve fund.

Motion to move and seconded

No discussion

Article 20 declared as passed by moderator by unanimous vote

Article 21: Infrastructure Bond Payment

To see if the Town will vote to raise and appropriate the sum of \$241,553 for payment #3 of the \$2M Infrastructure Bond approved in 2016.

Motion to move and seconded

No discussion

Article 21 declared as passed by moderator by unanimous vote

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Article 22: Library Bond Payment

To see if the Town will vote to raise and appropriate the sum of \$136,971 for payment #8 of the Library expansion project bond.

Motion to move and seconded

No discussion

Article 22 declared as passed by moderator by unanimous vote

Motion to restrict reconsideration of articles 18-22

Moved and seconded

Motion declared as passed by moderator by majority voice vote

Article 23: Animal Control & Agency Funds

To see if the Town will vote to raise and appropriate the sum of \$90,387 for the following listed agencies:

Animal Control Agreement with Humane Society	\$ 6,500
Baker River Watershed	\$ 300
Pemi River Local Advisory Committee	\$ 300
Pemi-Baker Community Health Agency	\$ 15,000
Grafton County Senior Citizens	\$ 15,000
Tri-County Community Action	\$ 7,646
Voices Against Violence	\$ 4,000
Red Cross	\$ 3,141
Pemi Youth Center	\$ 8,000
Genesis-Lakes Region Mental Health	\$ 7,000
CADY	\$ 8,000
CASA-Court Appointed Child Advocates	\$ 1,000
Bridge House	\$ 13,000
Plymouth Historical Society	\$ 500
Transport Central	\$ 1,000

Motion to moved and seconded

Discussion

Question asked if any non-profits had been declined.

Answer was only one non-profit request came in after deadline and could not be considered

Article 23 declared as passed by moderator by unanimous vote

Article 24: Capital Reserves

To see if the Town will vote to add to existing Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums (totaling \$246,289) to be placed in said funds:

Recycling – Equipment & Grounds	\$10,000
Fire Tower Truck Replacement	\$41,666
Fire Engine 4 Replacement	\$10,384
Fire Engine 3 Replacement	\$39,239
Conservation Commission	\$ 5,000
Highway – Heavy Equipment	\$40,000
Highway – Material Handling Equipment	\$50,000
Fire – Ambulance Replacement Fund	\$50,000

Motion to move and seconded

No discussion

Article 24 declared as passed by moderator by unanimous vote

Motion to restrict reconsideration of Articles 23 and 24.

Motion moved and seconded

Motion declared as passed by moderator by majority voice vote

Article 25: Other Business

To transact any other business that may legally come before said meeting.

David Kent asked what is being done in the schools for safety regarding what has happened across the country. He asked if there are police officers in the schools
Police Chief Lefebvre responded with a brief overview of what is being done currently in the schools.

Val Scarborough thanked the Budget Committee, the Board of Selectman, Town Administrator and all the Department Managers for all their efforts in presenting a level budget.

Kate Badylak asked about Keno and it was noted that Keno would be discussed again next year.

Motion to adjourn.

Moved and seconded

Meeting adjourned at 7:45pm

**Respectfully submitted,
Respectfully submitted,**


Karen Freitas

**Karen Freitas
Town Clerk**

NOTES

**TOWN OF
PLYMOUTH, NH**

**2019
MODERATOR'S RULES OF PROCEDURES
FOR**

**TOWN OF PLYMOUTH AND
PLYMOUTH SCHOOL DISTRICT
ANNUAL MEETINGS**

TOWN OF PLYMOUTH
and
PLYMOUTH SCHOOL DISTRICT

MODERATORS' RULES OF PROCEDURE

Unless changed by the voters at a Meeting, the Moderators intend to use the following Rules of Procedure to conduct Meetings for the Town of Plymouth and the Plymouth School District:

1. The Moderator will not follow Robert's Rules of Order. The Moderator will use the following general rules of procedure. The intent of the rules is to permit a fair discussion of the issues before the Meeting, keep the Meeting moving, and provide basic rules to govern procedural issues.
2. By majority vote, the voters can overrule any decision that the Moderator makes and any rule that the Moderator establishes. A voter may raise a request to overrule the Moderator by a Point of Order.
3. Unless announced otherwise at the Meeting, the Moderator will take up Articles one at a time and in the order that the Articles appear on the Warrant.
4. The Meeting will consider each Article as follows:
 - a. The Moderator will announce the Article and read the text of the Article.
 - b. The Moderator will recognize a member of the Selectboard, School Board, or a petitioner of a petitioned Article, to move adoption of the Article.
 - c. If the motion is seconded, the Moderator will recognize a member of the Selectboard, School Board, or a petitioner of a petitioned Article, to explain the Article if they wish to do so.
 - d. The Meeting will debate the Article and then vote on the Article. The Moderator does not intend to re-read the Article before a vote unless the Meeting votes to have the Moderator do so.
5. No one may speak to the Meeting unless he or she has the floor.
 - a. No one may have the floor unless recognized by the Moderator.
 - b. Except for Points of Order, the Moderator will not recognize a speaker unless she or he is at a microphone.
 - c. Please state your name each time you speak to the Meeting.
 - d. Even if you do not have the floor (not at a microphone and recognized), you may speak to raise a Point of Order to challenge a Moderator's ruling.

6. The Moderator will allow only one motion on the floor at a time. There are two exceptions to this rule:
 - a. You may raise a Point of Order at any time.
 - b. If you have the floor (at a microphone and recognized) you may also make:
 - I. A motion to amend the pending motion.
 - II. A Motion to Call the Question.
7. All substantial amendments and motions are to be in writing. Exceptions are amendments regarding technical changes to a printed Article, Points of Order, or Motions to Call the Question.
8. The Moderator will not accept negative motions, which are motions that require a “no” vote to vote in the affirmative, such as “I move that we not adopt the budget.”
9. Motions to Call the Question are motions that end discussion on the main motion. They are not debatable and require a two-thirds vote. Prior to voting on a Motion to Call the Question, the Moderator may allow voters who are standing in line at a microphone, and anyone seated at the head table who has previously indicated to the Moderator that he or she wishes to address the main motion, to speak.
10. The Moderator may allow non-resident School District officials, the school principal, and consultants or experts who are in attendance for the purpose of providing information about an Article to speak to the Meeting. Other non-residents may not speak to the Meeting without the permission of the voters.
11. All comments and questions are to be addressed to the Moderator. The Moderator will choose the individual to respond to a question.
12. Each speaker may only speak once until everyone who wishes to do so has spoken except that the Moderator may allow someone who has already spoken to respond to a question.
13. The Moderator may limit the amount of time that each speaker may address a motion. As a general rule, initial presentations on Articles should take less than ten minutes and subsequent speakers should limit the time for their comments and questions to less than three minutes.
14. All speakers must be courteous. The Moderator will not allow personal attacks or inappropriate language.

15. Votes on bond issues over \$100,000 must be by secret ballot and require a two-thirds majority to pass. Votes on amendments to bond articles require a simple majority. Votes on amendments to bond articles do not require a secret ballot.
16. Any five voters may request that a vote on be taken by secret ballot. The following procedures must be followed to request a vote by secret ballot:
 - a. The request must be in writing and presented to the Moderator during the meeting but prior to voting.
 - b. Five voters who requested the secret ballot must be present at the Meeting at the time of the vote.
 - c. A separate request must be submitted for each vote on which a secret ballot is requested.
17. Motions to Reconsider an Article may be made after a vote has been taken but are subject to the following restrictions:
 - a. Mandatory Restriction: If the Meeting votes to reconsider a ballot vote on a bond issue of over \$100,000, the Article cannot be reconsidered until a reconvened Meeting that is held at least seven days after the original vote. (RSA 33:8-a).
 - b. Optional Restriction: Any voter may introduce a Motion to Restrict Reconsideration of an Article at any time after the Article has been considered. If the Meeting votes to reconsider an Article after having previously voted to restrict reconsideration, the Article will be reconsidered at a reconvened Meeting that is held at least seven days after the original vote. A vote to restrict consideration of an Article is final and cannot be reconsidered later in the Meeting. (RSA 40:10).
18. The Moderator may vote on all Articles. However, the Moderator plans to vote in only two instances:
 - a. To break a tie.
 - b. To make a vote a tie if a motion the Moderator opposes would otherwise be carried by one vote.
19. The Moderator may adjourn the Meeting to a future date at a time certain if the Meeting runs past 11:00 p.m.

Robert Clay
Town of Plymouth Moderator
and
Quentin Blaine
Plymouth School District Moderator
2019

TOWN OF PLYMOUTH

2019

WARRANT AND BUDGET

NOTES

**THE STATE OF NEW HAMPSHIRE
WARRANT FOR THE 2019 ANNUAL MEETING
OF THE TOWN OF PLYMOUTH**

To the inhabitants of the town of Plymouth in the County of Grafton in the state of New Hampshire qualified to vote in town affairs:

You are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Tuesday, the 12th of March, next, polls to be open for voting on Article 1 at 8:00 o'clock in the forenoon, and to close not earlier than 7:00 o'clock in the afternoon, and you are hereby notified to meet at the Plymouth Elementary School in said Plymouth on Wednesday, the 13th of March, next at 7:00 o'clock in the afternoon for the deliberative session of the Town Meeting at which time action will be taken upon the remaining articles of this warrant.

Article 01: Election of officers

To elect the following town officers which appear on the official town ballot for the ensuing year: (2) Selectmen-3year term, (1) Supervisor of the Checklist-6 year term, (1) Cemetery Trustee-3year term, (1) Library Trustees-3year term, (1) Trustee of Trust fund-3year term, (1) Moderator-2year term, (1) Town Clerk-3year term, (1) Tax Collector-3year term

Article 02: Are you in favor of the adoption of Amendment Number 1 as proposed by the Planning Board for the town of Plymouth Zoning Ordinance as follows: to strike the 'indoor' reference in the Indoor/Outdoor line in the Table of Uses, and to make it a Permitted Use in the A, HC and ICD Zones.

(The Planning Board recommends approval.)

Article 03: Are you in favor of the adoption of Amendment Number 2 as proposed by the Planning Board for the town of Plymouth Zoning Ordinance as follows: to strike 'Manufacture of goods and services sold on premises' entirely from the Table of Uses.

(The Planning Board recommends approval.)

Article 04: Are you in favor of the adoption of Amendment Number 3 as proposed by the Planning Board for the town of Plymouth Zoning Ordinance as follows: Article IV, Section 401 to allow the existing building line of pre-existing, non-conforming properties to become the front setback line, and allow building to that line a Special Exception (rather than Variance) Use.

(The Planning Board recommends approval.)

Article 05: Are you in favor of the adoption of Amendment Number 4 as proposed by the Planning Board for the town of Plymouth Zoning Ordinance as follows: Article IV, Section 401 to allow more than one main structure on commercial parcels in the commercial zones (A, HC, ICD)

(The Planning Board recommends approval.)

Article 06: Are you in favor of the adoption of Amendment Number 5 as proposed by the Planning Board for the town of Plymouth Zoning Ordinance as follows: to adopt the State of New Hampshire's definition of 'Wetland' (RSA 482-A:2, X) by reference into the Zoning Ordinance.

(The Planning Board recommends approval.)

DELIBERATIVE SESSION

Article 07: KENO

Shall we allow the operation of Keno Games within the Town?

This article is inserted by Petition and requires a majority vote by ballot

Article 08: General Government

To see if the Town will vote to raise and appropriate the sum of \$1,710,445 for FY 19/20 general governmental expenses, as follows:

Salaries, Fees and Expenses - Selectmen's Office	\$ 470,537
Election, Registration, Vital Statistics - Town Clerk's Office	\$ 182,184
Financial Administration	\$ 310,561
Reappraisal of Property	\$ 75,000
Contract Services Legal & others	\$ 211,062
Personnel Administration	\$ 1,500
Planning and Zoning	\$ 92,134
Land Use Enforcement	\$ 118,661
General Government Buildings	\$ 46,100
Misc. Insurance (workers comp, liability & unemployment)	\$ 177,785
Emergency Management	\$ 22,921
Care of Trees	\$ 2,000

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 09: Cemetery Maintenance

To see if the Town will vote to raise and appropriate the sum of \$50,849 for the purpose of cemetery maintenance and perpetual care for FY 19/20 and to offset this appropriation by further authorizing the withdrawal \$50,849 from the cemetery perpetual care trust fund.

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 10: Welfare

To see if the Town will vote to raise and appropriate the sum of \$96,354 for FY 19/20 Welfare Assistance, as follows:

Welfare Officer	\$ 26,354
Welfare Vendor Payments	\$ 70,000

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 11: COLLECTIVE BARGAINING AGREEMENT

To see if the Town will vote to approve the cost items included in the collective bargaining agreement reached between the Board of Selectmen and AFSME, Council 93, which calls for the following estimated increases in salaries and benefits at the current staffing level (for police and fire employees)

FISCAL YEAR	ESTIMATED INCREASE	TOTAL
2019	Police \$ 38,247.00 Fire \$ 35,182	\$ 73,429

And further to raise and appropriate the amount of \$ 73,429.00 for the 2019/2020 fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over that of the appropriation at current staffing levels paid in the prior fiscal year.

Shall the Town, if article is defeated, authorize the governing body to call one special meeting, at its option, to address article costs only (majority vote).

The Board of Selectmen and Budget Committee recommend passage of this article. (Majority vote required) 2 of 6

Article 12: Police & Dispatch

To see if the Town will vote to raise and appropriate the sum of \$1,847,544 for FY 19/20 public safety-police and dispatch as follows:

Police Department	\$ 1,440,567
Dispatch	\$ 406,977

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 13: Police Parking

To see if the Town will vote to raise and appropriate the sum of \$166,344 for the purpose of funding the FY 19/20 Parking Department and to offset this appropriation by further authorizing the withdrawal of \$35,000 from the parking special revenue fund.

The Board of Selectmen and Budget Committee recommend this article.

Article 14: Police Resource Officer

To see if the Town will vote to raise and appropriate the sum of \$125,127 for the purpose of funding the FY 19/20 Resource Officer to be offset by \$93,845 from the SAU48 School System.

The Board of Selectmen and Budget Committee recommend this article.

Article 15: Fire & Ambulance

To see if the Town will vote to raise and appropriate the sum of \$1,363,258 for FY 19/20 public safety – fire & ambulance, as follows:

Fire Department	\$ 1,248,388
Ambulance	\$ 114,870

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 16: Highway Department

To see if the Town will vote to raise and appropriate the sum of \$983,171 for FY 19/20 for the Highway Department, as follows:

Highway Department	\$ 923,171
Street Lighting	\$ 60,000

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 17: Highway Department

To see if the Town will vote to raise and appropriate the sum of \$10,000 for FY 19/20 for the purpose of sidewalk repairs

Sidewalk Repairs	\$ 10,000
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and to offset this appropriation by authorizing the withdrawal of \$10,000 from the Sidewalk Improvement Capital Reserve Fund created for this purpose. The Board of Selectmen and Budget Committee recommend passage of this article.

Article 18: Recycling Center

To see if the Town will vote to raise and appropriate the sum of \$436,315 for FY 19/20 for sanitation as follows:

Recycling/Solid Waste Disposal	\$ 433,015
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3 of 6

Pemi-Baker Solid Waste District Dues \$ 3,300

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 19: Recreation, Library & Health

To see if the Town will vote to raise and appropriate the sum of \$1,181,591 for FY 19/20 for departmental operations, as follows:

Parks and Recreation	\$	704,980
Library	\$	442,811
Patriotic Purposes	\$	4,700
Band Concerts	\$	8,000
Town Common/Traffic Islands	\$	4,000
Friends of the Arts	\$	100
Health Enforcement	\$	10,000
Airport	\$	7,000

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 20: Conservation Commission

To see if the town will vote to raise and appropriate the sum of \$2,000 for Plymouth Conservation Commission for the FY 19/20.

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 21: Conservation Commission Capital Projects

To see if the town will vote to raise and appropriate the sum of \$5,000 for the purpose of Plymouth Conservation Commission Capital Projects.

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 22: Landfill Closure Monitoring

To see if the Town will vote to raise and appropriate the sum of \$8,400 for the purpose of Landfill Closure Monitoring.

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 23: Highway Capital Outlay for Roads & Gravel

To see if the Town will vote to raise and appropriate the sum of \$112,500 to fund the following Capital item:

Improve Road Construction	\$	100,000
Crushed Gravel	\$	12,500

And further to offset this appropriation by authorizing the withdrawal of \$40,000 from the Motor Vehicle Capital Reserve Fund.

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 24: Highway Sidewalk Tractor Lease Agreement

To see if the Municipality will vote to authorize the selectmen to enter into a long-term lease/purchase agreement in the amount of One Hundred Eighty-Five Thousand Nine Hundred Fifty Seven Dollars (\$185,957) payable over a term of 5 (five) years for a 2017 Prinoth SW4S Sidewalk Plow for the Highway Department and to raise and appropriate the sum of \$37,192 to fund payment 1 of 5. This lease agreement contains a non-appropriation clause. (Majority vote required).

Sidewalk Tractor	\$	37,192
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The Board of Selectmen and Budget Committee recommend passage of this article.

Article 25: Cemetery Capital Outlay for Cemetery Truck Purchase

To see if the Town will vote to raise and appropriate \$10,000 to fund the following Capital item:

Cemetery Truck Purchase \$ 10,000

And further to offset this appropriation by authorizing the withdrawal of \$10,000 from the cemetery perpetual care trust fund.

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 26: Highway Capital Outlay for Equipment Repairs

To see if the Town will vote to raise and appropriate the sum of \$20,000 to fund the following Capital Item:

Highway Equipment Repairs. \$ 20,000

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 27: Infrastructure Bond Payment

To see if the Town will vote to raise and appropriate the sum of \$234,539 for payment #4 of the \$2M Infrastructure Bond approved in 2016.

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 28: Library Bond Payment

To see if the Town will vote to raise and appropriate the sum of \$136,972 for payment #9 of the Library expansion project bond.

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 29: Animal Control & Agency Funds

To see if the Town will vote to raise and appropriate the sum of \$95,619 for the below listed agencies:

Animal Control Agreement with Humane Society	\$ 6,500
Regional Planning Commission	\$ 5,232
Baker River Watershed	\$ 300
Pemi River Local Advisory Committee	\$ 300
Pemi-Baker Community Health Agency	\$ 15,000
Grafton County Senior Citizens	\$ 15,000
Tri-County Community Action Program	\$ 7,646
Voices Against Violence	\$ 4,000
Red Cross	\$ 3,141
Pemi Youth Center	\$ 8,000
Genesis-Lakes Region Mental Health	\$ 7,000
CADY	\$ 8,000
CASA-Court Appointed Child Advocates	\$ 1,000
Bridge House	\$ 13,000
Plymouth Historical Society	\$ 500
Transport Central	\$ 1,000

The Board of Selectmen and Budget Committee recommend passage of this article.

Article 30: Capital Reserves

To see if the Town will vote to add to existing Capital Reserve Funds under the provisions of RSA 35:1 for the following purposes and raise and appropriate the respective sums (totaling \$191,289) to be placed in said funds:

5 of 6

Recycling – Equipment/Grounds/Bldg Maint	\$10,000
Fire Tower Truck Replacement	\$31,666
Fire Engine 4 Replacement	\$10,384
Fire Engine 3 Replacement	\$29,239
Conservation Commission	\$ 5,000
Highway – Heavy Equipment	\$40,000
Highway – Material Handling Equipment	\$25,000
Fire – Ambulance Replacement Fund	\$40,000




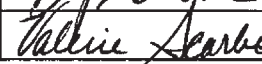

The Board of Selectmen and Budget committee recommend passage of this article

Article 31 Other Business

To transact any other business that may legally come before said meeting.

Given under our hands, 2/11/2019

We certify and attest that on or before 2/11/2019 we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at Town Office, Plymouth Elementary School, Plymouth Hannaford Supermarket and delivered the original to the Town Clerk.

Printed Name	Position	Signature
William Bolton	Select Board Chair	
John Randlett	Select Board Member	
Michael Ahern	Select Board Member	
Bryan Dutille	Select Board Member	
Valerie Scarborough	Select Board Member	

BUDGET OF THE TOWN OF PLYMOUTH, NEW HAMPSHIRE

Appropriations and Estimates of Revenue for the Ensuing Year January 1, _____ to December 31, _____

or Fiscal Year From July 1, 2019 to June 30, 2020

IMPORTANT:

Please read RSA 32:5 applicable to all municipalities.

1. Use this form to list the operating budget and all special and individual warrant articles in the appropriate recommended and not recommended area. All proposed appropriations must be on this form.
2. Hold at least one public hearing on this budget.
3. When completed, a copy of the budget must be posted with the warrant. Another copy must be placed on file with the town clerk, and a copy sent to the Department of Revenue Administration
Ambulance Replacement CR

This form was posted with the warrant on (Date): 13 February '19

Please sign in ink.

W. B. Bolt
W. J. J. J. J.
Valerie Searles

John R. R. R.
By D. D. D.

THIS BUDGET SHALL BE POSTED WITH THE TOWN WARRANT

FOR DRA USE ONLY

NH DEPARTMENT OF REVENUE ADMINISTRATION

P.O. BOX 487, CONCORD, NH 03302-0487
(603)271-3397



Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations for period ending 6/30/2019	Proposed Appropriations for period ending 6/30/2020	
					(Recommended)	(Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	08	\$427,830	\$451,514	\$470,537	\$0
4140-4149	Election, Registration, and Vital Statistics	08	\$157,961	\$173,263	\$182,184	\$0
4150-4151	Financial Administration	08	\$273,027	\$282,970	\$310,561	\$0
4152	Revaluation of Property	08	\$62,926	\$75,000	\$75,000	\$0
4153	Legal Expense	08	\$195,960	\$200,920	\$211,062	\$0
4155-4159	Personnel Administration	08	\$291	\$1,500	\$1,500	\$0
4191-4193	Planning and Zoning	08	\$160,918	\$207,384	\$210,795	\$0
4194	General Government Buildings	08	\$40,526	\$44,100	\$46,100	\$0
4195	Cemeteries	09	\$51,947	\$45,911	\$50,849	\$0
4196	Insurance	08	\$168,589	\$172,030	\$177,785	\$0
4197	Advertising and Regional Association	29	\$600	\$0	\$6,332	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
	General Government Subtotal		\$1,540,575	\$1,654,592	\$1,742,705	\$0
Public Safety						
4210-4214	Police	12	\$1,792,911	\$1,922,211	\$1,847,544	\$0
4215-4219	Ambulance	15	\$73,133	\$102,470	\$114,870	\$0
4220-4229	Fire	15	\$1,204,891	\$1,190,018	\$1,248,388	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0
4290-4298	Emergency Management	08	\$13,817	\$22,000	\$22,921	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
	Public Safety Subtotal		\$3,084,752	\$3,236,699	\$3,233,723	\$0
Airport/Aviation Center						
4301-4309	Airport Operations	19	\$2,704	\$3,000	\$7,000	\$0
	Airport/Aviation Center Subtotal		\$2,704	\$3,000	\$7,000	\$0
Highways and Streets						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets	16	\$894,011	\$864,375	\$923,171	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting	16	\$59,263	\$55,000	\$60,000	\$0
4319	Other		\$0	\$20,000	\$0	\$0
	Highways and Streets Subtotal		\$953,274	\$939,375	\$983,171	\$0
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal	18	\$394,573	\$397,657	\$433,015	\$0
4325	Solid Waste Cleanup		\$0	\$8,400	\$0	\$0
4326-4328	Sewage Collection and Disposal		\$0	\$0	\$0	\$0
4329	Other Sanitation	18	\$3,014	\$3,300	\$3,300	\$0
	Sanitation Subtotal		\$397,587	\$409,357	\$436,315	\$0



Appropriations

Water Distribution and Treatment

4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services		\$0	\$0	\$0	\$0
4335	Water Treatment		\$0	\$0	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$0	\$0	\$0
Water Distribution and Treatment Subtotal			\$0	\$0	\$0	\$0

Electric

4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0

Health

4411	Administration	19	\$4,594	\$10,000	\$10,000	\$0
4414	Pest Control	29	\$6,500	\$6,500	\$6,500	\$0
4415-4419	Health Agencies, Hospitals, and Other	29	\$22,000	\$83,887	\$22,000	\$0
Health Subtotal			\$33,094	\$100,387	\$38,500	\$0

Welfare

4441-4442	Administration and Direct Assistance	10	\$24,840	\$25,586	\$26,354	\$0
4444	Intergovernmental Welfare Payments	29	\$60,787	\$0	\$60,787	\$0
4445-4449	Vendor Payments and Other	10	\$51,451	\$70,000	\$70,000	\$0
Welfare Subtotal			\$137,078	\$95,586	\$157,141	\$0

Culture and Recreation

4520-4529	Parks and Recreation	19	\$694,816	\$681,887	\$704,980	\$0
4550-4559	Library	19	\$418,370	\$433,372	\$442,811	\$0
4583	Patriotic Purposes	19	\$4,458	\$4,000	\$4,700	\$0
4589	Other Culture and Recreation	19	\$9,460	\$12,100	\$12,100	\$0
Culture and Recreation Subtotal			\$1,127,104	\$1,131,359	\$1,164,591	\$0

Conservation and Development

4611-4612	Administration and Purchasing of Natural Resources	20	\$1,806	\$2,000	\$2,000	\$0
4619	Other Conservation	08	\$900	\$1,000	\$2,000	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$2,706	\$3,000	\$4,000	\$0

Debt Service

4711	Long Term Bonds and Notes - Principal	27,28	\$281,527	\$284,779	\$288,162	\$0
4721	Long Term Bonds and Notes - Interest	27,28	\$99,429	\$93,745	\$83,349	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$380,956	\$378,524	\$371,511	\$0

Capital Outlay

4901	Land		\$56,579	\$5,000	\$0	\$0
4902	Machinery, Vehicles, and Equipment		\$179,603	\$95,165	\$0	\$0
4903	Buildings		\$0	\$0	\$0	\$0



Appropriations

4909	Improvements Other than Buildings	\$0	\$137,500	\$0	\$0
	Capital Outlay Subtotal	\$236,182	\$237,665	\$0	\$0
Operating Transfers Out					
4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
	Operating Transfers Out Subtotal	\$0	\$0	\$0	\$0
Total Operating Budget Appropriations				\$8,138,657	\$0



Special Warrant Articles

Account	Purpose	Article	ending 6/30/2020	
			(Recommended)	(Not Recommended)
4210-4214	Police	13 <i>Purpose: Police Parking</i>	\$166,344	\$0
4901	Land	23 <i>Purpose: Highway Roads and Gravel</i>	\$112,500	\$0
4909	Improvements Other than Buildings	17 <i>Purpose: Sidewalk Repairs</i>	\$10,000	\$0
4915	To Capital Reserve Fund	30 <i>Purpose: Capital Reserve</i>	\$191,289	\$0
Total Proposed Special Articles			\$480,133	\$0



Individual Warrant Articles

Account	Purpose	Article	ending 6/30/2020	
			(Recommended)	(Not Recommended)
0000-0000	Collective Bargaining	11	\$73,429	\$0
		<i>Purpose: Collective Bargaining Agreement</i>		
4210-4214	Police	14	\$125,127	\$0
		<i>Purpose: Police Resource Officer</i>		
4325	Solid Waste Cleanup	22	\$8,400	\$0
		<i>Purpose: Landfill Monitoring</i>		
4619	Other Conservation	21	\$5,000	\$0
		<i>Purpose: Conservation Commission Capital Projects</i>		
4902	Machinery, Vehicles, and Equipment	24	\$37,192	\$0
		<i>Purpose: Sidewalk Tractor Lease</i>		
4902	Machinery, Vehicles, and Equipment	26	\$20,000	\$0
		<i>Purpose: Highway Capital Outlay for Equipment Repairs</i>		
4902	Machinery, Vehicles, and Equipment	25	\$10,000	\$0
		<i>Purpose: Cemetery Truck Purchase</i>		
Total Proposed Individual Articles			\$279,148	\$0



Revenues

Account	Source	Article	Actual Revenues for period ending 6/30/2018	Estimated Revenues for period ending 6/30/2019	Estimated Revenues for period ending 6/30/2020
Taxes					
3120	Land Use Change Tax - General Fund	08	\$21,097	\$0	\$10,000
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax	08	\$10,323	\$9,000	\$10,000
3186	Payment in Lieu of Taxes	08	\$51,801	\$52,289	\$51,801
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$26,487	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes	08	\$122,475	\$125,000	\$149,000
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$232,183	\$186,289	\$220,801
Licenses, Permits, and Fees					
3210	Business Licenses and Permits	08	\$67,138	\$68,000	\$67,000
3220	Motor Vehicle Permit Fees	08	\$733,688	\$695,000	\$745,000
3230	Building Permits	08	\$16,263	\$8,000	\$16,000
3290	Other Licenses, Permits, and Fees	08	\$58,393	\$65,000	\$64,300
3311-3319	From Federal Government		\$0	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$875,482	\$836,000	\$892,300
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution	08	\$348,666	\$348,666	\$349,458
3353	Highway Block Grant	08	\$149,527	\$149,612	\$151,887
3354	Water Pollution Grant		\$0	\$0	\$0
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$14,081	\$10,204	\$0
3379	From Other Governments	14	\$0	\$0	\$93,845
State Sources Subtotal			\$512,274	\$508,482	\$595,190
Charges for Services					
3401-3406	Income from Departments	08	\$1,733,774	\$1,826,000	\$1,759,343
3409	Other Charges		\$0	\$0	\$0
Charges for Services Subtotal			\$1,733,774	\$1,826,000	\$1,759,343
Miscellaneous Revenues					
3501	Sale of Municipal Property	08	\$1,546	\$6,000	\$1,000
3502	Interest on Investments	08	\$18,185	\$10,000	\$18,000
3503-3509	Other	08	\$123,983	\$25,000	\$1,211
Miscellaneous Revenues Subtotal			\$143,714	\$41,000	\$20,211
Interfund Operating Transfers In					
3912	From Special Revenue Funds	13	\$65,000	\$65,000	\$35,000
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$3,000	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0
3914S	From Enterprise Funds: Sewer (Offset)		\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2019
MS-636

Revenues

3914W	From Enterprise Funds: Water (Offset)		\$0	\$0	\$0
3915	From Capital Reserve Funds	23, 17	\$185,641	\$196,000	\$50,000
3916	From Trust and Fiduciary Funds	09, 25	\$20,000	\$20,000	\$60,849
3917	From Conservation Funds		\$0	\$0	\$0
Interfund Operating Transfers In Subtotal			\$270,641	\$284,000	\$145,849

Other Financing Sources

3934	Proceeds from Long Term Bonds and Notes		\$0	\$0	\$0
9998	Amount Voted from Fund Balance		\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	08	\$0	\$0	\$300,000
Other Financing Sources Subtotal			\$0	\$0	\$300,000

Total Estimated Revenues and Credits			\$3,768,068	\$3,681,771	\$3,933,694
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Budget Summary

Item	Period ending 6/30/2019	Period ending 6/30/2020
Operating Budget Appropriations		\$8,138,657
Special Warrant Articles	\$619,606	\$480,133
Individual Warrant Articles	\$621,811	\$279,148
Total Appropriations	\$8,435,833	\$8,897,938
Less Amount of Estimated Revenues & Credits	\$3,691,643	\$3,933,694
Estimated Amount of Taxes to be Raised	\$4,744,190	\$4,964,244

NOTES

Annual Report

of the

PLYMOUTH VILLAGE WATER

&

SEWER DISTRICT

**Year Ending
December 31, 2018**

TABLE OF CONTENTS

Budget.....	W30
Capital Reserve Accounts	W15
Cash Accounts	W14
Commissioners' Report	W4
District Meeting Minutes	W19
District Officials.....	W3
Independent Auditors' Report	W9
Report of the Treasurer, Water Division.....	W12
Report of the Treasurer, Wastewater Division	W13
Statement of Bonded Debt, Water &Wastewater Division	W16
Superintendent's Report	W6
Warrant.....	W28
Water Quality Test Results.....	W8

PLYMOUTH VILLAGE WATER & SEWER DISTRICT OFFICERS

COMMISSIONERS: (3 year term)

Christopher Woods

Term Expires 2021

Judith A. D'Aleo

Term Expires 2020

Steven H. Temperino

Term Expires 2019

CLERK: (3 year term)

Barbara A. Noyes

Term Expires 2021

MODERATOR: (2 year term)

Quentin Blaine (appointed March 2018)

Term Expires 2019

TREASURER: (3 year term)

Robert Clay

Term Expires 2019*

*Annual Meeting March 2018 - The District voted to discontinue the elected position of Treasurer. "If a Treasurer is elected on March 13th, the person holding the position at the time of the vote to discontinue it shall continue to hold office until the annual District meeting first following the discontinuance, at which time the elected office of treasurer shall terminate irrespective of the length of that officer's term; and further to authorize the appointment of a District Treasurer in accordance with RSA 669:17-d, by the Board of Commissioners."

Catherine McLaughlin, Deputy Treasurer (appointed November 2018)

District Administrator: Merelise O'Connor

Superintendent: Jason C. Randall

COMMISSIONERS' REPORT

The District began and ended 2018 both financially and operationally sound thanks to the good work and dedication of our staff. We are grateful for the praiseworthy efforts of all employees.

Special thanks go out to Bob Clay for many years as our Moderator, and we welcome him now in his new position as Treasurer. Thank you to Quentin Blaine for accepting the open position as Moderator. We would like to acknowledge and thank Steve Temperino for his service as Commissioner – Steve will be stepping down at the end of his term in March 2019. His thoughtful counsel will be missed.

A big thanks also to the District Administrator Merelise O'Connor, as always, for staying on top of innumerable details on so many fronts including grants, ongoing projects, staff, and finances.

Highlights

- We have made significant progress with the development of a new water source for Plymouth located on Holderness School property. Test wells and pump tests show very positive results. We anticipate completion of the well drilling and state permitting in 2019. We are pleased to report that the State of New Hampshire has awarded \$1.65 million to help pay for this important effort.
- Work continues with GIS mapping of District assets. New computer hardware and software, funded in part by \$35,000 in State grant monies, were installed this year and continue to further improvements in this initiative.
- The Commission was successful in gaining voter authorization for \$20 million in bonding for a variety of projects; but, after careful consideration declined to proceed with all except the water source project. The Commissioners felt that the resulting rates would have been cost prohibitive for users over the long-term. The Commission will work with staff to re-draft our capital improvements plan as well as to continue to save for future needed repairs.
- The District conducted two public hearings and adopted a revised set of Rules and Regulations governing the District, updating the previous 2008 version.
- The District hosted the 26th Annual NH Drinking Water Festival and Fourth Grade Science Fair in May.

Maintenance and Improvements

- Cleaned and inspected the water storage tank on Reservoir Road.
- Inventoried District deed and easements and established an electronic file of these records.
- Computer network and software upgrades at the WWTP to aid in the asset management efforts, creation of work orders and communications with the office.
- Paved Foster Street

Planning

- Completed engineering and design of Pump Station #1 in anticipation of an eventual upgrade.
- Completed construction of our new septage receiving facility at the treatment plant.
- Pursuant to a vote at annual meeting, the Treasurer position was changed from an elected to an appointed one.

COMMISSIONERS' REPORT (Continued)

Financial Matters

Our capital reserve balance is over \$1.36 million – on par with last year – money that is available for financing of future projects. Melanson-Heath has again provided a clean audit indicating the District is following generally accepted accounting principles.

The solar array at the wastewater treatment plant produced electricity amounting to approximately \$22,000 in cost avoidance. We're proud of our net-zero District office and are pleased to report new energy efficiency improvements at the treatment plant in the form of VFD pumps and motors, and other cost effective measures. The District was awarded a \$3400 rebate from NHEC for these efforts.

Significant improvements were made to our septage receiving area at the WWTP, in the amount of \$1.4 million. The new equipment processed 4.86 million gallons of septage from haulers, resulting in \$342,700 in income – an increase of \$57,700 from last year. We remain optimistic for additional revenue in coming years.

Respectfully submitted,

Christopher Woods
Judith Anne D'Aleo
Steve Temperino

Commissioners

SUPERINTENDENT'S REPORT

Through hard work and dedication, the District staff has demonstrated resilience and adaptation in an ever changing environment. Still challenges remain in sustaining a high level of service for you, the users.

There were 4 water main breaks in 2018, one on Pleasant St., one on Chase St., and two on Highland St., as well as 2 Fire Hydrant tampering incidents that added up to approximately \$31,000 in unanticipated costs, including over 1,100,000 gallons of wasted water. Although it is very difficult to predict and prevent breaks, leaks, and tampering incidents from occurring, the District makes every effort to mitigate the impacts by being prepared to respond. As an alternative to being in a reactive state and responding to emergencies, it is important that the District continue to be proactive by systematically identifying, planning, maintaining, and addressing the aging and undersized infrastructure throughout the District. As the 2018 recipient of the New England Water Environment Association's (NEWEA) Asset Management Award and the New Hampshire Department of Environmental Services (NHDES) Source Water Sustainability Award, the District continues to seek the most efficient and cost effective solutions to manage and complete the necessary and inevitable replacement of our most critical and highest risk assets. The District strives to maintain affordability and promote conservation, while ensuring stability and resiliency.

While working to ensure uninterrupted water and wastewater services, the District made investments in infrastructure, staff, environmental protection, public health and safety. The District has completed several capital improvement projects and moved forward in the planning and engineering on several this year.

Infrastructure Improvements:

- Completed construction of the new septage receiving facility (increase in septage of 726,175 gallons or \$55,000 in revenue over 2017);
- Process piping replacement in the Sludge Building;
- Completed Pump Station #1 engineering and design;
- Pre-planning engineering for Langdon Park Road and Bayley Avenue, Foster Street Generator Replacement and South Main Street;
- Continued efforts to develop a new water source at the Holderness School site by drilling additional test wells, including two larger test wells that will be pump tested and further developed into production wells;
- Replaced the WWTP Plant Water basket strainer valve assembly;
- Implemented an energy efficiency and process improvement measure by installing WWTP Rotating Biological Contactor (RBC) blower variable frequency drive (VFD) and dissolved oxygen monitoring equipment. A \$3,400 energy rebate was granted by NHEC for the installation of VFD's as part of this project!

Maintenance Activities:

District wide sewer line high pressure cleaning and vacuuming was completed in spring and fall covering many miles of pipe. District staff also assisted with the adjustment of manholes on Highland St. in conjunction with the Town's roadway and drainage project. CCTV and manhole inspections were conducted to assess manhole and pipe condition and locate blind tied services for surveying and engineering of future replacements. Operators logged manhole and building service data into the District's GIS geodatabase for future reference. The sewer pretreatment program continues to work with and educate users in regard to what may and may not be flushed or poured down a drain! Readers are asked to remember that toilets, sinks, showers and tubs are for personal care and hygiene and not trash receptacles. Please refrain from disposing of cooking grease/oil, harsh cleaners/solvents, paints, medications, chemicals, pesticides, dental floss, plastics, reinforced paper towels, etc. into the sewer collection system.

SUPERINTENDENT'S REPORT (Continued)

Water Operators flushed all District hydrants in the spring and fall. Valves were exercised and annual/semi-annual backflow prevention device testing was conducted as part of the District's Cross Connection Control Program. A contractor was hired to clean and inspect the 2.5 MG and 0.5 MG water storage tanks on Reservoir Rd. Operators continued to update the GIS mapping database of all distribution system assets as part of the Water Asset Management Program.

In May, to celebrate National Drinking Water Week, the District was proud to host the 26th Annual New Hampshire Drinking Water Festival and 4th Grade Science Fair at the Wastewater Treatment Plant. District operators provided facility tours and various operational demonstrations for over 250 local students and educators. The District encourages our future leaders and scientists to learn about one of the world's most precious resources: Water! If you are interested in a tour of the facilities or have a water and/or wastewater question please feel free to contact the District staff. We are always glad to assist!

Year-end data for the Water Pumping Systems are as follows:

• Total gallons water pumped in 2018	146,876,240	gallons
• Average gallons water pumped daily	402,401	gallons
• Water Balance max. 15%	14	percent

Year-end data for the Wastewater Treatment Facility are as follows:

• Total Effluent Flow	121,257,000	gallons
• Average Daily Effluent Flow	332,833	gallons
• Average Daily Flow as a percentage of design capacity	47.5%	percent
• Pounds of TSS ¹ to the Treatment facility	580,638	pounds
• Pounds of TSS out to the Pemigewasset	11,780	pounds
• Removal of Solids Efficiency min 85%	98.0%	percent
• Pounds of BOD ² to the Treatment Plant	574,155	pounds
• Pounds of BOD out to the Pemigewasset	18,481	pounds
• Removal of BOD Efficiency min. 85%	96.8%	percent
• Total Septage Received	4,545,325	gallons
• Revenue Received from Septage & Hauled Wastewater	\$352,158	dollars
• Biosolids Removed from Waste Stream	310.8	dry tons

The District employees strive to provide the community with safe reliable service, and it is a team effort. My thanks go to the efforts of the water and wastewater operators and office staff. The support and guidance from Merelise O'Connor, District Administrator, and the District Commissioners Christopher Woods, Judith D'Aleo, and Steve Temperino are greatly appreciated. Lastly, the District appreciates the continued support of residents and businesses.

Respectfully Submitted,

Jason C. Randall

Jason C. Randall
Water & Wastewater Superintendent

¹ Total Suspended Solids

² Biochemical Oxygen Demand

DRINKING WATER QUALITY TEST RESULTS

Contaminant	Level Detected	Range	MCL	MCLG	Meets Limits?	Likely Source of Contamination
Fluoride (2016)	0.16 mg/L average	< 0.1 to 0.21 mg/L	4 mg/L	2 mg/L (SMCL)	YES	Erosion of natural deposits; water additive which promotes strong teeth; discharge from fertilizer and aluminum factories
Sulfate (2016)	16 mg/L average	13 to 19 mg/L	250 mg/L	250 mg/L	YES	Naturally occurring
Barium (2016)	0.028 mg/L average	0.009 to 0.047 mg/L	2 mg/L	1 mg/L	YES	Geological; oil/gas drilling, painting, industrial waste
Iron (2016)	1.0 mg/L average	< 0.05 to 1.9 mg/L	0.3 mg/L (SMCL)	0.3 mg/L	YES	Geological
Manganese (2016)	0.13 mg/L average	0.088 to 0.18 mg/L	0.05 mg/L (SMCL)	0.05 mg/L	YES	Geological
Nickel (2016)	0.002 mg/L average	0.001 to 0.002 mg/L	N/A	N/A	YES	Geological; electroplating, battery production, ceramics
Sodium (2016)	60 mg/L average	9 to 110 mg/L	250 mg/L (SMCL)	250 mg/L	YES	Road salt, septic systems (salt from water softeners)
Zinc (2016)	0.014 mg/L average	0.008 to 0.020 mg/L	5 mg/L (SMCL)	5 mg/L	YES	Galvanized pipes
Lead (2017)	0.002 mg/L at the 90th Percentile	< 0.001 to 0.008 mg/L	AL = 0.015 mg/L (Trigger exceeded at 90%)	0.015 mg/L	YES	Corrosion of household plumbing systems; erosion of natural deposits
Copper (2017)	0.13 mg/L at the 90th Percentile	0.060 to 0.22 mg/L	AL = 1.3 mg/L (Trigger exceeded at 90%)	1.3 mg/L	YES	Corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives
Chloride	126 mg/L average	51 to 170 mg/L	250 mg/L (SMCL)	250 mg/L	YES	Wastewater, road salt, water softeners, corrosion
Chlorine	0.36 mg/L average	0.31 to 0.43 mg/L	4.0 mg/L (MRDL)	4.0 mg/L (MRDLG)	YES	Water Additive used to control microbes
Haloacetic Acids (HAAs)	1.4 ug/L average	1.2 to 1.7 ug/L	MCL = 60 ug/L	N/A	YES	By-product of drinking water disinfection
Total Trihalomethanes (TTHM) (Bromodichloromethane, Bromoform, Dibromomethane, Chloroform)	10.5 ug/L average	10.4 to 10.6 ug/L	MCL = 80 ug/L (combined)	NA	YES	By-product of drinking water disinfection
Radium-226 + Radium-228	Running Average 1.0 pCi/L	0.3 to 2.5 pCi/L	MCL = 5.0 pCi/L (Combined)	0 pCi/L	YES	Erosion of natural deposits. Some people who drink water containing radium 226 or 228 in excess of the MCL over many years may have an increased risk of getting cancer.
Adjusted (Compliance) Gross Alpha (2016)	2.8 pCi/L	2.8 pCi/L	MCL = 15 pCi/L	0 pCi/L	YES	Erosion of natural deposits.
Uranium (2016)	0.1 ug/L	0.1 ug/L	MCL = 30 ug/L	0 ug/L	YES	Erosion of natural deposits.

Test Result Definitions:

Maximum Contaminant Level (MCL): The highest level of a contaminant that is allowed in drinking water.

Maximum Residual Disinfectant Level (MRDL): The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Action Level (AL): The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow.

Abbreviations:

ug/L = micrograms per Liter (0.001 mg/L)

mg/L = milligrams per Liter (1000 ug/L)

ppm = parts per million (1 mg/L)

ppb = parts per billion (1 ug/L)

< = less than

ND = Not Detected at Testing Limits

INDEPENDENT AUDITORS' REPORT

To the Board of Commissioners
Plymouth Village Water & Sewer District

Additional Offices:
Nashua, NH
Andover, MA
Greenfield, MA
Ellsworth, ME

Report on the Financial Statements

We have audited the accompanying financial statements of the business-type activities and each major fund of the Plymouth Village Water & Sewer District, as of and for the year ended December 31, 2017, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the Table of Contents.

Management's Responsibility for the Financial Statements

The District's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies

used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the business-type activities and each major fund of the Plymouth Village Water & Sewer District, as of December 31, 2017, and the respective changes in financial position and cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that Management's Discussion and Analysis, and the Pension and OPEB schedules appearing on pages 29 to 31 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with evidence sufficient to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the District's basic financial statements. The accompanying supplementary information appearing on pages 32 through 33 is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures,

including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Melanson Heath

June 8, 2018

TREASURER'S REPORT
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2018

Water Fund

Beginning cash balance, January 1, 2018	\$ 427,768.69	
Petty cash	<u>50.00</u>	\$ 427,818.69
Total beginning balance, January 1, 2018		
Water Fund Receipts		
Includes: water rents, meters, hydrants, sprinklers	\$ 1,096,526.52	
Access fees	30,184.18	
Interest Income	3,950.84	
Miscellaneous revenue	38,968.72	
Miscellaneous reimbursements	2,848.31	
Transfer from trust funds	<u>124,232.00</u>	<u>1,296,710.57</u>
Total amount available		\$ 1,724,529.26
Disbursements authorized by the Board of Commissioners		<u>(1,322,416.61)</u>
Ending balance, December 31, 2018		<u>\$ 402,112.65</u>
Ending balance, December 31, 2018	402,062.65	
Petty cash	<u>\$ 50.00</u>	
Ending balance, December 31, 2018		<u>\$ 402,112.65</u>

TREASURER'S REPORT
FOR THE FISCAL YEAR ENDING DECEMBER 31, 2018

Wastewater Fund

Beginning cash balance, January 1, 2018	\$ 344,668.67	
Beginning investment balance, January 1, 2018	90,323.04	
Investment account closed - withdrawal March 31, 2018	(90,696.79)	
Deposits to wastewater fund- from 3 closed accounts	576,144.25	
Petty cash	50.00	\$ 920,489.17
Total beginning balance, January 1, 2018		
 Sewer Fund Receipts		
Sewer Rents	\$ 1,313,163.06	
Access fees	19,168.00	
Interest income	8,302.18	
Miscellaneous income	24,923.33	
Miscellaneous reimbursements	14,368.12	
Septage Disposal	346,167.13	
State of NH Grants	38,079.00	
Trust fund transfer	200,000.00	
USDA RD Grant (Septage Receiving project)	282,954.30	\$ 2,247,125.12
 Total amount available		3,167,614.29
 Disbursements authorized by the Board of Commissioners		(2,215,313.03)
 Ending balance, December 31, 2018		<u>\$ 952,301.26</u>
 Ending balance, December 31, 2018	\$ 952,251.26	
Petty cash	50.00	
Ending balance, December 31, 2018		<u>\$ 952,301.26</u>

CASH ACCOUNTS

Plymouth Village Water & Sewer District

Bank of New Hampshire (Money Market)

Beginning balance, January 1, 2018		\$ 243,827.07
Income:		
Interest	<u>166.38</u>	
March 31, 2018 balance		<u>243,993.45</u>
Account closed - withdrawal March 31, 2018		<u>(243,993.45)</u>
Ending balance, December 31, 2018		<u><u>\$0</u></u>

Meredith Village Savings Bank (Money Market)

Beginning balance, January 1, 2018		\$ 235,457.93
Income:		
Deposits/Transfers	\$ 4,754,774.95	
Interest	<u>11,352.66</u>	<u>4,766,127.61</u>
Disbursements:		
Transfers to General Fund	\$ 3,702,609.94	<u>(3,702,609.94)</u>
Ending balance, December 31, 2018		<u><u>\$ 1,298,975.60</u></u>

Woodsville Guaranty Savings Bank (Money Market)

Beginning balance, January 1, 2018		\$ 243,644.50
Income:		
Interest	<u>164.25</u>	
March 31, 2018 balance		<u>243,808.75</u>
Account closed - withdrawal March 31, 2018		<u>(243,808.75)</u>
Ending balance, December 31, 2018		<u><u>\$0</u></u>

Meredith Village Savings Bank (Regular Checking)

Beginning balance, January 1, 2018		\$ 49,507.86
Income:		
Deposits	\$ 3,822,254.41	
Interest	<u>15.52</u>	<u>3,822,269.93</u>
Transfers to General Fund	\$ 3,816,339.48	<u>(3,816,339.48)</u>
Ending balance, December 31, 2018		<u><u>\$ 55,438.31</u></u>

Please contact the District office if you would like to review the 2018 audit.

CAPITAL RESERVE ACCOUNTS					
December 31, 2018					
Purpose	Beginning Balance	Added	Income	Distribution	Ending Balance
	12/31/2017				12/31/2018
CAPITAL RESERVE:					
Water Funds					
Vehicle and Heavy Equipment Replacement	55,008.00		297.25		55,305.25
Water Storage Tank Replacement	191,679.46		1,035.78		192,715.24
Water Main Construction and Reconstruction	678.84		3.67		682.51
Water Distribution Emergency Repair	169,934.31		918.28		170,852.59
Storage Tank Inspection and Cleaning	27,973.69		136.36	9,232.00	18,878.05
Pump and Motor Repair	44,178.21		238.73		44,416.94
Acquisition, Exploration & Dev. for Water Supply	117,944.25		452.92	115,000.00	3,397.17
Water Zone Meters	100,395.14		542.51		100,937.65
Total Water Capital Reserve Funds	707,791.90		3,625.50	124,232.00	587,185.40
Wastewater Funds					
Vehicle and Heavy Equipment	29,721.01	22,000.00	247.70		51,968.71
WWTF Expansion & Upgrade	352,757.32	60,000.00	1,470.17	200,000.00	214,227.49
Collection System Emergency Repair	250,203.92	5,000.00	1,371.83		256,575.75
Pump Station Improvements	103,846.92	6,000.00	584.92		110,431.84
WWTP Emergency Pump & Machinery Repair	134,650.61	4,000.00	743.46		139,394.07
Total Wastewater Capital Reserve Funds	871,179.78	97,000.00	4,418.08	200,000.00	772,597.86
Total Capital Reserve Funds	1,578,971.68	97,000.00	8,043.58	324,232.00	1,359,783.26

All Capital Reserves are invested with Meredith Village Savings Bank.

STATEMENT OF BONDED DEBT
PLYMOUTH VILLAGE WATER & SEWER DISTRICT
As of December 31, 2018

WATER FUND

Orig. Loan Amount	87,575	604,400	108,620	104,448	12% of 740,000	120,000	765,000	375,000
	MVSB #852506 Thurlow Street Apr/Oct 3.29%	Peoples Bond Bank 0.5 MG Storage Tk Jan/July 7C 4.25% to 5.25%	Peoples Bond Bank New Well Development Jan/July 8B 3.34%	Peoples Bond Bank Tenney Mtn Hwy Feb/Aug 12C 3% to 5%	USDA (ACH Pymt) Fairgrounds Rd May 17/Nov 17 2.645%	MVSB loan# 8525.10 Electrical Res. Rd. - Bldr. Pt. June 15 3.83%	Woodsville Guaranty Foster St. Building \$230,000 Water line replace \$535,000 September 15 2.75%	Woodsville Guaranty Drill, Permtting water source September 19 2.00%
Year	2007	2007	2008	2012	2016	2016	2017	2017
2019	Principal 5,838 Interest 1,584	Principal 20,000 Interest 16,175	Principal 4,995 Interest 3,190	Principal 6,000 Interest 2,731	Principal 3,062 Interest 2,070	Principal 12,000 Interest 3,677	Principal 38,250 Interest 19,997	Principal 75,000 Interest 6,000
2020	5,838 1,396	20,000 15,325	5,495 2,943	6,000 2,550	3,062 1,989	12,000 3,217	38,250 18,997	75,000 4,512
2021	5,838 1,200	20,000 14,475	5,495 2,665	6,000 2,295	3,062 1,909	12,000 2,758	38,250 17,893	75,000 3,000
2022	5,838 1,008	20,000 13,625	5,995 2,375	6,000 2,025	3,062 1,829	12,000 2,298	38,250 16,842	75,000 1,500
2023	5,838 816	20,000 12,775	5,995 2,072	6,000 1,780	3,062 1,748	12,000 1,838	38,250 15,790	
2024	5,838 626	20,000 11,925	6,494 1,740	6,000 1,480	3,062 1,668	12,000 1,379	38,250 14,778	
2025	5,838 432	20,000 11,075	6,995 1,375	6,000 1,180	3,062 1,587	12,000 919	38,250 13,686	
2026	5,838 240	20,000 10,225	6,995 995	6,000 880	3,062 1,507	12,000 460	38,250 12,634	
2027	2,919 48	20,000 9,375	7,493 886	6,000 600	3,062 1,427		38,250 11,582	
2028		20,000 8,513	7,993 734	6,000 375	3,062 1,346		38,250 10,559	
2029		20,000 7,638	8,489 250	6,000 75	3,062 1,266		38,250 9,478	
2030		20,000 6,750		6,000	3,062 1,186		38,250 8,427	
2031-2044		140,000 22,050			42,868 8,158		267,750 29,569	
	49,626 7,350	380,000 159,926	72,434 19,225	72,000 15,971	79,612 27,690	96,000 16,546	726,750 200,231	300,000 15,012

Total 2019	Principal	Interest
	165,145	55,424
Total All Loans	1,776,422	461,952

STATEMENT OF BONDED DEBT
PLYMOUTH VILLAGE WATER & SEWER DISTRICT
As of December 31, 2018

SEWER FUND

Orig. Loan Amount	89,900	120,000	977,580	548,352	1,597,000	88% of 740,000	130,000	970,000
Year	MVSB #852507 Hawthorne St Apr 30/Oct 31 3.29%	MVSB #852503 Highland/Batchelder St Jan 15 2.97%	Peoples Bond Bank *Consolidated Jan 15/July 15 8B 3.34%	Peoples Bond Bank Fairgrounds Rd Sewer Feb 15/Aug 15 12C 3% to 5%	USDA (ACH Pymt) WWTF Upgrade Apr/Oct 2.25%	USDA (ACH Pymt) Force Main #4 & Fairgrounds Rd May 17/Nov 17 2.625%	MVSB #852511 Scada Telemetry Upgrade June 15 3.83%	USDA (ACH Pymt) Septage Rec Upgrade Jun /Dec 2.250%
	Principal Interest	Principal Interest	Principal Interest	Principal Interest	Principal Interest	Principal Interest	Principal Interest	Principal Interest
	2007	2010	2008	2012	2010	2016	2016	2018
2019	5,993 1,626	15,000 891	45,005 28,710	25,000 18,290	49,635 27,565	22,456 15,178	13,000 3,983	34,644 21,241
2020	5,993 1,433	15,000 446	49,505 26,490	26,000 17,530	50,758 26,442	22,456 14,589	13,000 3,485	34,644 20,461
2021	5,993 1,232		49,505 23,987	27,000 16,425	51,907 25,293	22,456 13,999	13,000 2,987	34,644 19,681
2022	5,993 1,035		54,005 21,372	28,000 15,190	53,081 24,119	22,456 13,409	13,000 2,490	34,644 18,902
2023	5,993 838		54,005 18,643	30,000 13,905	54,282 22,918	22,456 12,821	13,000 1,992	34,644 18,123
2024	5,993 642		58,506 15,663	31,000 12,405	55,511 21,689	22,456 12,231	13,000 1,494	34,644 17,343
2025	5,993 443		63,005 12,369	33,000 10,805	56,767 20,433	22,456 11,642	13,000 996	34,644 16,563
2026	5,993 246		63,005 8,954	35,000 9,130	58,071 19,149	22,456 11,052	13,000 498	34,644 15,784
2027	2,997 49		67,507 7,975	36,000 7,560	59,364 17,836	22,456 10,462		34,644 15,005
2028			72,007 6,609	37,000 6,300	60,708 16,492	22,456 9,873		34,644 14,225
2029			76,511 2,247	36,000 4,425	62,081 15,119	22,456 9,283		34,644 13,445
2030				35,000 2,450	63,486 13,714	22,456 8,694		34,644 12,666
2031-2046	50,943 7,544	30,000 1,337	652,566 173,019	18,000 450	561,809 55,393	314,384 59,824	104,000 17,925	536,950 96,644
				397,000 134,865	1,237,460 306,162	583,856 203,057		952,678 300,083

*Peoples Bond Bank (8B) -Consolidated: RBC Inspection, Odor Control Upgrade, WWTF Design, RBC Repair & Upgrade

Date denotes loan origination

	Principal	Interest
Total 2019	210,733	117,484
Total All Loans	4,008,503	1,143,992

NOTES

**ANNUAL DISTRICT MEETING
PLYMOUTH VILLAGE WATER & SEWER DISTRICT**

**MARCH 13 AND 15, 2018
MINUTES**

A legal meeting of the Plymouth Village Water & Sewer District of Plymouth, NH was held in the gymnasium of the Plymouth Elementary School on Tuesday, March 13, 2018. The polls were open at 8 o'clock in the forenoon. Article 1 of the warrant was voted on by electronic ballot during the hours of 8:00 am through 7:00 pm.

The polls were closed to voting at 7:00 pm and the ballots were counted. At the completion of the counting, the following results were announced:

TOTAL BALLOTS CAST – 156

ARTICLE 01: ELECTION

Commissioner for 3 Years	Christopher Woods	144
Treasurer for 3 Years	Robert Clay	150
Clerk for 3 Years	Barbara Noyes	143
Moderator for 2 Years	Quentin Blaine	11

DELIBERATIVE SESSION

The deliberative session of a legally posted meeting of the Plymouth Village Water & Sewer District was held at the Plymouth Village Water & Sewer District office at 227 Old North Main Street on Thursday, March 15, 2018 at 7:00 in the evening. Moderator Robert B. Clay opened the meeting with the Pledge of Allegiance and announced the election results of Tuesday, March 13, 2018 (above).

Board Chair Christopher Woods was introduced. He gave a brief explanation of the major warrant articles to be discussed and voted on during the meeting. Chair Woods advised that USDA Rural Development had suggested that the District bundle a larger number of projects into one funding package in order to qualify for low interest loans and possible grant funding. This process could potentially garner 25% - 45% in grant dollars to offset the projected costs.

There were handouts explaining the projects and possible funding sources.

ARTICLE 02: REPLACEMENT OF WATER AND SEWER LINES

PASSED

To see if the District will vote to raise and appropriate ten million, nine hundred, twenty-five thousand dollars (\$10,925,000) for the purpose of water line replacement on Main and Warren Streets; water and sewer line replacement on Main Street (Phases 2 and 3) and Pump #1 force main on Main and Green Streets (\$8,950,000); water and sewer line replacement on Bayley Avenue and Langdon Park Road. (\$475,000); and force main sewer line replacement Pump Station #4 Phase 3 (\$1,500,000). The funding for these projects to be as follows: ten million, nine hundred, twenty-five thousand dollars (\$10,925,000) to be raised and appropriated through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Commissioners to apply for, obtain and accept federal, state or other aid, if any, which may be available for this project and to comply with all laws applicable to the project. Further, to authorize the Commissioners to issue, negotiate, sell and deliver such bonds or notes and to determine the rate

of interest thereon and the maturity and other terms hereof; and to authorize the Commissioners to take any other action or to pass any other vote thereto. This appropriation will likely be financed through a low interest loan and grant from the USDA Rural Development. The Commissioners recommend this appropriation. (Paper ballot, polls to be open for one hour. 2/3 vote required)

The article was moved by Dick Flanders and seconded by David Moorhead, as presented.

A question arose relative to if there are funds available in capital reserve, why borrow? District Administrator Merelise O'Connor responded that size of debt is part of the equation in the grant eligibility with Rural Development. The District is trying to capitalize on and leverage dollars available. Rates are also taken into consideration when applying for these funds and our rates have been low enough to jeopardize grant funding. Ms. O'Connor further explained that the District would try to use fund balance for other future projects. Also, not all funding, if approved, would be borrowed in the current year. This is a comprehensive plan seeking to capture grant funds. If approved, the funds are obligated for the District for 5 years. Bond issues may be rescinded in 5 years if not used. If the voters grant the Bond authority, the Commissioners will consider whether to actually proceed once funding is known.

Discussion concluded at 6:47. The Moderator called for the vote. The ballot box was verified clear.

The polls opened for voting at 6:49 pm and remained open for one hour.

Polls for Warrant Article 02 closed at 7:49 pm.

YES - 19

NO - 6

Article 02 passed by the required 2/3 ballot vote.

ARTICLE 03: NEW WATER SOURCE AND DISTRIBUTION

PASSED

To see if the District will vote to raise and appropriate two million, nine hundred, twenty-five thousand dollars (\$2,925,000) for the purpose of establishing a new source of water (\$225,000) and to construct a distribution system to convey water to District users (\$2,700,000). The funding for this project to be as follows, two million, nine hundred, twenty-five thousand dollars (\$2,925,000) to be raised and appropriated through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Commissioners to apply for, obtain and accept federal, state or other aid, if any, which may be available for this project and to comply with all laws applicable to the project. Further, to authorize the Commissioners to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms hereof; and to authorize the Commissioners to take any other action or to pass any other vote thereto. This appropriation will likely be financed through a low interest loan and grant from the USDA Rural Development. The Commissioners recommend this appropriation. (Paper ballot, polls to be open for one hour. 2/3 vote required)

The article was moved by David Moorhead and seconded by Commissioner D'Aleo as presented.

It was explained that the District has been seeking a new water source for about 20 – 30 years. The New Hampshire Department of Environmental Services (NHDES) did not approve the previous proposals. The District entered into a long term lease agreement with Holderness School to establish new wells on the lower fields. The NHDES is concerned about possible contamination due to the proximity of the current well in relation to the highway. At least 2 years is anticipated for this project.

Discussion ended at 7:02. The Moderator called for the vote. The ballot box was verified clear.

The polls opened for voting at 7:03 pm and remained open for an hour.

Polls for Warrant Article 03 closed at 8:03 pm.

YES - 24

NO - 1

Article 03 passed by the required 2/3 ballot vote.

ARTICLE 04: NEW GENERATOR FOR FOSTER ST. WELL HOUSE

PASSED

To see if the District will vote to raise and appropriate one hundred, fifty thousand dollars (\$150,000) for the purpose of replacing the emergency generator at the wells on Foster St. The funding for this project to be as follows: one hundred, fifty thousand dollars (\$150,000) to be raised and appropriated through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Commissioners to apply for, obtain and accept federal, state or other aid, if any, which may be available for this project and to comply with all laws applicable to the project. Further, to authorize the Commissioners to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms hereof; and to authorize the Commissioners to take any other action or to pass any other vote thereto. The Commissioners recommend this appropriation. (Paper ballot, polls to be open for one hour. 2/3 vote required)

The article was moved by David Moorhead and seconded by Paul SanSoucie, as presented.

The question was asked as to the age of the current generator. The response was that it is 10 years old and will be used at another site.

Discussion concluded on article 04 at 7:05 pm. The Moderator called for the vote. The ballot box was verified clear.

The polls opened for voting at 7:07 pm and remained open for one hour.

Polls for Warrant Article 04 closed at 8:07 pm.

YES - 25

NO - 0

Article 04 passed by the required 2/3 ballot vote.

ARTICLE 05: PUMP STATION #1 IMPROVEMENTS

PASSED

To see if the District will vote to raise and appropriate one million, five hundred thousand dollars (\$1,500,000) for the purpose of making improvements to Pump Station #1. The funding for this project to be as follows: one million, five hundred thousand dollars (\$1,500,000) to be raised and appropriated through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Commissioners to apply for, obtain and accept federal, state or other aid, if any, which may be available for this project and to comply with all laws applicable to the project. Further, to authorize the Commissioners to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms hereof; and to authorize the Commissioners to take any other action or to pass any other vote thereto. This appropriation will likely be financed through a low interest loan and grant from the

USDA Rural Development.

The Commissioners recommend this appropriation. (Paper ballot, polls to be open for one hour. 2/3 vote required)

The article was moved by David Moorhead and seconded by Paul SanSoucie.

Dick Flanders asked if there would be a charge back to customers for this upgrade. Commissioner D'Aleo explained that this pump station is serving existing sewer lines; this is not to provide new service. It's a re-routing, not an expansion. The pumps are about 32 years old and at the end of their useful life and there is potential for breakage at a greater cost than to replace/repair. The entire District bears the cost for all pump stations.

Discussion concluded on article 05 at 7:20. The Moderator called for the vote. The ballot box was verified clear.

The ballot box was declared open for voting at 7:20 pm and remained open for one hour.

Polls for voting on Warrant Article 05 closed at 8:20 pm.

YES - 22

NO - 3

Article 05 passed by the required 2/3 ballot vote.

Article 06: Septage Receiving Unit Improvements

PASSED

To see if the District will vote to raise and appropriate the sum of one million, five hundred, fifty thousand dollars (\$1,550,000) for the purpose of making Septage Receiving Unit improvements. The funding for this project to be as follows: one million, five hundred, fifty thousand dollars (\$1,550,000) to be raised and appropriated through the issuance of bonds or notes under and in compliance with the Municipal Finance Act, RSA 33:1 et seq., as amended; to authorize the Commissioners to apply for, obtain and accept federal, state or other aid, if any, which may be available for this project and to comply with all laws applicable to the project. Further, to authorize the Commissioners to issue, negotiate, sell and deliver such bonds or notes and to determine the rate of interest thereon and the maturity and other terms hereof; and to authorize the Commissioners to take any other action or to pass any other vote thereto. This appropriation will likely be financed through a low interest loan and grant from the USDA Rural Development.

The Commissioners recommend this appropriation. (Paper ballot, polls to be open for one hour. 2/3 vote required)

The article was moved by David Moorhead and seconded by Paul SanSoucie.

It was explained that this project is a revenue source for the District. Currently haulers are on the honor system in that there is no weight scale. Auditors recommended that the District create a way to measure amounts of septage being billed to haulers. Phase 1 received 25% grant dollars from Rural Development. This article would allow us to expand our security system to allow haulers to come without the need for us to staff the system. The improvements would also allow for a truck scale and a slide gate on a 24 hour operation. The weight scale would allow for up to 40 ton and 10-wheeler trucks. The charges would be weight converted to volume. There would also be a grease separation unit to allow separation of food grease. Reportedly, only Allenstown has a grease unit now and NHDES wishes to provide some of the funding for this improvement.

Superintendent Jason Randall responded to a question about whether all the additional septage would require need for more plant upgrades. Mr. Randall said no, that this has been factored into the proposal.

Superintendent Randall also responded to a question about what happens to the end product. Mr. Randall advised this would be brought in to be “de-watered” to bring up to sludge quality and eventually spread on farmland using Resource Management Inc.

Discussion concluded at 7:38 pm. The Moderator called for the question. The ballot box was verified empty.

The ballot box was declared open for voting at 7:39 pm and remained open for one hour,

Polls for voting on Warrant Article 06 closed at 8:39 pm,

YES - 24 NO - 1

Article 06 passed by the required 2/3 ballot vote.

ARTICLE 07: DEPOSIT TO WATER CAPITAL RESERVE FUNDS

PASSED

To see if the District will vote to raise and appropriate one hundred eighty one thousand dollars (\$181,000) to be placed in the existing Water Capital Reserve Funds under the provisions of RSA 31:19-a as follows:

Water Distribution Emergency Repair	\$30,000
Water Pump and Motor Repair	\$5,000
Water Storage Tank Replacement	\$75,000
Water Zone Meters	\$50,000
Vehicle and heavy Equipment	\$21,000

This sum to come from income from departments and not from taxation, nor from fund balance.
The Commissioners recommend this appropriation. (Majority vote required)

A motion was made by Paul SanSoucie, seconded by David Moorhead, to move the warrant article as read.

Article 07 was passed by unanimous voice vote at 7:40 pm

ARTICLE 08: DEPOSIT INTO SEWER CAPITAL RESERVE

PASSED

To see if the District will vote to raise and appropriate from the District's Sewer Fund income from departments, the sum of ninety-seven thousand dollars (\$97,000) to be placed in the previously established Sewer Capital Reserve Funds under provisions of RSA 31:19-a as follows:

WWTP Expansion and Upgrade	\$60,000
Collection System Emergency Repair	\$5,000
WWTP Emergency Pump and Machinery Repair	\$4,000
Pump Station Improvements	\$6,000
Vehicle and Heavy Equipment	\$22,000

This sum to come from income from departments and not from taxation, nor from fund balance.
The Commissioners recommend this appropriation. (Majority vote required)

A motion by David Moorhead, seconded by Viking Hedberg, was made to move the warrant article as read.

Article 08 passed by unanimous voice vote at 7:44 pm.

ARTICLE 09: DEPOSIT SEWER FUNDS INTO CAPITAL RESERVE

PASSED

To see if the District will vote to raise and appropriate from the District's December 31, 2016 Sewer Fund Balance, the sum of nine hundred thousand dollars (\$900,000) to be placed in the previously established Sewer Capital Reserve Funds under provisions of RSA 31:19-a as follows:

Sewer Line Replace	\$450,000
WWTP Expansion and Upgrade	\$450,000

This sum to come from sewer fund balance and not from taxation.
The Commissioners recommend this appropriation. (Majority vote required)

David Moorhead motioned, seconded by Commissioner D'Aleo, to move the warrant article as read.

Article 09 passed by unanimous voice vote at 7:45 pm.

ARTICLE 10: ESTABLISH CONTINGENCY FUND

PASSED

To see if the District will vote to establish a twenty thousand dollar (\$20,000) contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate ten thousand dollars (\$10,000) for Water and to appropriate ten thousand dollars (\$10,000) for Sewer to place in the funds. This sum to come from income from water and sewer departments and not from taxation, nor fund balance. Any appropriation remaining at the end of the year will lapse to the respective funds.
The Commissioners recommend this appropriation. (Majority vote required)

David Moorhead made a motion, seconded by Paul SanSoucie to move the article as read.

Article 10 passed by unanimous voice vote at 7:49 pm.

ARTICLE 11: ASSET MANAGEMENT/GIS MAPPING

PASSED

To see if the District will vote to raise and appropriate the sum of \$30,000 for the purpose of developing an asset management program for wastewater assets and Geographic Information System mapping and software to authorize the issuance of bonds or notes in accordance with the provisions of the Municipal Finance Act (RSA 33), and to authorize the Commissioners to issue and negotiate such bonds, or notes in the amount of up to \$30,000, and to determine the rate of interest thereon; additionally to participate in the State Revolving Fund (SRF RSA 486:14) for this purpose and to authorize the Commissioners to expend such monies as they become available from the Federal, State Government or Private Sources, and to pass any vote relating thereto and furthermore to authorize the Commissioners to apply for, receive and expend Federal and State Grants. This article is contingent upon the District receiving loan forgiveness from the SRF expected to be \$30,000.

The Commissioners recommend this appropriation. (2/3 paper ballot vote required)

David Moorhead made a motion, seconded by Paul SanSoucie to move the article as read.

YES - 24 NO - 1

Article 11 passed by the required 2/3 majority paper ballot vote.

ARTICLE 12: APPOINTMENT OF TREASURER, PURSUANT TO RSA 669:17-d PASSED

To see if the District will vote to discontinue the elected position of Treasurer. If a Treasurer is elected on March 13th, the person holding the position at the time of the vote to discontinue it, shall continue to hold office until the annual District meeting first following the discontinuance, at which time the elected office of Treasurer shall terminate irrespective of the length of that officer's term; and further to authorize the appointment of a District Treasurer in accordance with RSA 669:17-d, by the Board of Commissioners.

A motion was made by Paul SanSoucie, seconded by Commissioner D'Aleo, to accept this motion as read.

Article 12 passed by unanimous voice vote.

ARTICLE 13: TO FUND OPERATING BUDGET PASSED

To see if the Village District will vote to raise and appropriate the sum of \$2,697,370 for general District operations. This article does not include appropriations contained in special or individual articles addressed separately. This appropriation will be offset by \$804,000 from the fund balances (\$374,000 Water and \$430,000 Sewer) and the remainder to be funded through income from departments and not taxation. (Majority vote required)

Commissioner D'Aleo moved the article as written. The motion was seconded by David Moorhead. Mr. Moorhead complimented the hard work of the staff and asked if there was a raise within the budget for staff. The answer was in the affirmative.

Article 13 passed by unanimous voice vote.

It should be noted that during the meeting tribute was made by Commissioner D'Aleo on behalf of everyone at the Plymouth Village Water and Sewer District to Carol Elliott. Carol served not only the Water and Sewer District but the entire community in many elected positions throughout her lifetime, as a resident of Plymouth. Carol Elliott served most recently as District Treasurer until her passing on December 3, 2017. Her service as both a Commissioner and Treasurer to the District will long be remembered.

Commissioner D'Aleo also recognized the good work by the Superintendent.

At 8:40 pm, a motion to adjourn was made by Commissioner D'Aleo, and seconded by Dave Moorhead.

The vote to adjourn was unanimous.

Respectfully Submitted,



Barbara A. Noyes
District Clerk

(District Seal)

**PLYMOUTH VILLAGE
WATER & SEWER
DISTRICT**

2019

WARRANT & BUDGET

Plymouth Village Water & Sewer District

New Hampshire

2019 Warrant

To the inhabitants of the Plymouth Village Water & Sewer District in the County of Grafton, in the State of NH qualified to vote in Village District affairs:

You are notified to meet at the Plymouth Elementary School on Tuesday, the 12th day of March, next, polls to be open for voting on Article 1 at 8:00 o'clock in the forenoon and to close not earlier than 7:00 o'clock in the evening, and you are hereby notified to meet at the Plymouth Village Water & Sewer District office at 227 Old North Main St. on Thursday, the 14th day of March, next, at 6:00 o'clock in the evening to act upon the remaining articles of this Warrant.

Article 01 Election

To elect the following District officers who will appear on the official District ballot for the ensuing year:

- (1) Commissioner-three year term
- (2) Moderator-one year term

Article 02 Deposit into Sewer Capital Reserve

To see if the District will vote to raise and appropriate from the District's Sewer Fund income from departments, the sum of two hundred thousand dollars (\$200,000) to be placed in the previously established Sewer Capital Reserve Fund under provisions of RSA 31:19-a as follows:

Pump Station Improvements	\$200,000
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This sum to come from income from departments and not from taxation, or if the income from departments is insufficient, funds will come from fund balance, to the extent available. The Commissioners recommend this appropriation. (Majority vote required)

Article 03 To Deposit into Water Capital Reserve

To see if the District will vote to raise and appropriate from the District's Water Fund income from departments, the sum of two hundred thousand dollars (\$200,000) to be placed in the previously established Water Capital Reserve Funds under provisions of RSA 31:19-a as follows:

Water Source Acquisition, Exploration and Development	\$100,000
Storage Tank Clean and Inspect	\$50,000
Water Main Construction and Reconstruction	\$50,000

This sum to come from income from departments and not from taxation, or if the income

from departments is insufficient, funds will come from fund balance, to the extent available. The Commissioners recommend this appropriation. (Majority vote required)

Article 04 To Establish Contingency Fund

To see if the District will vote to establish a twenty thousand dollar (\$20,000) contingency fund for the current year for unanticipated expenses that may arise and further to raise and appropriate ten thousand dollars (\$10,000) for Water and to appropriate ten thousand dollars (\$10,000) for Sewer. This sum to come from income from water and sewer departments and not from taxation, nor fund balance. Any appropriation remaining will lapse to the water and sewer funds respectively.

The Commissioners recommend this appropriation. (Majority vote required)

Article 05 Change name of a Capital Reserve Account

To see if the District will vote to change the purpose of the existing Sewer Line Relocation Capital Reserve Account to the Sewer Line Relocation, Replace and Repair Capital Reserve account. Furthermore, to name the commissioners as agents to expend from the fund. The Commissioners recommend this article. (2/3 voice vote required for name change)

Article 06 Discontinue Capital Reserve Funds

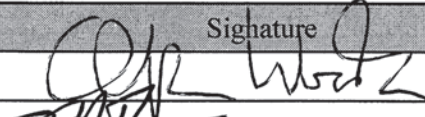

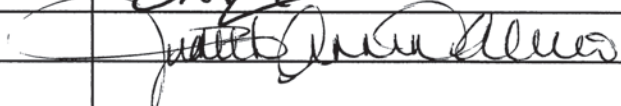
To see if the District will vote to discontinue the Collection System Emergency Repair Capital Reserve Account created in 2015. Said funds, with accumulated interest to date of withdrawal, are to be transferred to the District's sewer general fund. (Majority vote required)

Article 07 To Fund Operating Budget

To see if the District will vote to raise and appropriate the sum of \$2,812,020 for general District operations. This article does not include appropriations contained in special or individual articles addressed separately. This appropriation will be funded through income from departments and not taxation. The Commissioners recommend this appropriation. (Majority vote required)

Given under our hands, February 06, 2019

We certify and attest that on or before February 22, 2019 we posted a true and attested copy of the within Warrant at the place of meeting, and like copies at Town Hall and delivered the original to the Town Clerk.

Printed Name	Position	Signature
Christopher C. Woods	Chair	
Steven H. Temperino	Commissioner	
Judith A. D'Aleo	Commissioner	



New Hampshire
Department of
Revenue Administration

2019
MS-636

Proposed Budget

Plymouth Water & Sewer

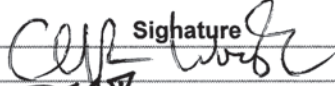
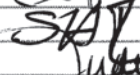
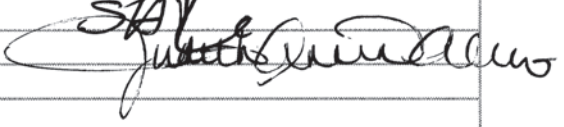
For the period beginning January 1, 2019 and ending December 31, 2019

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on or by February 22, 2019

GOVERNING BODY CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Christopher C. Woods	Chair	
Steven H. Temperino	Commissioner	
Judith A. D'Aleo	Commissioner	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:

<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2019
MS-636

Appropriations

Account	Purpose	Article	Expenditures for period ending 12/31/2018	Appropriations for period ending 12/31/2018	Proposed Appropriations for period ending 12/31/2019	
					(Recommended)	(Not Recommended)
General Government						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
4130-4139	Executive	07	\$133,858	\$161,175	\$164,040	\$0
4140-4149	Election, Registration, and Vital Statistics		\$0	\$0	\$0	\$0
4150-4151	Financial Administration	07	\$76,352	\$78,330	\$79,670	\$0
4152	Revaluation of Property		\$0	\$0	\$0	\$0
4153	Legal Expense	07	\$15,480	\$20,000	\$30,000	\$0
4155-4159	Personnel Administration	07	\$377,224	\$410,585	\$425,715	\$0
4191-4193	Planning and Zoning		\$0	\$0	\$0	\$0
4194	General Government Buildings		\$0	\$0	\$0	\$0
4195	Cemeteries		\$0	\$0	\$0	\$0
4196	Insurance	07	\$8,076	\$16,050	\$16,765	\$0
4197	Advertising and Regional Association		\$0	\$0	\$0	\$0
4199	Other General Government		\$0	\$0	\$0	\$0
General Government Subtotal			\$610,990	\$686,140	\$716,190	\$0
Public Safety						
4210-4214	Police		\$0	\$0	\$0	\$0
4215-4219	Ambulance		\$0	\$0	\$0	\$0
4220-4229	Fire		\$0	\$0	\$0	\$0
4240-4249	Building Inspection		\$0	\$0	\$0	\$0
4290-4298	Emergency Management		\$0	\$0	\$0	\$0
4299	Other (Including Communications)		\$0	\$0	\$0	\$0
Public Safety Subtotal			\$0	\$0	\$0	\$0
Airport/Aviation Center						
4301-4309	Airport Operations		\$0	\$0	\$0	\$0
Airport/Aviation Center Subtotal			\$0	\$0	\$0	\$0
Highways and Streets						
4311	Administration		\$0	\$0	\$0	\$0
4312	Highways and Streets		\$0	\$0	\$0	\$0
4313	Bridges		\$0	\$0	\$0	\$0
4316	Street Lighting		\$0	\$0	\$0	\$0
4319	Other		\$0	\$0	\$0	\$0
Highways and Streets Subtotal			\$0	\$0	\$0	\$0
Sanitation						
4321	Administration		\$0	\$0	\$0	\$0
4323	Solid Waste Collection		\$0	\$0	\$0	\$0
4324	Solid Waste Disposal		\$0	\$0	\$0	\$0
4325	Solid Waste Cleanup		\$0	\$0	\$0	\$0
4326-4328	Sewage Collection and Disposal	07	\$70,681	\$807,410	\$852,760	\$0
4329	Other Sanitation		\$0	\$10,000	\$0	\$0
Sanitation Subtotal			\$70,681	\$817,410	\$852,760	\$0



New Hampshire
Department of
Revenue Administration

2019
MS-636

Appropriations

Water Distribution and Treatment

4331	Administration		\$0	\$0	\$0	\$0
4332	Water Services	07	\$357,317	\$486,010	\$497,295	\$0
4335	Water Treatment		\$30,841	\$25,000	\$0	\$0
4338-4339	Water Conservation and Other		\$0	\$10,000	\$0	\$0
Water Distribution and Treatment Subtotal			\$388,158	\$521,010	\$497,295	\$0

Electric

4351-4352	Administration and Generation		\$0	\$0	\$0	\$0
4353	Purchase Costs		\$0	\$0	\$0	\$0
4354	Electric Equipment Maintenance		\$0	\$0	\$0	\$0
4359	Other Electric Costs		\$0	\$0	\$0	\$0
Electric Subtotal			\$0	\$0	\$0	\$0

Health

4411	Administration		\$0	\$0	\$0	\$0
4414	Pest Control		\$0	\$0	\$0	\$0
4415-4419	Health Agencies, Hospitals, and Other		\$0	\$0	\$0	\$0
Health Subtotal			\$0	\$0	\$0	\$0

Welfare

4441-4442	Administration and Direct Assistance		\$0	\$0	\$0	\$0
4444	Intergovernmental Welfare Payments		\$0	\$0	\$0	\$0
4445-4449	Vendor Payments and Other		\$0	\$0	\$0	\$0
Welfare Subtotal			\$0	\$0	\$0	\$0

Culture and Recreation

4520-4529	Parks and Recreation		\$0	\$0	\$0	\$0
4550-4559	Library		\$0	\$0	\$0	\$0
4583	Patriotic Purposes		\$0	\$0	\$0	\$0
4589	Other Culture and Recreation		\$0	\$0	\$0	\$0
Culture and Recreation Subtotal			\$0	\$0	\$0	\$0

Conservation and Development

4611-4612	Administration and Purchasing of Natural Resources		\$0	\$0	\$0	\$0
4619	Other Conservation		\$0	\$0	\$0	\$0
4631-4632	Redevelopment and Housing		\$0	\$0	\$0	\$0
4651-4659	Economic Development		\$0	\$0	\$0	\$0
Conservation and Development Subtotal			\$0	\$0	\$0	\$0

Debt Service

4711	Long Term Bonds and Notes - Principal	07	\$349,807	\$366,319	\$375,860	\$0
4721	Long Term Bonds and Notes - Interest	07	\$157,795	\$181,491	\$192,910	\$0
4723	Tax Anticipation Notes - Interest		\$0	\$0	\$0	\$0
4790-4799	Other Debt Service		\$0	\$0	\$0	\$0
Debt Service Subtotal			\$507,602	\$547,810	\$568,770	\$0

Capital Outlay

4901	Land	07	\$0	\$0	\$18,005	\$0
4902	Machinery, Vehicles, and Equipment	07	\$41,481	\$3,200,000	\$135,000	\$0
4903	Buildings	07	\$0	\$0	\$24,000	\$0



New Hampshire
Department of
Revenue Administration

2019
MS-636

Appropriations

4909	Improvements Other than Buildings	\$168,996	\$14,025,000	\$0	\$0
Capital Outlay Subtotal		\$210,477	\$17,225,000	\$177,005	\$0

Operating Transfers Out

4912	To Special Revenue Fund	\$0	\$0	\$0	\$0
4913	To Capital Projects Fund	\$0	\$0	\$0	\$0
4914A	To Proprietary Fund - Airport	\$0	\$0	\$0	\$0
4914E	To Proprietary Fund - Electric	\$0	\$0	\$0	\$0
4914O	To Proprietary Fund - Other	\$0	\$0	\$0	\$0
4914S	To Proprietary Fund - Sewer	\$0	\$0	\$0	\$0
4914W	To Proprietary Fund - Water	\$0	\$0	\$0	\$0
4918	To Non-Expendable Trust Funds	\$0	\$0	\$0	\$0
4919	To Fiduciary Funds	\$0	\$0	\$0	\$0
Operating Transfers Out Subtotal		\$0	\$0	\$0	\$0

Total Operating Budget Appropriations				\$2,812,020	\$0
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New Hampshire
Department of
Revenue Administration

2019
MS-636

Special Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2019	
			(Recommended)	(Not Recommended)
4915	To Capital Reserve Fund	02 <i>Purpose: Deposit into Sewer Capital Reserve</i>	\$200,000	\$0
4915	To Capital Reserve Fund	03 <i>Purpose: To Deposit into Water Capital Reserve</i>	\$200,000	\$0
Total Proposed Special Articles			\$400,000	\$0



New Hampshire
Department of
Revenue Administration

2019
MS-636

Individual Warrant Articles

Account	Purpose	Article	Proposed Appropriations for period ending 12/31/2019	
			(Recommended)	(Not Recommended)
4329	Other Sanitation	04 <i>Purpose: To Establish Contingency Fund</i>	\$10,000	\$0
4338-4339	Water Conservation and Other	04 <i>Purpose: To Establish Contingency Fund</i>	\$10,000	\$0
Total Proposed Individual Articles			\$20,000	\$0



New Hampshire
Department of
Revenue Administration

2019
MS-636

Revenues

Account	Source	Article	Actual Revenues for period ending 12/31/2018	Estimated Revenues for period ending 12/31/2018	Estimated Revenues for period ending 12/31/2019
Taxes					
3120	Land Use Change Tax - General Fund		\$0	\$0	\$0
3180	Resident Tax		\$0	\$0	\$0
3185	Yield Tax		\$0	\$0	\$0
3186	Payment in Lieu of Taxes		\$0	\$0	\$0
3187	Excavation Tax		\$0	\$0	\$0
3189	Other Taxes		\$0	\$0	\$0
3190	Interest and Penalties on Delinquent Taxes		\$0	\$0	\$0
9991	Inventory Penalties		\$0	\$0	\$0
Taxes Subtotal			\$0	\$0	\$0
Licenses, Permits, and Fees					
3210	Business Licenses and Permits		\$0	\$0	\$0
3220	Motor Vehicle Permit Fees		\$0	\$0	\$0
3230	Building Permits		\$0	\$0	\$0
3290	Other Licenses, Permits, and Fees		\$0	\$0	\$0
3311-3319	From Federal Government		\$312,954	\$0	\$0
Licenses, Permits, and Fees Subtotal			\$312,954	\$0	\$0
State Sources					
3351	Shared Revenues		\$0	\$0	\$0
3352	Meals and Rooms Tax Distribution		\$0	\$0	\$0
3353	Highway Block Grant		\$0	\$0	\$0
3354	Water Pollution Grant	07	\$8,080	\$8,469	\$8,080
3355	Housing and Community Development		\$0	\$0	\$0
3356	State and Federal Forest Land Reimbursement		\$0	\$0	\$0
3357	Flood Control Reimbursement		\$0	\$0	\$0
3359	Other (Including Railroad Tax)		\$0	\$65,000	\$0
3379	From Other Governments		\$0	\$0	\$0
State Sources Subtotal			\$8,080	\$73,469	\$8,080
Charges for Services					
3401-3406	Income from Departments	07, 04, 02, 03	\$2,446,340	\$1,714,891	\$2,561,164
3409	Other Charges	07	\$438,730	\$400,000	\$400,000
Charges for Services Subtotal			\$2,885,070	\$2,114,891	\$2,961,164
Miscellaneous Revenues					
3501	Sale of Municipal Property	07	\$1,200	\$1,000	\$1,200
3502	Interest on Investments	07	\$12,252	\$5,000	\$5,000
3503-3509	Other		\$0	\$0	\$0
Miscellaneous Revenues Subtotal			\$13,452	\$6,000	\$6,200
Interfund Operating Transfers In					
3912	From Special Revenue Funds		\$0	\$0	\$0
3913	From Capital Projects Funds		\$0	\$0	\$0
3914A	From Enterprise Funds: Airport (Offset)		\$0	\$0	\$0
3914E	From Enterprise Funds: Electric (Offset)		\$0	\$0	\$0
3914O	From Enterprise Funds: Other (Offset)		\$0	\$0	\$0



New Hampshire
Department of
Revenue Administration

2019
MS-636

Revenues

3914S	From Enterprise Funds: Sewer (Offset)	\$0	\$0	\$0
3914W	From Enterprise Funds: Water (Offset)	\$0	\$0	\$0
3915	From Capital Reserve Funds 07	\$324,232	\$0	\$256,576
3916	From Trust and Fiduciary Funds	\$0	\$0	\$0
3917	From Conservation Funds	\$0	\$0	\$0
Interfund Operating Transfers In Subtotal		\$324,232	\$0	\$256,576

Other Financing Sources

3934	Proceeds from Long Term Bonds and Notes	\$0	\$17,080,000	\$0
9998	Amount Voted from Fund Balance	\$0	\$0	\$0
9999	Fund Balance to Reduce Taxes	\$0	\$0	\$0
Other Financing Sources Subtotal		\$0	\$17,080,000	\$0

Total Estimated Revenues and Credits		\$3,543,788	\$19,274,360	\$3,232,020
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New Hampshire
Department of
Revenue Administration

2019
MS-636

Budget Summary

Item	Period ending 12/31/2018	Period ending 12/31/2019
Operating Budget Appropriations		\$2,812,020
Special Warrant Articles	\$18,258,000	\$400,000
Individual Warrant Articles	\$20,000	\$20,000
Total Appropriations	\$20,975,370	\$3,232,020
Less Amount of Estimated Revenues & Credits	\$20,975,370	\$3,232,020
Estimated Amount of Taxes to be Raised	\$0	\$0

2018

PLYMOUTH
SCHOOL DISTRICT
ANNUAL REPORT

**PLYMOUTH SCHOOL DISTRICT
TABLE OF CONTENTS**

Budget	S17
Officers	S3
Principal's Report	S6
School District Meeting	S9
Special Education Report	S8
Superintendent's Report	S4
Warrants	S13

**OFFICERS OF THE
PLYMOUTH SCHOOL DISTRICT**

School Board	Term Expires
Mike Bullek	2019
Philip LaMoreaux	2020
Kelly Legacy	2020
Aimee Lee	2021
Francis Valenti	2021

CLERK
Jane Clay

TREASURER
Jane Clay

MODERATOR
Quentin Blaine

AUDITOR
Grzelak and Associates

SUPERINTENDENT
Mark J. Halloran

ASSISTANT SUPERINTENDENT
Ethel F. Gaides

ASSISTANT SUPERINTENDENT
Kyla A. Welch

SUPERINTENDENT'S REPORT 2018-2019

Welcome to the world of public education in the second decade of the twenty first century. Our schools are fully engaged in the fast changing pace of technology, in enhancing security systems, and in mental health education.

Safety and Security is a priority in all of our schools. Each school has a safety committee that includes administration, teachers, and local resources such as emergency management personnel. These teams meet often on emergency protocols such as fire drills, shelter in place, medical emergencies, response to active shooters, etc. The Department of Homeland Security has evaluated most of our schools safety equipment and procedures to ensure our buildings and faculty have the most up to date trainings and functioning equipment such as security cameras and other technologies that enhance a safe and secure environment.

We are continuing to focus on mental health and specifically **trauma informed** cultures and tools to assist students who have experienced trauma. Each school has developed teams from both inside our schools and out in the community including both the CADY and ADAPT programs to build a system of supports and interventions for families and students.

All schools within SAU 48 have rolled out the **common report card** in grades K-4 with the option of 5. The purpose of this shift in to ensure all students are being taught and graded on the same indicators, regardless of which elementary school they attend. The common standards are in the four content areas: literacy, mathematics, social studies, and science.

Plymouth Regional High School is currently going through the **NEASC Accreditation** process which will outline strengths and opportunities for growth. The **Career and Technology Center Renovation** is completed and we are excited to offer upgraded and new programs for our students at the high school.

True technology integration cannot occur without the energy and expertise of our well-prepared K-12 students. Our **Student Technology Leaders** (STLs) continue to support their school communities. School Generation YES teams presented at the New Hampshire Christa McAuliffe Technology Conference in November. Gen YES connects teachers with students willing to share their technical knowledge. We believe all students should: a) have opportunities for personalized learning; b) help drive how technology is used in schools; c) be prepared for the 21st century workforce; and d) engage with their community and serve their school.

We continue to build strong school and public library partnerships. Our Library Media Specialists created **Makerspaces** in the libraries and classrooms where students gather to create, invent, and learn. Making is about learning that is interest-driven, hands-on, and often supported by peer-to-peer learning. Through **Do It Yourself** (DIY) projects, student learning promotes inquiry, giving students opportunities to solve problems and find answers to questions.

Several of our schools continue to take advantage of the NH Robotics Education Development Program offering students a unique opportunity to develop real-world skills. Schools created robotics teams and competed with other teams across the state. These grants will continue to help schools secure all the technical resources they will need to start a team, from robot kits and tools to tournament registration fees and stipends for team coaches.

SUPERINTENDENT'S REPORT 2018-2019 (Continued)

Our schools are rapidly evolving, and will continue to be at the forefront of change. We value your participation as families and schools work together to prepare our students for a successful future.

Mark J. Halloran

Mark J. Halloran
Superintendent of Schools

Ethel F. Gaides

Ethel F. Gaides
Assistant Superintendent

Kyla A. Welch

Kyla A. Welch
Assistant Superintendent

**PLYMOUTH SCHOOL DISTRICT
PRINCIPAL'S REPORT 2018**

Dear Friends and Families of Plymouth Elementary School,

This past year at Plymouth Elementary School, the learning and growing was defined by community, creativity, and collaboration.

In June, we showcased a kindergarten and Plymouth Regional High School Art Department collaboration. The project paired high school students with a kindergartener, providing students an opportunity to interact across age groups. The end result was an in-depth, artistic study and display for the community. The results were profound and long-lasting.

Another highlight came in April, when Plymouth Elementary School students and families came together for One Book, One Community. Families read Fish in a Tree by Lynda Mullaly Hunt. The story celebrates diversity, creative mindsets, and perseverance in the face of adversity. As one attendee said, "We all experience the world a little differently and as we find our way to understand these differences, we can grow together with kindness and compassion building a stronger community."

Over several visits, we tapped into the knowledge and experience of Ty Gagne, local resident and author of Where You'll Find Me. While the book focuses on one woman's White Mountains story, Mr. Gagne concentrated on Situational Awareness, factors in judgment and decision-making. The faculty found his presentation engaging. His presentation to our 8th graders before their September overnight trek into the White Mountains was especially poignant, relevant and engaging.

STEM (Science Technology Engineering Mathematics) is a foundational program and a favorite among all students. Intermediate students have access to after school robotics and middle school students have an opportunity to extend their focus through Technology Student Association, an afterschool program that competes with other NH schools in areas like Technical Design, Robotics and Coding.

The foundation of academics, arts, and athletics is the social-emotional development and well-being of our students. We continue to focus on creating a safe, positive and calming learning environment. It is with this in mind that we developed the 4 Be's ~ **Be Safe, Be Responsible, Be Respectful, Be Your Best You**. The common language and universal expectations throughout our school help to create positive calm transitions.

Plymouth Elementary School is part of the PACE cohort, a group of New Hampshire schools working on innovative assessment practices in English Language Arts, Mathematics, and Science. The performance assessments support students as they celebrate and showcase what they have learned. From STEM to PACE, these innovative and relevant approaches to learning require **Creativity, Communication, Collaboration, and Self-Direction** ~ our refined, school-wide Work Study Practices. These are lifelong dispositions that are recognized locally and globally for people to succeed at college, in their careers, and as citizens.

**PLYMOUTH SCHOOL DISTRICT
PRINCIPAL'S REPORT 2018 (Continued)**

Whether leading daily Writers Workshops or hosting the regional Mathalon, our teachers understand the importance of making learning come to life. On any given day, you can see our first graders going to Mumford's for lessons in maple sugaring; third graders walking to the historical society; fifth graders participating in Wreaths Across America, placing wreaths at the Douglas A. DiCenzo Bridge and at Town Hall; sixth graders gathering data at the Baker River; or eighth graders walking to the Judd Gregg Meteorology Institute at PSU. These learning experiences are just a few ways that PES teachers integrate powerful community experiences.

Modern research on the brain and learning encourages regular movement breaks. In addition to recess, we offer Physical Education, Winter Program, and a full array of athletic opportunities. We have exemplary coaches who represent the philosophy of developing the whole child through teamwork, sportsmanship, self-improvement, and fun.

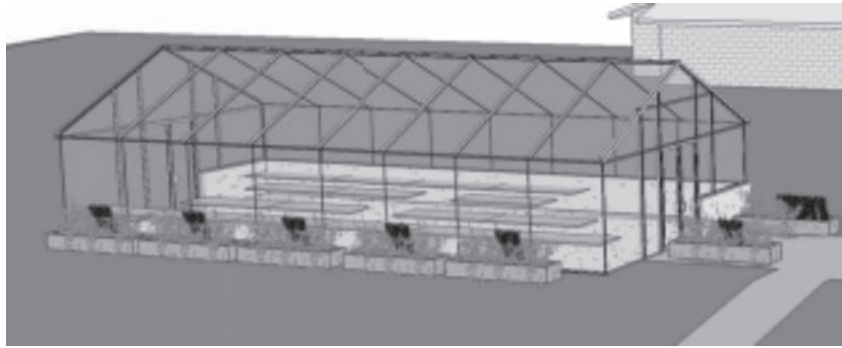
Our Safety Committee is comprised of staff, guidance, and the Chiefs of Fire and Police. Our safety plan is reviewed and approved by Homeland Security and the Department of Education. We practice drills and communicate with parents. We also have a positive, active Wellness Committee that includes students, parents, staff, and community members knowledgeable about health and well-being. The Wellness Committee has worked closely with Café Services, our breakfast and lunch provider, to ensure healthy options.

I am grateful to our creative staff who wrote and received several grants, including the Community Health grant from Speare Memorial Hospital, the Baker River Watershed Association, and Donors Choose, to sustain and expand some of our important projects. Grant funds supported sixth grade science projects; provided flexible seating for flexible learning; furnished the Robotics Club with more robotics kits; and sponsored Lion's Quest, which integrates social and emotional learning, character development, drug and bullying prevention, and service-learning for positive youth development. Additionally, our music program received a generous donation of 20 new ukuleles. The joyful gift has energized our school-wide program.

I especially love giving tours of our beautiful, well-designed and well-maintained buildings. From the integration of technology using Chromebook stations to the upgraded partitions between classrooms, all arrangements are designed with optimal learning as the focus.

This July, Plymouth Elementary School broke ground on a Greenhouse Project that will provide learners of all ages well-rounded educational opportunities. In an age of innovation, technology, and lifelong learning, the Greenhouse system and curriculum will create learning space for students to develop creative and critical thinking skills to grow intellectual curiosity—in addition to tomatoes, lettuce, and peas! Hands-on lessons in environments like the Greenhouse touch the lives of all students by engaging them in projects which focus on the importance of growing their own food, sustainability, supporting local farms, healthy nutrition, and learning an appreciation of nature.

PLYMOUTH SCHOOL DISTRICT
PRINCIPAL'S REPORT 2018 (Continued)



The Greenhouse Project brings to life the Plymouth Elementary School mission: *Educating children to be caring, capable citizens and lifelong learners in a global community.* Teacher and co-coordinator of the project, Sarah Sanborn, said, "The green house will reinforce the concept of acting locally while thinking globally." Student will develop skills from STEM principles for mathematics, science or engineering to problem-solving. Students will design and conduct experiments; analyze and interpret data or results; function collegially within multidisciplinary teams; interpret and understand age-appropriate technical literature; and engage in self-directed improvement.

The Greenhouse Project was initiated in honor of beloved science teacher, Gerald Gontarz, who passed away in 2014 after 34 years of teaching. Mr. Gontarz believed passionately in hands-on learning. The Gerald Gontarz Science Memorial Fund supported most of the work for this project. A grant funded the greenhouse building and subterranean heating to extend the learning season. All other funding has been raised by the community. This spring we will host a grand opening. We hope you will join us!

As always, we are grateful for the many partnerships we have that support student safety and learning. Please visit our website, <http://pes.sau48.org/>, to learn more about our school, to view events, or to access some of our learning resources. If you have any questions, concerns or ideas, we encourage you to contact us via email, phone, or simply stop in for a visit.

Thank you for your constant support.

Respectfully Submitted,

Julie Flynn

Julie Flynn, Principal

PLYMOUTH SCHOOL DISTRICT
Special Education Actual Expenditures Report
per RSA 32:11-a

	Fiscal Year 2016/2017	Fiscal Year 2017/2018
Expenditures	\$2,241,787	\$2,521,389
Revenues	\$841,224	\$659,916
Net Expenditures	<u>\$1,400,563</u>	<u>\$1,861,473</u>
 \$ increase / decrease		\$460,910
% increase / decrease		32.91%

PLYMOUTH SCHOOL DISTRICT MEETING
Minutes
State of New Hampshire
March 5, 2018

A legal meeting of the inhabitants of the School District in the Town of Plymouth, in the County of Grafton, State of New Hampshire, qualified to vote upon District affairs was called to order by Moderator Quentin Blaine at 7:00 pm on Monday, March 5, 2018 at Plymouth Elementary School. Mr. Blaine led those present in the Pledge of Allegiance to the flag. He called board chairperson Michael Bullek forward to recognize one board member not running for re-election; Patty Buhrman. Mr. Blaine then called for identification of audience members not registered to vote in the town of Plymouth. He reminded all present that the rules of procedure followed could be found in the Town report.

Article 1: Reports of agents, auditors, committees or officers

To see what action the District will take relative to the reports of agents, auditors, committees and officers.

Moved and seconded to accept all reports as read. No discussion.

**Majority voice vote in the affirmative, declared reports accepted.
Article 1 passes.**

Article 2: Contingency Fund

To see if the District will vote to establish a contingency fund in accordance with Revised Statutes Annotated 198:4-b, such contingency fund to meet the cost of unanticipated expenses that may arise during the year and, further, to see if the District will raise and appropriate the sum of one thousand dollars (\$1,000) for such contingency fund. The School Board recommends this appropriation. (Majority vote required.)

Moved and seconded as read. No discussion.

Majority voice vote in the affirmative, declared as read. Article 2 passes.

Article 3: Moveable Partitions (Classroom Walls)

To see if the School District will vote to raise and appropriate the sum of sixty thousand dollars (\$60,000) for the purchase of four (4) moveable partitions (classroom walls) and authorize the withdrawal of sixty thousand dollars (\$60,000) from the Building Maintenance Capital Reserve Fund created for that purpose. The School Board recommends this appropriation. (Majority vote required.)

Moved and seconded as read. No discussion

Majority voice vote in the affirmative, declared as read. Article 3 passes.

Article 4: After School Program

To see if the School District will vote to raise and appropriate the sum of thirty thousand dollars (\$30,000) for the purpose of supporting the After School Program operated by Plymouth Parks & Recreation Department.

Moved and seconded as read. No discussion

Majority voice vote in the affirmative, declared as read. Article 4 passes.

Article 5: Operating Budget

To see if the District will vote to raise and appropriate the sum of seven million, seven hundred sixty-three thousand, nine hundred ninety-one dollars (\$7,763,991) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the District. This does not include the appropriations contained in special or individual articles addressed separately. (Majority vote required.)

Moved and seconded as read. No discussion.

Majority voice vote in the affirmative, declared as read. Article 5 passes.

Meeting adjourned at 7:07 p.m.

Respectfully submitted,

Susan Jane H. Clay

Susan Jane H. Clay
School District Clerk

NOTES

**PLYMOUTH
SCHOOL DISTRICT**

2019

WARRANT AND BUDGET

STATE OF NEW HAMPSHIRE



New Hampshire
Department of
Revenue Administration

2019
WARRANT

Plymouth Local School

The inhabitants of the School District of Plymouth Local School in the state of New Hampshire qualified to vote in School District affairs are hereby notified that the Annual School District Meeting will be held as follows:

Date: Monday, March 4, 2019
Time: 7:00 p.m.
Location: Plymouth Elementary School

GOVERNING BODY CERTIFICATION

We certify and attest that on or before _____, a true and attested copy of this document was posted at the place of meeting and at Plymouth Town Hall and Pease Public Library and that an original was delivered to the keeper of the records.

Name	Position	Signature
Michael Bullek	School Board Chairperson	
Aimee Lee	School Board Member	
Kelly Legacy	School Board Member	
Philip LaMoreaux	School Board Member	
Francis Valenti	School Board Member	



Article 01 Reports of agents, auditors, committees or officer

To see what action the School District will take relative to the reports of agents, auditors, committees and officers.

☐ Yes ☐ No

Article 02 Contingency Fund

To see if the School District will vote to establish a contingency fund in accordance with Revised Statutes Annotated 198:4-b, such contingency fund to meet the cost of unanticipated expenses that may arise during the year and, further, to see if the District will raise and appropriate the sum of one thousand dollars (\$1,000) for such contingency fund. The School Board recommends this appropriation. (Majority vote required).

☐ Yes ☐ No

Article 03 Teacher Collective Bargaining Agreement

To see if the School District will vote to approve the cost items included in the collective bargaining agreement reached between the Plymouth School Board and the Plymouth Education Association which calls for the following increases in salaries and benefits at the current staffing level: Fiscal Year Estimated Increase:

2018-2019 \$0

2019-2020 \$113,982

2020-2021 \$117,679

2021-2022 \$123,568

and further to raise and appropriate one hundred thirteen thousand nine hundred eighty-two dollars (\$113,982 for the current fiscal year, such sum representing the additional costs attributable to the increase in salaries and benefits required by the new agreement over those that would be paid at current staffing levels. The School Board Recommends this article. (Majority vote required)

☐ Yes ☐ No

Article 04 Movable partitions

To see if the School District will vote to raise and appropriate the sum of sixty thousand dollars (\$60,000) for the purchase of four (4) movable partitions (classroom walls). The School Board Recommends this article. (Majority vote required)

☐ Yes ☐ No



Article 05 Campus Resource Officer

To see if the School District will vote to raise and appropriate the sum of twenty-eight thousand nine hundred sixty dollars (\$28,960) for the purpose of a Campus School Resource Officer to be shared with the Pemi-Baker Regional School District. This article is contingent upon passage by both the Pemi-Baker Regional School District and the Plymouth School District. The School Board recommends this article. (Majority vote required)

☐ Yes ☐ No

Article 06 Re-coat protective covering of PES roof

To see if the School District will vote to raise and appropriate the sum of one hundred five thousand dollars (\$105,000) for the purpose of re-coating the protective covering of the Plymouth Elementary School roof. The School Board recommends this appropriation. (Majority vote required)

☐ Yes ☐ No

Article 07 Security Upgrades

To see if the School District will vote to raise and appropriate the sum of eighteen thousand dollars (\$18,000) for the purpose of Security Upgrades to the front entrance of the building. Fourteen thousand four hundred dollars (\$14,400) to come from the NH Public School Infrastructure Fund. Three thousand six hundred dollars (\$3,600) to come from taxation. (Majority vote required)

☐ Yes ☐ No

Article 08 Operating Budget

To see if the School District will vote to raise and appropriate the amount of eight million three hundred seventeen thousand four hundred twenty-three dollars (\$8,317,423) for the support of schools, for the payment of salaries for the school district officials and agents, and for the payment for the statutory obligations of the district. This article does not include appropriations contained in special or individual articles addressed separately. (Majority vote required)

☐ Yes ☐ No



Proposed Budget

Plymouth Local School

Appropriations and Estimates of Revenue for the Fiscal Year from:

Form Due Date: **20 Days after the Annual Meeting**

This form was posted with the warrant on: _____

SCHOOL BOARD CERTIFICATION

Under penalties of perjury, I declare that I have examined the information contained in this form and to the best of my belief it is true, correct and complete.

Name	Position	Signature
Michael D. Bullek	Board Chairperson	
Aimee Lee	Board Member	
Kelly Legacy	Board Member	
Philip LaMoreaux	Board Member	
Francis Valenti	Board Member	

This form must be signed, scanned, and uploaded to the Municipal Tax Rate Setting Portal:
<https://www.proptax.org/>

For assistance please contact:
NH DRA Municipal and Property Division
(603) 230-5090
<http://www.revenue.nh.gov/mun-prop/>



New Hampshire
Department of
Revenue Administration

2019
MS-26

Appropriations

Account	Purpose	Article	Expenditures for period ending 6/30/2018	Appropriations for period ending 6/30/2019	Appropriations for period ending 6/30/2020 (Recommended)	Appropriations for period ending 6/30/2020 (Not Recommended)
Instruction						
1100-1199	Regular Programs	08	\$3,305,311	\$3,350,754	\$3,453,247	\$0
1200-1299	Special Programs	08	\$1,865,306	\$1,506,322	\$1,859,451	\$0
1300-1399	Vocational Programs		\$0	\$0	\$0	\$0
1400-1499	Other Programs	08	\$173,129	\$119,616	\$122,269	\$0
1500-1599	Non-Public Programs	08	\$0	\$0	\$0	\$0
1600-1699	Adult/Continuing Education Programs	08	\$0	\$0	\$0	\$0
1700-1799	Community/Junior College Education Programs		\$0	\$0	\$0	\$0
1800-1899	Community Service Programs	08	\$65,514	\$209,071	\$234,097	\$0
Instruction Subtotal			\$5,409,260	\$5,185,763	\$5,669,064	\$0
Support Services						
2000-2199	Student Support Services	08	\$735,697	\$768,413	\$691,470	\$0
2200-2299	Instructional Staff Services	08	\$176,337	\$149,865	\$159,059	\$0
Support Services Subtotal			\$912,034	\$918,278	\$850,529	\$0
General Administration						
0000-0000	Collective Bargaining		\$0	\$0	\$0	\$0
2310 (840)	School Board Contingency		\$0	\$1,000	\$0	\$0
2310-2319	Other School Board	08	\$29,225	\$25,537	\$28,137	\$0
General Administration Subtotal			\$29,225	\$26,537	\$28,137	\$0
Executive Administration						
2320 (310)	SAU Management Services	08	\$257,520	\$251,051	\$282,447	\$0
2320-2399	All Other Administration	08	\$96,695	\$100,125	\$108,931	\$0
2400-2499	School Administration Service	08	\$406,604	\$416,015	\$401,844	\$0
2500-2599	Business	08	\$0	\$300	\$1	\$0
2600-2699	Plant Operations and Maintenance	08	\$541,073	\$526,337	\$589,834	\$0
2700-2799	Student Transportation	08	\$277,474	\$202,479	\$236,629	\$0
2800-2999	Support Service, Central and Other		\$0	\$0	\$0	\$0
Executive Administration Subtotal			\$1,579,366	\$1,496,307	\$1,619,686	\$0
Non-Instructional Services						
3100	Food Service Operations	08	\$0	\$167,000	\$150,000	\$0
3200	Enterprise Operations		\$0	\$0	\$0	\$0
Non-Instructional Services Subtotal			\$0	\$167,000	\$150,000	\$0
Facilities Acquisition and Construction						
4100	Site Acquisition		\$0	\$0	\$0	\$0
4200	Site Improvement		\$0	\$0	\$0	\$0
4300	Architectural/Engineering		\$0	\$0	\$0	\$0
4400	Educational Specification Development		\$0	\$0	\$0	\$0
4500	Building Acquisition/Construction		\$0	\$0	\$0	\$0
4600	Building Improvement Services	08	\$40,000	\$60,001	\$1	\$0
4900	Other Facilities Acquisition and Construction		\$0	\$0	\$0	\$0
Facilities Acquisition and Construction Subtotal			\$40,000	\$60,001	\$1	\$0
Other Outlays						



New Hampshire
Department of
Revenue Administration

2019
MS-26

Appropriations

5110	Debt Service - Principal		\$0	\$0	\$0	\$0
5120	Debt Service - Interest		\$0	\$0	\$0	\$0
Other Outlays Subtotal			\$0	\$0	\$0	\$0

Fund Transfers

5220-5221	To Food Service	08	\$0	\$1,103	\$4	\$0
5222-5229	To Other Special Revenue	08	\$0	\$2	\$2	\$0
5230-5239	To Capital Projects		\$0	\$0	\$0	\$0
5254	To Agency Funds		\$0	\$0	\$0	\$0
5310	To Charter Schools		\$0	\$0	\$0	\$0
5390	To Other Agencies		\$0	\$0	\$0	\$0
9990	Supplemental Appropriation		\$0	\$0	\$0	\$0
9992	Deficit Appropriation		\$0	\$0	\$0	\$0
Fund Transfers Subtotal			\$0	\$1,105	\$6	\$0



Special Warrant Articles

Account	Purpose	Article	Appropriations for	Appropriations for
			period ending 6/30/2020 (Recommended)	period ending 6/30/2020 (Not Recommended)
5251	To Capital Reserve Fund		\$0	\$0
5252	To Expendable Trust Fund		\$0	\$0
5253	To Non-Expendable Trust Fund		\$0	\$0
Total Proposed Special Articles			\$0	\$0



Individual Warrant Articles

Account	Purpose	Article	Appropriations for period ending 6/30/2020 (Recommended)	Appropriations for period ending 6/30/2020 (Not Recommended)
1100-1199	Regular Programs	03	\$113,982	\$0
		<i>Purpose: Teacher Collective Bargaining Agreement</i>		
2310 (840)	School Board Contingency	02	\$1,000	\$0
		<i>Purpose: Contingency Fund</i>		
2800-2999	Support Service, Central and Other	05	\$28,960	\$0
		<i>Purpose: Campus Resource Officer</i>		
4600	Building Improvement Services	06	\$105,000	\$0
		<i>Purpose: Re-coat protective covering of PES roof</i>		
4600	Building Improvement Services	07	\$18,000	\$0
		<i>Purpose: Security Upgrades</i>		
4600	Building Improvement Services	04	\$60,000	\$0
		<i>Purpose: Movable partitions</i>		
Total Proposed Individual Articles			\$326,942	\$0



New Hampshire
Department of
Revenue Administration

2019
MS-26

Revenues

Account	Source	Article	Actual Revenues for Period ending 6/30/2018	Revised Estimated Revenues for Period ending 6/30/2019	Estimated Revenues for Period ending 6/30/2020
Local Sources					
1300-1349	Tuition	08	\$309,971	\$325,000	\$320,000
1400-1449	Transportation Fees		\$0	\$0	\$0
1500-1599	Earnings on Investments	08	\$1	\$1	\$1
1600-1699	Food Service Sales	08	\$45,568	\$46,665	\$38,165
1700-1799	Student Activities		\$0	\$0	\$0
1800-1899	Community Services Activities	08	\$0	\$0	\$0
1900-1999	Other Local Sources	08	\$313,520	\$75,000	\$190,000
Local Sources Subtotal			\$669,060	\$446,666	\$548,166



Budget Summary

Item	Period ending 6/30/2019	Period ending 6/30/2020
Operating Budget Appropriations		\$8,317,423
Special Warrant Articles	\$0	\$0
Individual Warrant Articles	\$0	\$326,942
Total Appropriations	\$0	\$8,644,365
Less Amount of Estimated Revenues & Credits	\$0	\$992,541
Less Amount of State Education Tax/Grant	\$0	\$0
Estimated Amount of Taxes to be Raised	\$0	\$7,651,824

NOTES

2019
DATES TO REMEMBER

- January 3:** **Pemi-Baker Budget Hearing –**
6:30 PM at Plymouth Regional High School
- January 28:** **Budget Hearing for the Town of Plymouth –** 6:00 PM at the Town Hall
- February 4:** **Budget Hearing for Plymouth Elementary School District –**
7:00 PM at the Elementary School
- February 5:** **Annual Pemi-Baker Regional School District Meeting --**
Deliberative session only – 6:30 PM at Plymouth Regional High School
(Voting on budget will take place on March 13th) - Town Election Day at the
Plymouth Elementary School (RSA 40:13)
- April 15:** Last day for veterans to file for permanent tax credit with the Selectmen's Office.
- April 15:** Last day for eligible residents to file for permanent elderly exemption and/or
blind exemption with the Selectmen's Office.
- March 4:** **Annual Plymouth Elementary School District Meeting –**
The annual meeting to vote on the Plymouth Elementary School District FY
2018/ 2019 budget. Plymouth Elementary School - 7:00 PM
- March 12:** **Annual Town - Election Day –** at Plymouth Elementary
School - 8:00 AM - 7:00 PM
- March 12:** **Voting on Pemi-Baker School District Budget –** RSA 40:13 –
Plymouth Elementary School – 8:00 AM – 7:00 PM
- March 13:** **Annual Town Meeting - Deliberative Session**
Plymouth Elementary School -7:00 PM
- March 14:** **Annual Plymouth Village Water and Sewer District Meeting**
PVWSD Office, 227 Old North Main St. - 6:00 PM
- April 1:** All real property assessed to owner this date.
- April 15:** Last day to file Current Use application with Selectmen's Office.
- April 30:** Dog tax due. Licenses available from the Town Clerk with proof of
rabies vaccination.

